

MENOMINEE INDIAN SCHOOL DISTRICT

330 Rule

LONG-RANGE CURRICULUM CYCLE

1. Each discipline shall be responsible for the completion of all required actions and products assigned to its respective phase in the cycle for that school year.
2. At the beginning of each school year and at the discretion of the department chairperson, building representatives, and administration, each discipline shall create a time frame for completion of duties assigned to it for that particular year.
3. The following lists the phases of the curriculum cycle and their respective assignments:

A. Plan

At the start of each year, the discipline teams entering the planning phase shall meet to:

1. determine their training needs and resources needed;
2. order sample textbooks/software; and
3. survey the staff on issues pertinent to the development of the respective curriculum areas.

B. Produce

At the start of each year, the discipline teams entering the produce phase shall meet to set time lines for curriculum production. During production, the teams shall use this process:

1. reproduce the state standards;
2. develop the benchmarks for each standard; and
3. use these materials to produce a scope and sequence chart and a curriculum guide.

C. Implement

At the start of each year, all discipline in the implementation phase shall meet to review their current scope and sequence chart and curriculum

guide. Lesson plans and rubrics shall be developed to teach to District standards.

D. Plan/Evaluate

At the start of the year, all disciplines in the plan/evaluate phase shall meet to look at test data and to discuss adjustments and alignment of curriculum and resources used. Lesson plans and rubrics shall also continue to be developed.

E. Revise

During this phase all discipline shall work on revision and re-alignment of standards as needed.

4. Proposals need to be submitted to the director of curriculum at least 30 days prior to the tentative data set for the beginning of the study. The proposal shall be presented to the Board within 15 days for approval.

APPROVED: March 1982

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May 1994
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May 2000
February 18, 2002