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*A Nationally Recognized School of Excellence*

## **ONLINE LEARNING OVERVIEW**

March 17, 2020

In keeping with the state-wide directive, Bishop Stang High School will remain closed until Monday, April 6. After extensive preparation, we are ready to start online learning!

Teachers will use [Zoom.us](https://zoom.us) to teleconference during each class with their students. Google Meet is also an option as a back-up plan. Starting Wednesday, March 18, the following daily schedule will be the used:

Period 1      8:00 am - 8:45 am  
Period 2      9:00 am - 9:45 am  
Period 3      10:00 am - 10:45 am  
Period 4      11:00 am - 11:45 am  
Lunch Break  
Period 5      12:15 pm - 1:00 pm

The following are the policies that will guide our approach to continue the integrity of school and facilitate online learning:

1. There will be a video conference via [Zoom.us](https://zoom.us) for each class. Check Google Classroom for the meeting link before school and/or class.
2. If there are technical difficulties with teleconferencing, an assignment will be posted in Google Classroom.
3. Be on time for each class! Appropriate appearance (follow Non-Uniform Day rules) and setting is required.
4. For best internet connectivity, reduce any superfluous, non-educational, non-work related use of your home network if possible.
5. Classes will be 45 minutes. Class will start with prayer and follow the format you typically have in your classes.
6. Teachers will take attendance each class period and record it in our student database system.
7. Parents are asked to contact Mrs. Williamson, as usual, by phone or email ([mwilliamson@bishopstang.org](mailto:mwilliamson@bishopstang.org)) when a student is absent from any class.
8. If a student or teacher has a study hall, or does not have a given class on a given day, he/she is NOT expected to be online during that period.
9. Students will be assigned homework, as usual, and submit it electronically.
10. Student assessments will be determined by each teacher and communicated clearly to students.

11. Teachers will be available from 1:15 - 2:00 pm for student questions or extra help.
12. Should students experience internet network issues at home, they should submit a note from their parents to the teacher explaining the issue and accommodations will be made.
13. Should teachers experience internet network issues at home, students will be notified.
14. Special education teachers will be "sitting in" on classes as they would during the typical school day. They will also be able to help students individually.
15. Mrs. Ruginis will be "visiting" online classes periodically.
16. School Counselors can be reached by email during the online school day.

Thank you to all for your flexibility and cooperation during what is an unprecedented and difficult time. It is critical that we continue to respect "social distancing" norms and follow directives from the authorities in order to minimize the risk of transmission.

And of course, let us continue to pray. Pray especially for anyone who contracts the virus, and for all of our health care workers (which include countless parents, alumni and friends!) who are on the front lines of the pandemic.

God Bless,

Mr. Shaughnessy  
President/Principal

Mrs. Ruginis  
Assistant Principal of Academics