



Chicago Ridge School District 127.5  
Bernard J. Jumbeck Administrative Center  
6135 West 108<sup>th</sup> Street  
Chicago Ridge, IL 60415  
Adam J. Thorns, Superintendent  
Phone: (708) 636-2000 Fax: (708) 636-0916  
[www.crsd1275.org](http://www.crsd1275.org)

**2020-2021 School Fee Waiver Application**  
**APPLICATION MUST BE COMPLETED AND TURNED**  
**INTO THE DISTRICT OFFICE WITH SUPPORTING DOCUMENTATION**  
**BY WEDNESDAY, JULY 1, 2020**  
**NO LATE APPLICATIONS WILL BE ACCEPTED**

CRSD 127.5 Board Policy 4:140 allows parents to apply for a waiver of school registration fees for students who meet the eligibility criteria for fee waiver. Board Policy 4:140, Waiver of Student Fees, specifies that additional consideration will be given if a student's family is experiencing loss of income due to illness, unemployment or emergency situations. The parent or guardian must submit a school fee waiver application and written evidence of eligibility to waive the student's fees. Students who are determined eligible for the fee waivers are not exempt from charges for lost or damaged books, locks, materials, supplies and equipment.

The parent(s) or guardian(s) will be notified when the District Office has approved or denied the fee waiver request. A denied request shall state the reason for denial and give information regarding an appeal process, including timelines, as specified by Board Policy 4:140.

**WAIVER INSTRUCTIONS**

1. Please indicate the number of members in your household. Everyone in the household must be listed.
2. If you participate in SNAP/TANF please complete Section II. List everyone in the household who has income.
3. Please feel free to indicate any special circumstances you would like CRSD 127.5 to be aware of.

**ACCEPTABLE DOCUMENTATION** - You must attach copies of your documentation for each category that applies to your household.

**SNAP/TANF**

Benefit letter with case number from the Illinois Department of Human Services

**CHILD SUPPORT/ALIMONY**

Court decree or agreement Checks received

**SOCIAL SECURITY/PENSION/RETIREMENT**

Social security retirement benefit letter Current statement of benefits received Pension award notice

**INCOME TAX RETURNS**

Federal State

**EARNINGS/WAGES/SALARY** include how often paid (bi-weekly, monthly, semi-monthly)

Two (2) current consecutive paycheck stubs are required Employment verification on company letterhead with employer's contact information (name, address, telephone number)

**SELF-EMPLOYMENT INCOME**

Business or farming documents, such as ledger books Self- issued paycheck stub (need to note if gross or net and how often paid)

## **DISABILITY OR WORKER'S COMPENSATION**

Disability award letter Check-stubs

## **UNEMPLOYMENT COMPENSATION**

Notice of eligibility from Illinois Department of Employment Security

## **OTHER INCOME/DOCUMENTATION**

If you have other forms of income, provide information or documents which show the amount of income received, how often and the date received.

## **NO INCOME**

If you have no income, submit a brief note explaining how you provide food, clothing and housing for your household. You may be required to submit a notarized affidavit attesting to "0" income.

If a student receiving a fee waiver is found to be no longer eligible during the school year, the Superintendent or designee shall notify the student's parent(s)/guardian(s) and charge the student a prorated amount based upon the number of school days remaining in the school year. Please note: The Board of Education may pursue legal action against anyone who provides false information.

**Note: If your application is based on the Federal Income Eligibility Guidelines, District Office will re-evaluate it once the new Guidelines for July 1, 2020 – June 30, 2021 become available.**

Below are the Federal Income Eligibility Guidelines for July 1, 2019 through June 30, 2020

Federal Income Eligibility Guidelines (Effective from July 1, 2019 to June 30, 2020)					
Household Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	15,678	1,307	654	603	302
2	21,112	1,760	880	812	406
3	26,546	2,213	1,107	1,021	511
4	31,980	2,665	1,333	1,230	615
5	37,414	3,118	1,559	1,439	720
6	42,848	3,571	1,786	1,648	824
7	48,282	4,024	2,012	1,857	929
8	53,716	4,477	2,239	2,066	1,033
for each additional family member, add	5,434	453	227	209	105

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religious creed, sex, disability, age, political beliefs, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form.

To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov) This institution is an equal opportunity provider.