

# Chicago Ridge School District 127.5

## Chromebook Acceptable Use Policy

The purpose of the Chromebook program is to enable students' unparalleled access to the benefits of technology as an educational tool. The students develop their familiarity with the Chromebook to support the mission of the district in their preparation for a successful future. The program also offers teachers the ability to move far beyond the textbook, to deepen the knowledge provided within their content areas, and infuse their curriculum with positive and successful information from around the globe.

We are pleased to offer this program and are grateful for your support in helping us educate children how to care for and utilize technology appropriately. The following are guidelines.

### DISTRICT EXPECTATIONS

- The Chromebook is an educational tool and should be used in that capacity only. Once issued, you are responsible for the Chromebook at all times.
- Realize that the Chromebook is District 127.5 property and all content (software, email, internet use) **will be monitored**. Messages and/or Internet content relating to or in support of illegal activities will be reported to the authorities.
- Students have no expectations of privacy and can expect teachers and administrators to conduct checks of their Internet history, documents, etc.
- Do not markup the identification tag in any way. It must remain legible at all times.
- The student is the only authorized user of the assigned Chromebook and should **never** be shared with another student.
- The student is responsible for the Chromebook throughout the school day. We will not be responsible for Chromebooks that are left in classrooms, hallways, or lockers.
- Chromebooks must come to school **fully charged** every day.
- Passwords should be kept confidential.
- "Cyberbullying" will not be tolerated. Cyberbullying means bullying by use of any electronic communication device using but not limited to, e-mail, instant messaging, text messages, blogs, mobile phones, pages, online games, websites, etc.
- Students are expected to notify a staff member whenever they come across information or messages that are inappropriate, dangerous, threatening, or make them feel uncomfortable.
- Chromebook use on a bus and outdoors are strictly prohibited.
- Do not leave Chromebooks in automobiles. Chromebook electronic devices cannot tolerate extremes in temperature.
- Do not eat or drink near the Chromebook. This includes bringing it to a lunch table!

- Never use any cleaner, such as Windex or water to clean the Chromebook screen. Make sure to use monitor wipes or have a member of the Tech team clean it for you.
- Do not mark the Chromebook in any way with markers, stickers, etc.
- The Chromebook should not be used to copy, download, upload, or share copyrighted materials without the owner's permission. This includes the reproduction of music files, images, and software applications.
- Students are not allowed to try and bypass the district filter in any way, including but not limited to the use of proxy avoidance sites.
- Do not access inappropriate or obscene material. Presence of weapons, pornographic materials, inappropriate language, alcohol, drug, gang related symbols or pictures will result in disciplinary actions.
- Students should not obtain copies of or modify files, data or passwords belonging to other users on the network.
- Use the Chromebook on a flat, stable surface.
- Never disclose your personal information online (i.e. home address, phone number).
- Students are expected to conduct themselves in a socially acceptable manner at all times while using the network/internet.

Under NO circumstances should Chromebooks be taken by parents or students to outside service providers for repair. All repairs must be done through District 127.5. Only District 127.5 technical staff is authorized to approve repairs off site. Abuse of this acceptable use agreement may lead to the suspension and/or termination of the students' Chromebook use.

I have read and agree to the District 127.5 Chromebook Regulations. I understand my responsibilities as a parent / guardian. Violation of these policies could result in the loss of the Chromebook or other disciplinary measures for my child.

I understand if the Chromebook is accidentally damaged and requires repair during the course of the school year, I am responsible for a minimum of a \$40 deductible. If there is determined to be damage beyond normal wear and tear when the Chromebook is returned, I may be responsible for an additional damage fee.

If there is negligent damage, intentional damage, **or multiple occurrences of damage** to the Chromebook, I understand that I could be held responsible for the total cost of repair or replacement. I understand that, in the event that the Chromebook is lost/stolen, I will be responsible for the full cost of a replacement Chromebook at \$150.

# 2020-2021 School District 127.5 Acceptable Use Signature Form

Student's School: \_\_\_\_\_

## Student

I have read and agree to the District 127.5 Chromebook Regulations. I understand my responsibilities as a student. Violation of these policies can be subject to loss of use of the Chromebook as well as other disciplinary consequences.

\_\_\_\_\_ Printed Student Name

\_\_\_\_\_ Student Signature \_\_\_\_\_ Date

## Parent

I have read and agree to the District 127.5 Chromebook Regulations. I understand my responsibilities as a parent / guardian. Violation of these policies could result in the loss of the Chromebook or other disciplinary measures for my child.

I understand if the Chromebook is accidentally damaged and requires repair during the course of the school year, I am responsible for a minimum of a \$40 deductible. If there is determined to be damage beyond normal wear and tear when the Chromebook is returned, I may be responsible for an additional damage fee.

If there is negligent damage, intentional damage, **or multiple occurrences of damage** to the Chromebook, I understand that I could be held responsible for the total cost of repair or replacement. I understand that, in the event that the Chromebook is lost/stolen, I will be responsible for the full cost of a replacement Chromebook at \$150.

Therefore, I am giving my consent for my child to be issued a district Chromebook device.

\_\_\_\_\_ Printed Parent / Guardian Name

\_\_\_\_\_ Parent / Guardian Signature \_\_\_\_\_ Date