

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Burkey called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:04 p.m. on June 21, 2007 at Feather River College Science Room 104, 570 Golden Eagle Avenue, Quincy, CA.

Trustees present: Burkey, Elliott, Sheehan, Schramel, Student Trustee Sandlin
Trustees absent: Marshall

The regular and consent agendas for the June 21, 2007 meeting at Feather River College Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/Sheehan) unanimous.

Dr. Carroll requested that the regular agenda be amended to reflect that Item C1b Approval of Proposed Presidential Search Timeline and Committee Composition be moved to discussion under Item C1b Special Items/Reports, (Sheehan/Schramel) unanimous.

Jamie Meiners, Human Resources Technician, requested that the consent agenda be amended to reflect under Personnel Actions - Classified, Regular, Instructional Services Class Scheduling & Information Specialist, that Incumbent TBD be modified to read Byron Hughes. Ms. Meiners stated that an offer of employment has been accepted and pending Board approval, Mr. Hughes will begin his employment July 9, 2007, (Elliott/Schramel) unanimous.

The minutes of the regular meeting held on May 24, 2007 at Feather River College, Equine Studies Instructional Classroom, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Elliott/Sheehan) unanimous.

A. ITEMS FROM THE PUBLIC

Pat Buckner, Allied Health Program Director, stated she wished to thank the Board for its support of the new Allied Health Building. Ms. Buckner reported due to the private donation from the Zygner Family Trust recently received by the college, a loan would not have to be sought for the remainder of the construction costs, but that she appreciated the Board's willingness to seek a loan if one had been necessary. She also extended an invitation for Board members to attend the Allied Health's Program pinning ceremony for Vocational Nursing graduates scheduled for Saturday, August 4, 2007 in the Multi Purpose Building with a reception to follow immediately after the ceremony.

B. CONSENT AGENDA

*** Motion Items**

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as amended, (Elliott/Schramel), unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

- a) Jim Scoubes, Chief Financial Officer, requested approval to use the Forest Reserve Revenue account to fund the purchase of the new telephone system on campus. Mr. Scoubes stated he had received previous approval to seek financing for the cost of the new system, but after researching financing options it was determined that the approximate cost of borrowing \$68,960 over 5 years would be \$13,540. He stated that if given approval to use the Forest Reserve Revenue account the amount would be paid back in annual payments of \$13,792 per year with no interest costs. Trustee Elliott inquired what the current obligations to the Feather River College Apartments for repairs were out of the fund. Mr. Scoubes stated he was unaware of any current obligations to the Foundation for the apartments. The request to use the Forest Reserve Revenue account to fund the purchase of a new telephone system was approved as presented, (Sheehan/Schramel) unanimous.

Trustee Sheehan reported that at the recent Foundation Budget Management Committee meeting, a short term need was addressed regarding the installation of Wi-Fi to the rest of the college campus as well as the Feather River College Residence Halls. He stated the installation costs are being covered by a grant, but that there are going to be monthly operating costs levied against the Foundation for the residence halls that will amount to between \$5,000 and \$6,000 annually that will not be covered by the grant. Trustee Sheehan also stated that this cost cannot be covered by dormitory fees at this time because the fee schedule has already been published. Trustee Sheehan requested that Mr. Scoubes look into the possibility of using the Forest Reserve Revenue account to pay the monthly fees for Wi-Fi at the apartments for one year and report back to the Board at a future meeting regarding his findings.

*** 2. Roll Call Items**

None

3. Special Items/Reports

- a) Jim Scoubes presented the District's Monthly Financial Status Report as of May 31, 2007. Mr. Scoubes stated that revenues and expenditures are in line with the board-approved budget.

- b) Jamie Meiners presented an amended Proposed Presidential Search Process Timeline on behalf of Cameron Abbott, Director, Human Resources. Ms. Meiners reported that the third paragraph 08/07 relating to the identification of potential search committee members was the main focus of change, and she reviewed the changes that Mr. Abbott recommended in the composition of the committee. Trustee Elliott discussed the use of a search firm and the costs that might be involved if the Board decided to utilize their services. He requested that Ms. Meiners provide a packet of information that includes salary comparisons, sample contracts, fringe benefits, and position descriptions for Superintendents at colleges of similar size.

Trustee Sheehan requested additional clarity on the composition of the committee. Ms. Meiners stated the goal would be to have the Board forward names from both Academic Senate and Classified Senate in order to give them a choice from a smaller group as opposed to selecting from the larger group. Trustee Sheehan stated he was more comfortable with asking the two senate groups to send them four names and then the Board would select two of the four individuals to serve on the committee. It was agreed there would be further discussion and consultation with Cameron Abbott on the issue, and that the process would again be discussed at the July 23rd Board meeting.

