

MENOMINEE INDIAN SCHOOL DISTRICT



P.O. BOX 1330

KESHENA, WISCONSIN 54135-1330

715/799-3824

FAX 715/799-4659

CERTIFIED AIDE

Internal/External

The Menominee Indian School District has a full-time Certified Aide (paraprofessional) position available for the remainder of the 2019-2020 school year.

QUALIFICATIONS:

Paraprofessionals play a valuable role in providing services to public school students. This is especially true in special education. No Child Left Behind requires that paraprofessionals who work in Title I schools must be "highly qualified". The highly qualified candidate for this position will have at least two years of higher education, which is equivalent to at least 48 semester hours from an accredited higher education institution or obtained an associate (or higher) degree. The ideal candidate will also have experience in working with students with disabilities and providing personal care services in addition to the proven ability to assist in teaching reading-language arts, writing and mathematics.

SPECIAL QUALIFICATIONS:

Candidate selected for this position will be expected to provide personal care services and instructional support to the students with a wide-range of disabilities. Basic computer knowledge and office or clerical training/experience is helpful.

RESPONSIBILITIES:

Essential job functions: provide classroom support to teachers and special needs students; perform clerical and related support tasks to complete projects and prepare classroom materials; assist with supervision of students to provide a safe environment in which learning can take place; additional duties as assigned.

SALARY RANGE:

\$14.24

DEADLINE DATE:

Open until filled

TO APPLY:

Interested applicants can apply through WECAN at <https://wecan.education.wisc.edu> or access site at www.misd.k12.wi.us (click on Employment). For further information contact 715/799-3824, ext 6005.

POSTED:

January 27, 2020

NOTE: Applicant must successfully pass a pre-employment drug screening and background check.

Menominee Indian School District
“Mission Statement”

The Mission of the Menominee Indian School District is to provide a safe learning environment that allows every child an opportunity to succeed culturally, intellectually, academically, emotionally, socially and physically.

Menominee Indian School District
“Equal Opportunity Employer”

The Menominee Indian School District is an Equal Opportunity Employer. The District prohibits discrimination in regard to hire, term, condition, or privilege of employment because of age, race, creed, color, citizenship, disability, handicap, sex or sexual orientation, marital status, religious or political beliefs, national origin or ancestry, arrest or conviction record, membership in the national guard, state defense force or any other reserve component of the military forces of Wisconsin or the United States, use of nonuse of lawful products off school premises during nonworking hours or any other reason prohibited by state or federal law. Given that all qualifications are equal, preference in the selection process shall be given to candidates using the following sequential criteria: (1) member of the Menominee Nation, (2) Native American, (3) resident of the Menominee reservation, (4) others.

Menominee Indian Reservation
Located 40 miles west of Green Bay WI on Hwy 29.

The Menominee Indian School District is a Wisconsin Public School located within the Menominee Reservation and in the town of Keshena. The district boasts of a friendly and family oriented community depicting the north woods atmosphere. No traffic and lots of lakes, camping, fishing, rafting, cross-country down-hill skiing, golfing, hunting, boating, clean air, tall trees, clean waters and many churches.