

MENOMINEE INDIAN SCHOOL DISTRICT

751.1 RULE

BUS ROUTING AND SCHEDULING GUIDELINES

1. Factors such as road conditions, blind railroad crossing, adequate turning area, relationship to other routes and the location of homes are the factors that determine the location of the routes.
2. Where practicable, buses will transport students in grades seven through 12 separately from students in kindergarten through grade six.
3. Although buses are expected to follow a strict time schedule, safety must never be sacrificed to maintain such a schedule.
4. Bus routes will be organized and laid out in the District in such a way that these routes will accommodate the greatest number of children and require no elementary (grades kindergarten through six) student to walk more than .2 of a mile to the nearest bus stop or require no student in grades seven through 12 to walk more than .5 of a mile to the nearest bus stop providing adequate turn around space available.
5. Cluster Stops - Due to the concentration of homes in areas identified, students will gather at specified stops rather than door to door service. Such stops will be selected after full consideration is given to the safety of all children. Notification of the location of such stops shall be provided in advance to parents. Cluster stops will be identified by designated stops signs.

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The Cluster stops will be designated in the following areas: Warrington Addition, School View, Commot Lane and Pine Ridge, Pine Meadows, Nacotee Addition, Neopit and Zoar. (refer to 751.1 Exhibits)

6. Families are responsible for picking up and dropping off their students from their home, if the distance is less than 2 miles from the designated bus stop.
7. In case of inclement weather, or building emergency, the decision to suspend a day's transportation operation or to start the return trip home from school earlier than normally scheduled will be determined by the District Administrator. Notification shall be made in accordance with established procedures.
8. Students are to be at assigned pick-up points at the time designated by the bus driver, and no driver is to wait more than one minute for students not at assigned points unless they receive permission from the transportation Supervisor or District Administrator. This may be done by way of the two-way radios.
9. Student must be let off at assigned locations and no one shall be allowed to ride a bus other than the assigned passengers without the permission of the transportation supervisor or District Administrator. Procedure for obtaining permission:
 - a. A note signed by a parent/guardian must be sent to the building principal no less than 24 hours before the student may ride on the bus.
 - b. The building principal will receive permission from the transportation supervisor or District Administrator.
 - c. Building principal or transportation supervisor will notify the driver.

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- d. No bus will be allowed to transport more students than what the law allows to be transported by that bus.
- e. Regularly assigned students take precedence.
- f. For safety reasons, only two pick-up/drop-off locations (including home) per student will be permitted and that schedule must be consistent week to week. Except in emergencies as approved by the transportation supervisor, varying schedules will not be allowed (e.g., alternate pick-up/drop-off Monday, Wednesday, Friday one week and the following week Monday, Tuesday, Thursday).

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