

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:00 p.m. on Thursday, November 18, 2010 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Elliott, Schramel, Sheehan, Student Trustee Oliphant
Trustees absent: Shamberger, West

President Elliott announced that the Board of Trustees had met in Closed Session regarding litigation and that no action had been taken.

The regular and consent agendas for the November 18, 2010 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

The minutes of the Regular Meeting held on October 21, 2010 at Feather River College Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/Sheehan) unanimous.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

President Elliott noted that he had been made aware of a correction that needed to be placed on the record with regards to the Consent Agenda. Jim Scoubes, Chief Financial Officer, stated that regarding Consent Agenda Item B1d and the \$9,100 budget transfer noted at the bottom of page 2, the purpose for the transfer should be amended to read, "To Cover 10/11 Substitute Positions". After brief discussion and there being no objection, Personnel Requisitions, Personnel Actions, Payroll and Commercial Warrants, Budget Augmentations and Reductions, and Ratification of Agreement between Feather River Community College District and Plumas Unified School District for affiliated Educational Talent Search (ETS) activities effective September 1, 2010 were approved as presented, (Sheehan/Oliphant) unanimous and the Ratification of Budget Transfers was approved as amended, (Sheehan/Oliphant) unanimous

C. REGULAR AGENDA

*** 1. Motion Items**

a) Michael Bagley, Chief Instructional Officer, requested Approval of New and Revised Courses. He stated that the request involved 31 items or courses that are being retired and that the number of course retirements indicates substantial work is being accomplished by faculty through the Curriculum Committee process. Dr. Bagley also pointed out that substantive items listed in backup documentation for the Vocational Nursing major indicate that new hire Judy Mahan, Director of Allied Health, is already active in revising the required courses for the major. He also reported that new items included certificates in entrepreneurial planning and culinary arts specializations. Trustee Elliott requested information on enrollment numbers for the nursing program and culinary arts programs and Dr. Bagley responded that the nursing program has registered approximately 30 students between the Quincy and Fall River Mills sites and degree seeking student in the culinary arts program number approximately 15. Dr. Bagley additionally referred the Board to Attachment D of the information where changes to associate degree requirements were underlined. He explained that a maximum of 18 semester units in the major must now be completed with a "C" or better where previously grades of "D" were accepted. He also added that another change implemented to the degree requirements is that students may now count a maximum of six units of activity courses as electives towards the total number of units required for the degree and that they may also now use up to two courses or eight units required for their major to meet General Education requirements. In closing explanation, Dr. Bagley added that with regards to multiple majors, students may now earn additional degrees only after the completion of a minimum of 12 additional units of required courses in the subsequent major. There being no objection or further discussion, the request for Approval of New and Revised Courses was approved as presented, (Sheehan/Schramel) unanimous.

b) Michael Bagley requested Approval of Faculty Equivalencies by the Governing Board. He explained that the cover sheet information summarizes that the College aims to recruit high quality employees with expertise appropriate to their assignment. He also explained that historically new instructors determined to meet equivalency requirements had not been placed on Board agendas for approval and that Tom Davis, Academic Senate President, has requested that policy and procedure in this area be addressed and tightened up. Tom Davis added that he had consulted Title 5 and the College's own administrative procedures regarding the issue and had discovered that the institution was not in compliance. He further stated that the Board is expected to approve every faculty hire and understand that the individual meets minimum requirements or the equivalent to the minimum qualifications. Jamie Cannon, Director of Human Resources, added that the Board has always approved adjunct faculty instructors within their discipline assuming that the College would guarantee their equivalency and that moving forward they will be broken out separately with regards to the terms of their equivalency and the month and year it is being granted. Ron Taylor, Superintendent/President additionally added that this would be an appropriate action when it comes to any questions about whether or not someone has been granted equivalency because there will be a record both in the Board minutes and action and the personnel file. He also noted that in the future this type of request will be seen along with other personnel consent items as it is a routine matter. After further discussion and there being no objection, the

request for Approval of Faculty Equivalencies by the Governing Board was approved as presented, (Oliphant/Sheehan) unanimous.

