

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Burkey called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:07 p.m. on March 22, 2007 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, CA.

Trustees present: Burkey, Elliott, Marshall, Sheehan, Schramel,
Student Trustee Russell

The regular and consent agendas for the March 22, 2007 meeting at Feather River College, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

The minutes of the regular meeting held on February 15, 2007 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented (Elliott/Sheehan), unanimous.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

*** Motion Items**

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Elliott/Marshall), unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

- a) Susan Carroll, Superintendent/President, presented BP 4020 Program and Curriculum Development, BP 4260 Prerequisites and Co-Requisites, BP 3250 Institutional Planning, and BP 4104 Contract Education for approval. Dr. Carroll reported that all policies being recommended had gone through the appropriate internal processes. Trustee Sheehan asked if any of the presented policies were in response to accreditation recommendations. He also asked when the new policies, once they were approved, would be posted to the Feather River College website. Dr. Carroll responded that BP 4260, Prerequisites and Co-Requisites, was partially in response to the recommendations of the accreditation site visit, and partially for revision of obsolete language. She added that the website update of newly approved Board Policies would take place on March 23, 2007. There being no further discussion BP 4020, BP 4260, BP 3250, and BP 4104 were approved as presented, (Sheehan/Schramel) unanimous.

- b) Rick Stock, Academic Senate President, presented new and revised courses for Board approval. Dr. Carroll reported that the Curriculum Committee had approved each of the courses, and Rick Stock stated that the Academic Senate had endorsed the committee's actions. The new and revised course list was approved as presented, (Elliott/Marshall) unanimous.
- c) Rick Stock presented the seven Feather River College-Wide General Student Learning Outcomes developed over the last year for approval. He stated that producing Student Learning Outcomes (SLOs) was relatively easy from an instructional prospective; however assessing their outcome was at times difficult and time consuming to measure. Mr. Stock stated he felt that the current requirement of assessing one class per semester was realistic based on the amount of time required to complete the task. The Feather River College General Student Learning Outcomes were approved as presented, (Sheehan/Schramel) unanimous.
- d) Jim Scoubes, Chief Financial Officer, requested approval of a new tax-sheltered annuity carrier Aviva Life Insurance Company. Trustee Elliott inquired as to whose responsibility it is to investigate such companies for their financial stability. Mr. Scoubes reported that he had researched the company via the Internet, and he found that companies requesting this approval must go through a registration process with the State of California. Cameron Abbott, Director, Human Resources, reported that it appeared that the company had contacted Diann Jewett, Payroll Technician and Internal Auditor, directly, and that he would need time to investigate further on what the expectation was when new companies requested such action. After further discussion, it was recommended that approval on Aviva Life Insurance Company as an additional annuity carrier be tabled until such time as further investigation could be completed. (Elliott/Marshall) unanimous.

*** 2. Roll Call Items**

a) Jim Scoubes, Chief Financial Officer, presented Resolution 06/07-08 Schedule of Fees FY 07-08 for approval. Mr. Scoubes stated that effective January 1, 2007, enrollment fees previously set at \$26.00 by the State of California, have been reduced to \$20.00 per credit unit. He also reported that the only other fee increase requested is to increase fax service for transcripts from \$7.00 to \$10.00. Resolution 06/07-08 was approved as presented.

Ayes: Burkey, Sheehan, Marshall, Schramel, Elliott, Student
Trustee Russell

Noes: None

Absent: None

Abstain: None

3. Special Items/Report

- a) Dr. Carroll reviewed the Progress Report submitted to the Accrediting Commission for Community and Junior Colleges dated March 14, 2007. She stated significant progress has been made on all of the eight recommendations, and she reviewed each recommendation and its progress with the Board of Trustees.
- b) Dr. Carroll reviewed the status of the most recent draft of the Strategic Planning document. She stated that the Almanor Culinary Arts Program has requested that the April Board of Trustees meeting be held in Chester, and that this could be used as an opportunity for the Board to discuss the Strategic Plan at greater length. After further discussion, the request to move the April 19, 2007 Board of Trustees meeting to the Almanor Culinary Arts Academy in Chester was approved.
- c) Dr. Carroll showed a recent power point presentation provided by NTD Stichler Architects. The presentation provided six concepts that might be considered for future configuration of buildings on the main campus.
- d) Jim Scoubes, Chief Financial Officer, presented the District's Monthly Financial Status Report as of February 28, 2007. Mr. Scoubes stated that revenues and expenditures are in line with board-approved budget.

