

UNION RIDGE SCHOOL District 86

4600 N. Oak Park Avenue
Harwood Heights, IL 60706

Phone (708) 867-5822
FAX (708) 867-5826
www.urs86.org

Julie Borner
Principal

Dear Property Owner:

Union Ridge Elementary School District 86 has been advised that a family living with you would like to register their child (ren) in our school. When this occurs, both the property owner who is permitting a family with school-age children to live in his/her Harwood Heights/Norridge residence, as well as the person seeking to enroll the student, must complete an Affidavit of Residency and return it to the District at the time of registration. This will assist the family in meeting the residency requirement for attendance in our schools.

Status as residents for such a family is valid as long as the student(s) and custodial parent(s) live at the property owner's residence. If the student(s) and custodial parent(s) using the Harwood Heights/Norridge address vacate or move from the residence it is incumbent upon the property owner to notify the school district immediately.

Note: The School Code of Illinois states the following:

“A person who knowingly or willfully presents to any school district any false information regarding the residency of a pupil for the purpose of enabling that pupil to attend any school in that district without the payment of non-resident tuition charge shall be guilty of a Class C misdemeanor.”

Please note that a residency arrangement of this nature is subject to periodic home visits and review by the Residency Confirmation Officers of the school district.

Thank you for your assistance with this matter. Please contact Mrs. Michele Marsh, Union Ridge School District 86 Registrar, at 708-867-5822 or mmarsh@urs86.org, if you have any questions.

Sincerely,



Mrs. Julie Borner
School Principal



**Union Ridge School District # 86
Affidavit of Residency**

CUSTODIAL CARE FORM (PART 1)

TO BE COMPLETED BY PARENT(S) LEGAL GUARDIAN(S)

This is to certify that I am the parent(s) or legal guardian(s) of:

Student's Name	Birth Date
Student's Name	Birth Date
Student's Name	Birth Date

At the present time we live with _____
Name of person providing Residency

who is a resident of Union Ridge School District 86 and resides at the following:

Address	City	Zip Code
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Briefly describe the circumstances that require the residence arrangement. (Please use additional sheets of paper if necessary).

The following facts are sworn to in order to permit the Union Ridge School District 86 to enroll the child (ren) in the schools of Union School District 86 as a resident.

- | | Yes | No |
|--|-------|-------|
| 1. The student and I eat our meals regularly at the above address. | _____ | _____ |
| 2. The student and I sleep regularly at the above address. | _____ | _____ |
| 3. The student and I spend our weekends at the above address. | _____ | _____ |
| 4. The student and I spend our summers at the above address. | _____ | _____ |

A person who knowingly enrolls or attempts to enroll in this School District a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to Union Ridge School District #86 is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

If the above information is falsified a hearing may be required to determine that the law was violated, Union Ridge School District #86 will notify the police, and also pursue legal action to recover the tuition charge (or portion thereof). At the present time the tuition amount is approximately \$10,285.00.

You will be required to provide 4 proofs of residency which can include utility bills, mortgage information, real estate tax bill, car insurance, credit card statements, proof of village vehicle sticker purchase and driver's license. An affidavit of residency must be completed if you're living with another family/person in the district. The family/person must provide the above proof of residency in addition to your own proofs.

Signature

Telephone Numbers: Home: _____

Cell: _____

Parent/Guardian Proof of Residency

Credit card statement ___ Pay stub ___ City sticker receipt ___ Driver's license ___ Bank statement ___
Phone/cell ___ Vehicle registration ___

Subscribe and sworn before me this
Day of _____ A.D. _____

Notary Public

My commission expiration date: _____

Union Ridge School District # 86
Affidavit of Residency
CUSTODIAL CARE FORM (PART 2)

TO BE COMPLETED BY FAMILY PROVIDING CUSTODIAL RESIDENCE

This is to verify that the information provided on the Custodial Care Form (Part 1) is true and correct and that:

_____ Parent(s) Legal Guardianship(s) Name

Student's Name

Name of person providing residency

A person who knowingly enrolls or attempts to enroll in this School District a student known by that person to be a nonresident of the district is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b (e)).

If the above information is falsified a hearing may be required to determine that the law was violated, Union Ridge School will notify the police, and also pursue legal action to recover the tuition charge (or portion thereof). At the present time the tuition amount is approximately \$10,285.00.

The following facts are sworn to in order to permit the Union Ridge School District 86 to enroll the child (ren) in the schools of Union School District 86 as a resident.

	Yes	No
1. The student and I eat our meals regularly at the above address.	_____	_____
2. The student and I sleep regularly at the above address.	_____	_____
3. The student and I spend our weekends at the above address.	_____	_____
4. The student and I spend our summers at the above address.	_____	_____

You will be required to provide 4 proofs of residency which can include utility bills, mortgage information, real estate tax bill, car insurance, credit card statements, proof of village vehicle sticker purchase and driver's license.

Signature of Custodial Resident

Family Providing Custodial Residency Proof of Residency

Mortgage papers ___ Gas bill ___ Electric bill ___ Water/Sewer ___ Phone/cell ___
Vehicle registration ___ Credit card statement ___ Pay stub ___ City sticker receipt ___
Driver's license ___ Bank statement ___

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Proof of Residency for Homeowner Completing Affidavit of Residency

Please provide the following:

Category 1: (one document required)

- Most recent property tax bill
- Current mortgage statement/closing papers
- Signed and dated lease with proof of most recent rent payment (cancelled check receipt)

Category 2: (any three required)

- Current utility bill (gas, water, electric)
- Current homeowner's insurance policy
- Current cable TV or credit card bill
- Current homeowners/renter insurance and premium payment receipt
- Illinois vehicle registration
- Harwood Heights/Norridge vehicle sticker receipt
- Voter registration
- Bank statement
- Illinois driver's license/Illinois state I.D.
- Utility bill (gas, electric, or water)
- U.S. mail received at residence