

**MENOMINEE INDIAN SCHOOL DISTRICT**

164 RULE

BOARD MEMBER COMPENSATION AND REIMBURSEMENT

The District shall directly pay or reimburse a School Board member (or Board-member elect, to the extent applicable) for the following actual and necessary expenses incurred in relation to a Board member's (1) authorized participation in an orientation or continuing education activity, such as a seminar, conference, or similar event; (2) a Board member's authorized attendance at a meeting of an organization of Wisconsin school boards; and (3) other travel necessitated by the performance of official duties.

1. The actual amount of event registration fees and the cost of any associates resource materials that are reasonably necessary for participation in the event.
2. When overnight travel is reasonably required, the actual cost of a hotel room.
3. The actual cost of meals necessitated by travel outside of the District.
4. Actual and necessary mileage drive in a personal vehicle at the IRS-established business expense rate per mile for travel.
5. Airfare and, unless other ground transportation arrangements are made, a rental car provided that the event and the mode(s) of travel are expressly approved by the Board in advance of the event.
6. Other actual and necessary expenses that may be approved at the discretion of the Board. Requests to use a typical travel arrangements maybe submitted for consideration under this paragraph.

Legal Reference:

Wisconsin Statutes:  
Section 120.13(3)(4)

[electors may establish board member salaries or per meeting payments and may authorize reimbursement of actual travel expenses and actual lost earnings]

Section 120.14(16) [reimbursement of actual expenses incurred in connection with board member attendance at meetings of an organization of school boards]  
Section 274 [Internal Revenue Code]

Cross Reference: Policy 164

Approved: September 1996

Revised: November 26, 2001  
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