

# MENOMINEE INDIAN SCHOOL DISTRICT



**P.O. BOX 1330**

**KESHENA, WISCONSIN 54135-1330**

**715/799-3824**

**FAX 715/799-4659**

## **CERTIFIED AIDE**

Internal/External

The Menominee Indian School District has (2) full-time Certified Aide (paraprofessional) positions available for the 2019-2020 school year.

### **QUALIFICATIONS:**

Paraprofessionals play a valuable role in providing services to public school students. This is especially true in special education. No Child Left Behind requires that paraprofessionals who work in Title I schools must be "highly qualified". The highly qualified candidate for this position will have at least two years of higher education, which is equivalent to at least 48 semester hours from an accredited higher education institution or obtained an associate (or higher) degree. The ideal candidate will also have experience in working with students with disabilities and providing personal care services in addition to the proven ability to assist in teaching reading-language arts, writing and mathematics.

### **SPECIAL QUALIFICATIONS:**

Candidate selected for this position will be expected to provide personal care services and instructional support to the students with a wide-range of disabilities. Basic computer knowledge and office or clerical training/experience is helpful.

### **RESPONSIBILITIES:**

Essential job functions: provide classroom support to teachers and special needs students; perform clerical and related support tasks to complete projects and prepare classroom materials; assist with supervision of students to provide a safe environment in which learning can take place; additional duties as assigned.

### **SALARY RANGE:**

\$14.24

### **DEADLINE DATE:**

May 16, 2019

### **TO APPLY:**

Interested applicants can apply through WECAN at <https://wecan.education.wisc.edu> or access site at [www.misd.k12.wi.us](http://www.misd.k12.wi.us) (click on Employment). For further information contact 715/799-3824, ext 6005.

### **POSTED:**

May 7, 2019

**NOTE:** Applicant must successfully pass a pre-employment drug screening and background check.