

MENOMINEE INDIAN SCHOOL DISTRICT

342.2 Exhibit 2

NOTIFICATION OF CHILD ASSIGNED TO OR BEING TAUGHT BY
TEACHER NOT MEETING APPLICABLE STATE CERTIFICATION OR
LICENSURE REQUIREMENTS

Dear Parent or Guardian:

The federal Elementary and Secondary Education Act (as amended) requires schools who receive Title I funds to notify parents or legal guardians when their child has been assigned to or has been taught for 4 or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area in which the teacher has been assigned.

With this requirement in mind, we are notifying you that your child is currently being taught (insert applicable subject area and/or grade level) by (list teacher's name), who does not have the required state certification or license to teach that (subject area and/or grade level).

(Add positive or mitigating information, as applicable, to help demonstrate the teacher's effectiveness - e.g. teacher is pursuing required credential, and to clarify the reason the district is using a teacher who does not meet state certification or licensure requirements to teach their child - e.g., a licensed teacher was not available to hire at this time.

If you have any questions about the qualifications of (list teacher's name) or would like additional information, please contact the building principal at (list phone number).

Adoption Date: October 14, 2016