SELECTION OF EDUCATIONAL MATERIALS

Objectives of Selection

Instructional Materials:

Instructional materials are all materials considered part of the school instructional media center collection plus all materials housed in resource centers and classrooms which were purchased through the media center. These materials include both print and nonprint media: books, pamphlets, magazines, motion pictures, filmstrips, audio tapes, video tapes, transparency materials, computer software, etc. When reviewing and considering instructional materials, the basic selection objectives include:

- a) To provide materials that will enrich and support the curriculum and personal needs of the students, taking into consideration their varied interests, abilities, and learning styles;
- b) To provide materials that promotes an understanding, respect and sensitivity toward all beliefs, values, and forms of cultural diversity;
- c) To provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values and ethical standards;
- d) To provide a background of information which will enable students to make intelligent judgments in their daily lives;
- e) To provide materials on opposing sides of controversial issues so that students may develop under guidance the practice of critical analysis;
- f) To provide materials which realistically represent our pluralistic society and reflect the contributions made by groups and individuals to our their heritage; and
- g) To place principle above personal opinion and reason above prejudice in the selection of materials of the highest quality in order to assure a comprehensive media collection appropriate for the students.

Textbooks:

A textbook is the book or set of instructional materials that serves as the foundation for more than fifty percent of the course content. When reviewing and considering these textbooks, the basic selection objectives are:

- a) To select textbooks that will provide improvements in content, organization, and teaching methods;
- b) To insure accurate and up-to-date content by selecting textbooks that includes new concepts, insights and facts;
- c) To select those series of books that provide for a sequential growth from level to level;
- d) To select textbooks that provide a fair representation of the many religious, ethnic and cultural groups and their contributions to our heritage; and
- e) To select textbooks that promote an understanding, respect and sensitivity towards all beliefs, values, and forms of cultural diversity and show no discrimination toward sex, race, religion, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability.

Supplementary Materials:

Supplementary materials are those not included in the scope of basic texts and/or used to expand the opportunities for student mastery of subject matter. These materials include both print and non-print: books, pamphlets, magazines, motion pictures, film-strips, audio tapes, video tapes, transparency materials, computer software, etc. When reviewing and considering supplementary materials, the basic selection objectives are:

- a) To provide materials that will enrich and support the curriculum and personal needs of the students, taking into consideration their varied interests, abilities, and learning styles;
- b) To provide materials that promotes an understanding, respect and sensitivity towards all beliefs, values, and forms of cultural diversity;

- c) To provide materials that will stimulate growth in factual knowledge, literary appreciation, aesthetic values and ethical standards;
- d) To provide a background of information which will enable students to make intelligent judgments in their daily lives;
- e) To provide materials on opposing sides of controversial issues so that students may develop under guidance the practice of critical analysis; and
- f) To provide materials which realistically represent our pluralistic society and reflect the contributions made by groups and individuals to our heritage.

Responsibility for Selection

Although the Menominee Indian School District School board is legally responsible for the operation of the school, the responsibility for the selection of instructional materials, textbooks, and supplementary materials is delegated as follows:

- The selection of instructional materials involves many people, including media specialists, teachers, students, administrators, and members of the community.
- The responsibility for coordinating and recommending the selection and purchase of instructional materials rests with the certificated media specialist.
- The responsibility for coordinating the selection of textbooks rests with the K- 12 Instructional Program Improvement Committee or as approved by the District Administrator.
- The selection of supplemental materials rests with the individual teacher and/or department who determine the need for students in the classroom to have expanded opportunities beyond the textbook, to meet the objectives of the curriculum.
- The School Board has final authority for approval and purchase of instructional materials, textbooks, and supplementary materials.

Criteria for Selection

- Materials shall support and be consistent with the general educational goals of the district and the objectives of specific courses.
- Materials shall meet high standards of quality in factual content and presentation.
- Materials shall be appropriate for the age, emotional development, ability level, and social development of the students for whom the materials are selected.
- Materials shall have aesthetic, literary, or social value.
- Materials chosen shall be recommended by acceptable review sources whenever possible.
- Materials shall be chosen to foster respect and sensitivity towards all beliefs, values, and forms of cultural diversity, and shall realistically represent our pluralistic society.
- Materials shall be selected for their strengths rather than rejected for their weaknesses. They shall be reviewed as a whole with controversial elements judged in context rather than as isolated parts.
- Biased or slanted materials may be provided to meet specific curriculum objectives.
- Physical format and appearance of materials shall be suitable for their intended use.
- The selection of materials on controversial issues shall be directed toward maintaining a balanced collection representing various views.

Legal Ref.: Sections 118.03(2)Wisconsin statutes

118.13

120.10(15)

120.13(5)

121.02(1)(h)

PI 8.01(2)(h), Wisconsin Administrative Code 9

Cross Ref.: 411-Rule, Student Discrimination Complaint Procedures

871 - Public Complaint about

Instructional/Library Materials

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