

## MINUTES

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

Vice President Elliott called the Special Meeting of the Feather River Community College District Board of Trustees to order at 12:07 p.m. on Friday, April 11, 2008. The meeting was held in the Administrative Conference Room, Feather River College 570 Golden Eagle Avenue, Quincy, California.

*Trustees Present:* Burkey, Elliott, Schramel, Sheehan, Student Trustee Sandlin  
*Trustees Absent:* Marshall

The agenda for the April 11, 2008 Special Meeting was approved as presented, (Sheehan/Sandlin) unanimous.

#### **A. ITEMS FROM THE PUBLIC**

None

#### **B. REGULAR AGENDA**

##### **\*1. Motion Items**

- a) Approval of Recommended Vendor's Bid for Purchase of Educational Resources Planning (ERP) Software and Related Services – Rand Groh
- b) Authorization for Administration to Complete Contractual Agreement with Approved Vendor for Purchase of Educational Resource Planning Software and Related Services – Jim Scoubes
- c) Approval of Purchase of Hardware Required for Implementation of Educational Resource Planning Software – Jim Scoubes/Rand Groh
- d) Authorization to Borrow Funds for Purchase of ERP Software, Services, and Hardware – Jim Scoubes

Rand Groh, Information Services Manager, stated that the college is currently running software in the student information division that was installed approximately thirty years ago, and that it will no longer be supported by the current vendor as of June 30, 2008. He also stated that in accordance with Board Policy and Public Contract Code a legal request for proposals was issued, and that the bid process had closed

on April 9, 2008. Mr. Groh reported that the College had received bids from Datatel, SunGard Higher Education, and Three Rivers Systems. He additionally stated that a task force consisting of eight individuals representing the various functional areas of the College evaluated the three bids and that they found that two vendors, Datatel and SunGard Higher Education, appeared to meet the minimum requirements as published in the request for bids. He distributed a written report on the evaluation results and task force recommendation to those present, and he also provided the Board with an overview of the contents and information contained in the report that included financing the cost of purchasing the software over a seven year period. Mr. Groh reported that SunGard's FY 08/09 net budget impact to the College would be \$54,556 compared to Datatel's costs for the same period of \$145,936. Trustee Elliott requested that the Board be informed of the total price of the software purchase, and Mr. Groh replied that the report reflected a total purchase price from SunGard Higher Education of \$689,879 compared with Datatel's total bid price of \$1,244,000.

Trustee Elliott expressed concern that with the extreme difference in the two bids submitted that the products had been verified to be comparable and would meet the needs of the college. Mr. Groh stated that the products had been verified to be comparable and that the two companies are competitors and often undercut one another's bids to this degree. He also reported that another reason for the difference in bid amounts is that Feather River College has agreed to modify their business practices to fit the software and that minimal modification will need to be completed by SunGard Higher Education.

Trustee Sheehan requested elaboration on page two of the report that documented the software and hardware loan analysis. Mr. Groh stated that the loan and financing piece adds an additional \$64,000 required expenditure to buy the server hardware to run the software. He also reported that the college is currently under negotiations to receive a refund from Regent, the college's current vendor, for undelivered software components. Mr. Groh stated that this refund and credit would be used to offset the amount the College needs to borrow for the project. Trustee Sheehan also requested information on the \$438,020 cost reflected under Implementation Services. Mr. Groh responded that these costs include remote implementation of software on to college servers as well as on campus training and direction.

After further discussion and there being no objection, Trustee Sheehan moved that:

a) A bid not to exceed \$689,879 for the purchase of Educational Resource Planning (ERP) software and related services as submitted

by SunGard Higher Education, and recommended by the Feather River College Evaluation Task Force be accepted (Sheehan/Schramel) unanimous.

b) The Administration be authorized to complete contractual agreements with SunGard Higher Education for the purchase of Educational Resource Planning Software and related services (Sheehan/Sandlin) unanimous.

c) The approval of the purchase of computer hardware required for the implementation of the Educational Resource Planning Software from Dell, Inc., in an amount not to exceed \$64,412 be granted (Sheehan/Schramel) unanimous.

d) The Administration be authorized to borrow funds in an amount not to exceed \$754,412, as necessary, at a rate of interest not to exceed 4.5 percent for seven years, for the purchase of software, related services, and computer hardware for the implementation of the Educational Resource Planning integrated computing system (Sheehan/Sandlin) unanimous.

Trustee Elliott requested information on what the interest rate would be on the loan for the software. Jim Scoubes, Chief Financial Officer, reported that he had contacted lenders that have quoted a rate in the range of four percent. Trustee Elliott requested that Motion (d) be amended to include, "...at a rate not to exceed 4.5 percent for seven years..."

Dr. Carroll commended all of those involved with the bid process on such short notice, and Mr. Groh commented that the process had been helpful and informational. He added that there will be a kick-off presentation by SunGard in the next two weeks that includes all campus employees and he extended an invitation to Board members to attend if their schedules allowed.

## **2. Discussion Items**

a) Discussion of Provisional Appointment to Board of Trustees (District 1) – Bill Elliott

Trustee Elliott reported that at the April 17, 2008 Board meeting, a decision needs to be made regarding the provisional appointment of a Trustee to District One to replace Bob Marshall. He stated that he and Trustee Sheehan had met and interviewed the two candidates who had submitted letters of interest and applications for the position. Trustee Elliott reported that they had discussed with the candidates the role of the Board, the time commitment involved with being on the Board, Brown Act responsibilities, November 2008 election issues, and

the issues and challenges currently facing the College. He also stated that the candidates reviewed their backgrounds and responded to questions. He reviewed the resumes of both Rob Brandt and Leah West with those present and indicated both individuals are well qualified for the position and would bring different strengths to the Board if appointed to the position. There was further discussion regarding important upcoming dates for Board members and President Burkey requested that a written itinerary be provided if possible.

There being no further business, the meeting was adjourned at 1:07 p.m.

SC/ch