

**MENOMINEE INDIAN SCHOOL DISTRICT**

363.1-Rule

**WEB PAGE CONTENT AND TECHNICAL STANDARDS**

1. Content Standards

Subject Matter - All subject matter on MISD web pages and their links must relate to curriculum and instruction, school authorized activities, or information about the District. A disclaimer will be issued when links to other sites are used.

Quality

- All work should be free of spelling and usage errors.
- All pages must adhere to general stylistic guidelines and technical specifications, which are determined by the District web master and the web page committee.
- Pictures need to be captioned.
- Documents must conform to the District's acceptable use policy and may not contain objectionable material. This includes violence, profanity, and harassment (including religious, racial, or sexual). The judgment of the teachers, web master, and ultimately, the web page committee will prevail.
- Copyright laws must be followed when posting web pages to the District web site.
- Pages must be current, no works in progress.
- Web pages may not be linked to personal home pages.

Student safeguards:

- No individual pictures of students will be included; group pictures are allowed.
- Only initials (not names) of students will be used.
- No personal information of students such as home addresses, email addresses or phone numbers may be listed.
- No student work shall be published without permission of the student and parent or guardian or of an adult student.

## 5. Technical Standards

- All web page documents need to be submitted electronically and publisher ready to the web master.
- At the bottom of the page, there must be the date of the last update and either the email address or the initials of the person responsible.
- At the bottom of the page, there must be a link that returns the user to the appropriate point in the District page.
- Standard formatting is used.
- Pages should not exceed more than four scrolling screens.
- File names should not contain student names.

APPROVED: April 10, 2001

REVISED: February 14, 2002