

**MENOMINEE INDIAN SCHOOL DISTRICT**

453.31-Rule

GUIDELINES FOR CONTROLLING HEAD LICE  
(Pediculosis)

Identification and Treatment

1. If a lice infestation is suspected or confirmed, the building principal shall be informed via a memo or phone call.
2. Head Checks
  - a. When mass screening is necessary, all elementary students will be checked.
  - b. The principal must designate school staff and/or a team of volunteers to perform the task.
  - c. All staff members are expected to help.
  - d. Training of the volunteers and/or staff will be provided through the school nurse.
  - e. Head checks will be performed as follows:
    - 1) Head checks will be done on all classroom students for lice/nits within two days after discovery.
    - 2) After summer and Christmas vacation, the school nurse, staff, and/or volunteers will check all elementary students for head lice/nits.
    - 3) Students who enroll in school after the first day of school will be checked before entering the classroom.
    - 4) Head checks will be made on any student who lives in the same household with a student found to have head lice/nits.
3. Any student found to have head lice/nits will be removed from the classroom with his/her belongings. The parent/guardians and/or the listed emergency contact will be contacted so they can pick up the student. If the parents/guardians have no phone, the school nurse, the principal or a designee will transport the student. The student will not ride the bus (exception may be made if no other means of transportation is available).
4. Parents/guardians must accompany the student(s) upon returning to the school and remain present during a re-check. With the presence of nits or lice at the time of

re-check, the student will continue to be excluded from school. A habitual head lice problem that in addition, causes sores on the scalp will lead to a referral by the nursing staff to an appropriate agency.

5. The student may be excused for one day for removal of lice/nits after initial identification. If there are two or more siblings in school with confirmed cases of lice, two days for treatment will be excused. A maximum of three days may be excused for treating head lice. Absences resulting from untreated lice/nits will be considered as unexcused absences and will be referred for truancy.
6. Parents/guardians are requested to report to the school cases of head lice/nits infestation that they discover in order to control outbreaks. The school may notify parents/guardians of an outbreak for each room where a student was found to have live lice/nits.
7. Parents/guardians will receive printed educational information on pediculosis treatment and a treatment agent may be available upon request for each child/person in the family. (See 453.31-Exhibits (1), (2) and (3)).
8. Students identified with head lice/nits will be included in the nursing logs in each school building. All information shall be kept in confidence in accordance with state and federal laws and regulations.

#### Cleaning the School Environment

When a case of lice is discovered, the teacher will post a note on the classroom door informing the janitors at the end of the day. The janitors are required to clean the classroom thoroughly. Recommendations are listed below:

1. Vacuum (no need to discard vacuum bag)
  - a. Entire carpet/rug (moving furniture)
  - b. Any upholstery, including turning cushions over

2. Wipe down with a disinfectant solution
  - a. Counters, tables, desks, chairs, cubby area and/or coat rack areas
3. Personal items brought in by the teacher must be cleaned effectively and is the responsibility of the teacher.
  - a. Combs and brushes immersed in water hotter than 130\_ F, Lysol, rubbing alcohol or a pediculicide for one hour
  - b. Clothing, linen and cloth toys worn or handled by the infested individual within two days before diagnosis should be washed in water hotter than 130\_ F, or machine dried at the hottest setting for at least 20 minutes. Any non-washable items should be sealed in plastic bags for at least 10 days.
  - c. Recommendation: teachers may want to keep a second set of these types of items bagged and rotate when needed.
4. School property/items may be dry-cleaned or items such as shared headsets with foam earpieces should be sealed in plastic bags for at least 10 days.
5. Spraying or fogging schools with insecticides or pediculicides is not recommended, and may be harmful if used in a poorly ventilated area.

#### Prevention Measures

1. School personnel should not allow students to pile their coats, jackets, sweaters, etc., on top of each other in the classroom, lunchroom, outdoors, etc.
2. Each student should have his/her own individual locker, cubby or even individual plastic bag for storing their belongings.
3. Students should be taught not to share clothing, hats/caps or personal grooming articles. Individual combs should be distributed on picture day.
4. The school should consider providing separate foam earpieces to headsets for each student working in the computer labs.

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Date

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Clerk