

MENOMINEE INDIAN SCHOOL DISTRICT

751.4 Rule

Student Transportation in Private Vehicles

In compliance with the Student Transportation in Private Vehicle Policy the following administrative procedures for student transportation in private vehicles are established.

- 1) Student transportation for school sponsored activities shall be by district owned vehicles whenever possible. Privately owned vehicles may be used for student transportation when, in the opinion of the building administrator or designee, it is the most practical or only method of transportation.
- 2) Parents will be notified when district transportation is not being used and students are going to be transported in private vehicles. Parental permission can be issued using the Parental/Guardian Student Transportation Consent Form.
- 3) Persons with authorization or permission to transport students in their private vehicle must:
 - a. Complete and "Authorization to Use Privately Owned Vehicle" form.
 - b. Be a minimum of 21 years of age.
 - c. Possess a valid Wisconsin driver's license.
 - d. Provide proof of insurance with limits of not less than \$300,000 combined single limits or \$100,000 per person, \$300,000 per occurrence for bodily injury and \$100,000 per accident for property damage.
- 4) The MISD Business Office will retain a copy of the above documentation.
- 5) In case of emergency, students may be transported in private vehicles without complying with the above provisions, but only if there appears to be a real and imminent danger to persons and property.
- 6) The private vehicle is to be operated only by the district employee.

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7) Opposite sex transportation such as male coach/female athlete, female coach/male athlete is discouraged.

APPROVED: April 15, 2013