

NEW STUDENT ENROLLMENT

Provide the following documentation for each student:

- Original/certified birth certificate
- Copy of physical/health examination with immunizations
- Previous school transfer documents (e.g. Illinois School Board of Education, Student Transfer Form)

Read and completely fill out the attached forms and return them to the Chicago Ridge School District 127.5 Administrative Center “District Office” along with all documentation.

One for each new student:

1. Student Enrollment (golden form)
2. Home Language Survey (blue form)
3. Race & Ethnicity Data (green form)
4. Waiver for Written Communication (purple form)
5. Request for Records
6. If student has an individualized education plan (IEP), Residency Questionnaire for Students with Disabilities
PROOF OF RESIDENCY REQUIREMENTS

To complete registration, parents/guardians or other individuals with legal custody must present three valid and current proofs of residency with in-District address in order.

1. **HOMEOWNERSHIP/RENTAL (ONE REQUIRED)**
   - Mortgage Statement/Payment Book/Title of Home/Property Tax Bill
   - Title Insurance Policy/Agreement of Sale/HUD 1 Settlement Statement (closing documents)
   - Rental Agreement/Lease (signed, dated and with landlord’s contact info)
   - Affidavit of Residency Alternate form of residency (form is available at the District office and/or on the District’s website)
   - Homeless Affidavit (form is available at the District office and/or on the District’s website)

2. **PICTURE ID (ONE REQUIRED)**
   - Driver’s License or State ID
   - Other photo ID

3. **UTILITY BILL (ONE REQUIRED)**
   - Gas
   - Phone
   - Electric
   - Cable
   - Insurance policy (e.g., home, auto, life)
   - Voter registration card
   - Vehicle title or registration card
   - Public Aid card
   - Installment loan contract from bank or other financial institution
   - Paycheck/pay stub
   - Savings or checking account statement
   - Major credit card bill
   - Canceled checks with imprinted name and address
   - Housing letter (military personnel only)
   - Residential service contract (e.g., appliance repair, exterminator, window installation)

**SCHOOL REGISTRATION FEES - 3 Options**

1. Pay in full at registration
2. Pay in full within 60 days of registration
3. Request a fee waiver

<table>
<thead>
<tr>
<th>Grade</th>
<th>Registration Fee</th>
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</thead>
<tbody>
<tr>
<td>E.C., Kindergarten - 5th</td>
<td>$120.00</td>
</tr>
<tr>
<td>6 - 8th</td>
<td>$130.00</td>
</tr>
</tbody>
</table>

Chicago Ridge School District 127 ½ Board Policy 4:140 allows parents/guardians who believe they are unable to afford school fees to apply for a waiver of school registration fee. The parent or guardian shall submit an application and written evidence of eligibility to waive the student’s fees. If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student’s parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year. Please note, the Board of Education may pursue legal action against anyone who provides false information. Also note that without an approved waiver application, a collection agency will be utilized if no payment is received within 60 days of your school registration.

Chicago Ridge School District 127 ½ will be participating in the National School Lunch and School Breakfast Programs called the Community Eligibility Provision (CEP). Schools that participate in the CEP are able to provide healthy breakfast and lunches each day at no charge for all students enrolled in that CEP school during the School Year. Please note that you must place an order, with the school, for your student to receive a meal. Milk will be included with each meal; however, milk is also available for purchase a la carte.

Chicago Ridge School District 127 ½ Board Policy 6:50 on student wellness, including good nutrition and physical activity, shall be promoted in the District’s educational program, school activities, and meal programs. The Superintendent or designee will ensure each school building complies with this policy, the policy is available to the community on an annual basis, and that the community is informed about the progress of this policy’s implementation.