4. Communications, Presentations, and Reports

a) Trustee Reports

Trustee Sheehan reported that he wished to thank Lori Bergum and others involved with the design of the new recruitment brochure that was included with board packets. He stated the photography and design was impressive and he felt material of this type would attract students to Feather River College.

Trustee Elliott inquired if there was any new information on the new Library Technology Building. Dr. Carroll responded that she had not communicated with Jonathan McMurtry, Architect for Lionakis Beaumont Design Group, on the overlay that was requested and that she would get in touch with him regarding his progress.

Trustee Marshall inquired about the Incarcerated Student Program and if it was still moving forward. Dr. Carroll reported that instructional materials have been sent to the California Correctional Center for the first set of four classes being offered. She stated that this was a pilot program, and that other prison facilities have also expressed interest in services for incarcerated students. She stated that she would have Michael Bagley, Chief Instructional Officer,

report on further progress with students in this program at the next board meeting.

b) Associated Students

Scott Russell, Student Trustee, reported on how many more students are now occupying the student lounge due to the wireless internet capability recently installed. He stated enthusiasm remains strong among students, and that the Associated Study Body membership is increasing. Mr. Russell reported that the SIFE team will be traveling to Seattle, Washington for regional competition in April, and then hopefully on to Dallas, Texas for national competition in May.

c) Academic Senate

Rick Stock, Academic Senate President, reported that Chuck Mills, Equine Studies Instructor, and Reed Peters, Men's Baseball Coach, have received recommendations by their respective tenure committees for tenure. He also reported that search committees are making progress in the three faculty positions. Mr. Stock reported that the Educational Plan, Operational Plans at the Divisional Level, Union Negotiations, Facilities Master Planning, Student Learning Outcomes and teaching and coaching are keeping all faculty extremely busy.

d) Classified Senate

Jodi Beynon, Classified Senate President, reported there are currently nine hiring committees either in progress or being formed for classified positions on campus. Ms. Beynon also reported on upcoming recruitment events and Nevada Night that took place at John Ascuaga's Nugget in Sparks, Nevada. She reported there would be an Equine Studies recruitment day taking place on April 30, 2007, and a campus-wide Day in the Mountains on May 4, 2007.

Ms. Beynon updated the Board of Trustees on the new SAS training currently taking place for employees, and reported that EOPS and CalWorks had recently received budget augmentations from the Chancellor's Office. She reported that the website currently has a new look, and she encouraged Board members to review it as time permits. Ms. Beynon reported that an online orientation has been purchased for those students who were unable to be on campus for new student orientation.

Ms. Beynon stated that Feather River College hosted the Community Supper on March 7, 2007, and that they had served 129 meals that evening. She stated everyone pitched in to help, funds were donated, and a great meal was enjoyed by everyone in attendance.

She also reported on transfer events that had taken place to University of Nevada, Reno, and California State University, Chico, and that a representative from Humboldt State University had also recently visited the campus to assist students with their plans to transfer.

e) Instruction

No Report

f) Student Services

No Report

g) Superintendent/President

Susan Carroll, Superintendent/President, reported that the Legislative Analyst's Office is projecting revenues for the coming year down by \$939,000,000 and estimates that Proposition 98, Minimum Guarantee, is over-appropriated by \$609,000,000. Dr. Carroll stated that this translates into possible deficit funding to community colleges statewide in the amount of \$172,000,000. She added that this is an early report and that there is much discussion that will be taking place on this issue in the months ahead. Dr. Carroll also reported that the Secure Rural Schools Act appears to have good legislative support for reauthorization at this time.

Dr. Carroll encouraged Trustees and others present to mark their calendars for May 19, 2007, as this is the date the Feather River College Foundation Auction and Party at the Barn will be held. She stated this year's event will be a French theme and one of the items to be auctioned off will be a week on the French Riviera that includes accommodations at a private villa.

Dr. Carroll stated that she had the ballots for the California Community College Trustee Association, and she asked for a volunteer to read the material and report back to the Board with recommendations. Trustee Elliott suggested that Dr. Carroll select those that were most favorable to small rural community colleges and inform the Board of her findings at a future meeting.

There being no further business the meeting was adjourned at 5:17 p.m.

SC/ch