4. Communications, Presentations, and Reports

a) Trustee Reports

President Burkey reported she had awarded two Feather River College Foundation Scholarships on June 13th to Kayla Wann and Cassandra Anderson who reside in the Chester area. Trustee Schramel also reported the Schramel Family Scholarship had been awarded on June 15, 2007 to Greenville resident and recent high school graduate Ashley Kerr.

Trustee Elliott asked for an update on Strategic Planning. Dr. Carroll reported that it will be on the agenda for an August 2007 Board of Trustees meeting. Trustee Elliott also reported that a representative from Capitol Public Radio would like to meet with a representative from Feather River College regarding the ability for broadcast in our local area. Dr. Carroll stated she was aware of the request and that she did plan to attend part of the reception to have the opportunity to speak with their General Manager, Rick Etchison.

b) Associated Students

Lydia Sandlin, Student Trustee, reported she had the opportunity to attend a tutoring session with Dr. Parkin, English Instructor, and Marie Enriquez, Director of Title III, at the California Correctional Facility as part of the Incarcerated Student Program. Ms. Sandlin stated she met with students enrolled in the program and found them to be interested in furthering their education, and she stated several students had also shown an interest in the

possibility of transferring their units and furthering their education once they were released. She stated she appreciated the opportunity to participate in the session, and added she felt the Incarcerated Student Program was beneficial.

c) Academic Senate

No Report

d) Classified Senate

Jodi Beynon introduced Jamie Meiners as the new incoming Classified Senate President. She thanked the Board for the opportunity to serve as Classified Senate President, and she stated her service had given her a broader perspective of the college.

e) Instruction

Dr. Michael Bagley, Chief Instructional Officer, reported that the Culinary Arts Degree proposal recently approved by the Board has also been approved at the regional level by the Vocational Professional Educators. He reported that the next step in the process will be the approval from the Chancellor's Office and he would provide an update to the Board when information was received. Dr. Bagley also reported that the California Department of Forestry was currently conducting their academy on campus, and that this was the fourth year that they had utilized the Feather River College facilities. Dr Bagley stated summer session started June 18, 2007, and that he was also busy with the completion of the college's Education Plan and a special Curriculum Report required by the Chancellor's Office.

f) Student Services

Dennis Bailey-Fougner, Chief Student Services Officer, reported that the new Registrar, Tama Bolton, would begin employment July 2, 2007. Mr. Bailey-Fougner stated Ms. Bolton has just completed her Masters Degree at Oregon State University, and that she will be a valuable addition in the Student Services area. Mr. Bailey-Fougner remarked on the Where I Stand article in the Feather River Bulletin written by Kest Porter from the Plumas Unified School District who commended the college for the assistance it is providing to PUSD. He stated that the Educational Talent Search staff and Gina Rogers, Upward Bound Director are doing a great job. Mr. Bailey-Fougner also reported that a decision was made to temporarily revert to using the Computing Option System software in the Admissions and Records Office. He stated that the decision was based primarily on the capability to complete the Apportionment Report by July 15 2007. He additionally reported that programming will continue in a test environment until a more appropriate time to cutover to the new software could be accomplished.

g) Superintendent/President

In response to a request for updated information on faculty employment Susan Carroll, Superintendent/President, reported Ms. Haley White has accepted the position of Women's Basketball Coach. Dr. Carroll also reported that the Men's Basketball Coach and Men's Soccer Coaching positions are

both open and search committees are currently being formed to review applications. Dr. Carroll also reported that Mr. Jerry Hoover has been hired to fill the Administration of Justice position.

Dr. Carroll requested that the Board review BP 6620 Naming of Buildings, and she provided trustees with copies of the current policy for future discussion. Dr. Carroll stated this request was in response to the recent generous donation the college received from the Zygner Family Trust. She stated in her experience this is something that the Board may want to consider as a naming possibility for the Allied Health Building. Dr. Carroll stated under the current policy, if the request is to honor a deceased person, the request could not be considered within one year of the death.

Dr. Carroll distributed new recruitment brochures to trustees for their review, and commented on the usefulness of the student testimonials and professional presentation of the information.

Trustee Elliott commended Dr. Bagley on the job he did personalizing the recent commencement ceremony by recognizing individual accomplishments of the graduates. He stated being able to include family and personal comments when announcing graduates is something that can only be accomplished at smaller college campuses, and he stated he enjoyed that aspect of the event.

Trustee Elliott also asked for an update on the Library Technology Building. Dr. Carroll stated there has been no recent information, but that the sewer hookup remains a concern. Dr. Carroll stated she would check with Nick Boyd on progress and report back to the Board on what she has learned.

There being no further business the meeting was adjourned at 4:13 p.m., (Schramel/Elliott) unanimous.

SC/ch