

MENOMINEE INDIAN SCHOOL DISTRICT

Policy #443.8 Exhibit

Report of a Bullying/Harassment Incident

Directions: Please answer these questions as honestly and specifically as you can. The situation will be handled as confidentially as possible Return this completed form to your principal.

Person Reporting: _____ Grade: _____ School: _____ Date: _____
If person reporting is the witness, who is being bullied/harassed?
_____ Grade: _____ School: _____

- 1. Who is bullying/harassing you? _____
2. What has happened? _____

*cyber bullying (Facebook, e-mail, text) attach screen shots

- 3. Where did it happen? _____
4. Witness/es name/s (if any): _____
5. How long has this been going on? _____
6. What have you done about this problem? _____

7. Have you talked to anyone about this already? (Student, Teacher, Other Adult) Yes/No _____ (name)

8. Who do you want to talk to about the problem? _____

- 9. What do you want to happen now?
_____ I just want someone to know.
_____ I want an adult to talk to the person who is bullying/harassing me.
_____ I want an adult to help me and the person/s doing the bullying/harassing to solve the problem.
_____ I want an adult to try to stop the bullying/harassment.

*****PRINCIPAL/STAFF FOLLOW UP*****

_____ Date I met with reporting student/adult.
_____ Date I followed up with person/s doing the bullying/harassing.
_____ Date I followed up with reporting student/adult.

X _____ Date _____
Principal/Staff Signature

A staff person has met with me about the resolution of this incident.

X _____ Date _____
Principal/Staff Signature

This report and follow-up will be kept on file in the above staff's office and entered in skyward (if needed) to provide a cumulative record.

Log of follow up on this incident:

Notes of interview with reporter: Cyber bullying (Facebook, e-mail, text) attach screen shots.

Note of interview with person/s reported to doing the bullying/harassing:

Bullying Behavior substantiated _____
 Harassment Behavior substantiated _____

Bullying Behavior Unsubstantiated _____
 Harassment Behavior Unsubstantiated _____

Action taken:

Consequence Component:

- | | |
|------------------------------------|---|
| _____ Verbal Warning | _____ Suspension |
| _____ Citation Issued | _____ Restitution/Restorative Component |
| _____ Referral to Student Services | _____ Administrative Hearing |
| _____ Parent/Guardian Contact | _____ Pre-Expulsion Hearing |
| _____ In-School Detention | _____ Expulsion |
| _____ Other | |

Describe: _____

Social Learning Component:

_____ Date referral filed and entered in skyward.