

**MENOMINEE INDIAN SCHOOL DISTRICT**

421-Rule(2)

**EARLY KINDERGARTEN ADMISSION PROCEDURES**

The following procedures will be followed for any requests for early admission to kindergarten:

1. The request for early admission to kindergarten form must be completely filled out by the school submitting a request for testing/early admission to kindergarten.
2. The completed form is then submitted to special education department/school psychologist and District Administrator's office.
3. Parent(s)/guardian and school psychologist then discuss the screening information in the form and decide if parent(s)/guardian wants to continue early admission procedures.
4. If there is any evaluation, the psychologist may ask other evaluators/student service worker to submit reports (e.g., attendance report; physical evaluation).
5. If any evaluation is conducted, the parent/guardian conference will include the student's teacher from the previous year, other evaluators or report writers for the student as well as the parent(s)/guardian, school psychologist, principal and special education director.
6. The Board of Education shall have final authority in deciding whether or not the child is to have early admission to kindergarten.

APPROVED: December 1992

REVISED: August 22, 2005