3. Special Items/Reports

- a) Jim Scoubes presented the District's Monthly Financial Status Report as of October 31, 2010. He reported that current year revenues total \$2,536,574 and that all State apportionment funding for July through October 2010 has been received and is reflected in this total. Mr. Scoubes also reported that expenses total \$3,460,465 for the period and that when you compare last year's expenditures to this year's there was significant savings noted. He also reported that the College has challenges ahead with regards to funding from the State and recent correspondence indicates a projected 25.4 billion dollar deficit over the next 18 months and that the current year budget is now showing an estimated 6.1 billion deficit. Mr. Scoubes stated that with these deficit projections there will likely be mid-year cuts to consider and significant apportionment deferrals beginning in January will add to the fiscal challenges ahead. Trustee Elliott requested information on the status of the line of credit with Umpqua Bank and Mr. Scoubes replied that he hopes to have the issue finalized in December. Trustee Sheehan requested information on the implications for an annual budget for this year with the deferrals that are going on and Mr. Scoubes replied that if the State funds the deferrals and based upon the current budget the District would continue to spend accordingly. Trustee Sheehan additionally asked Mr. Scoubes if he had any information about the possibility of using growth funds to pay for deferrals if they are not received and he replied that he did not. Dr. Taylor clarified whether Trustee Sheehan was referring to the mid-year cut issue and he explained if these cuts were to occur and the budget reopens, one option that the legislature would have would be to take some cut that's equivalent to the deferral and then in effect the institution would be out the funds twice as it would have already spent the funding and then wouldn't receive it going forward. Trustee Elliott requested information from Tom Davis and Connie Litz, Classified Senate President on whether or not they were aware of any lobbying activities within the unions with regards to the budget, and Tom Davis replied that he receives communications on the topic and he would imagine that lobbying activities are ongoing, but that the whole situation changes so quickly that no sooner does the budget get passed does a new report come out that changes things significantly for community colleges making it hard to come up with a lobbying strategy that keeps up with the challenging fiscal news ahead.
- b) Lisa Kelly, Interim Dean of Student Services, reported that last spring she had the honor of attending an event that was sponsored by Students in Free Enterprise (SIFE) and a group of community partners who applied and acquired Youth Empowerment Strategies for Success (YESS) grant funding for activities to enhance the ability for rural foster youth to become self-sufficient adults. She also reported there were six community partners involved in the grant and eight departments including TRiO involved in the effort. Dr. Kelly introduced Amy Schulz,

SIFE Advisor, ASFRC Advisor and Associate Faculty member who was present to speak and provide additional information on the YESS grant. Ms. Schulz introduced Chelsea Hamilton, Senior Project Leader, and she additionally provided a handout summarizing the final report on the grant prepared for the California Department of Social Services. She additionally reported that there was an educational leadership summit in May 2010 at Grizzly Creek Ranch attended by foster youth and SIFE mentors where there was a community resource fair so that the foster youth and college students could learn about resources available to them in the County including law enforcement, employers, and utility representatives among others who provided information to those in attendance. Ms. Schulz reported that once foster youth are emancipated and turn eighteen, many of them have no safety net and limited resources and find themselves on their own with statistics for homelessness and unplanned pregnancies high. There was further information provided on the YESS grant and Ms. Schulz continued her report by stating that SIFE has partnered with Plumas County Independent Living Skills Program (ILP) to provide mentors to foster youth on the campus of Feather River College and that over half of ILP graduates do end up attending the College. Chelsea Hamilton provided information to the Board of Trustees on how the program has helped her become acquainted with the lives that young foster youth live and she provided an example of one student's struggle to live an independent life and how mentorship and the program has made a difference in both their lives. President Elliott complimented Ms. Schulz and Ms. Hamilton on their report and he commented that the information puts the lack of resources for foster youth after emancipation into greater perspective.

- c) Ron Taylor provided those present with a presentation on the just-released report on community college student success goals, "A 2020 Vision for Student Success" by the Community College League of California. He stated that the Commission on the Future is a commission organized by the Community College League which is the organization that provides ancillary support to the community colleges in the State of California. He also stated that the league organized the Commission because it began to recognize that the budget problem was really not going away and that there was a need to better serve the students during the difficult fiscal situation. Dr. Taylor reported that as part of the Commission, he spent three weekends with 33 other professionals last spring and the report, which is the culmination of that work, contains 17 recommendations in four areas. He provided a general background in the decline of higher education attainment impacted by economic competition from abroad and he indicated that in order to keep the country economically healthy the projections resulted in President Obama announcing the American Graduation Initiative asking that institutions of higher education aim at increasing college degrees and certificates by five million by the year 2020. Dr. Taylor continued his report by including information provided by the Lumina Foundation and indicating that various other groups are asking institutions to also target certain achievements. Dr. Taylor additionally covered the goals and recommendations of the Commission including

visible, high-level leadership and evidence-based decision making, professional development for student success, intensive student support, teaching and learning, and finance and affordability.

4. Communications, Presentations, and Reports

Due to the need for Dr. Taylor to depart the meeting to connect with travel arrangements, the Superintendent/President's report was moved to item C4a.

a) Superintendent/President

Ron Taylor stated that he wanted to recognize Demonshay Scipio, ASFRC President, who will be ending his tenure as ASFRC President in the next few weeks. Dr. Taylor recognized Mr. Scipio's effective leadership and stated that he had enjoyed working with him during the semester. Mr. Scipio stated that he was transferring mid-semester and that a mid-year ASFRC election had been held to establish new leadership for the constituency. Dr. Taylor also reminded the Board of Trustees that the next meeting is December 16, 2010 and is the traditional joint meeting between the Foundation Board and the College Board of Trustees and will be held at the Plumas Bank Notes Department on Central Avenue in Quincy beginning at 2 p.m. He also stated that the meeting is additionally an organizational meeting for the Board and election of officers will be held. Dr. Taylor also provided the Board with an overview of recent events on campus including the follow-up accreditation site visit, annual audit visit, and a site visit in relation to the Proposition 84 grant that would provide a Headwaters Nature Facility to be built on the campus and he noted that there is optimism that the District may be successful with this application in partnership with the Maidu Summit. Dr. Taylor also acknowledged Shirley Kossow, Financial Aid Specialist, who is retiring after many years with the College and that colleagues are recognizing her dedication with a small gathering beginning at 10 a.m. in the Financial Aid Department. In closing comments, he also reported that there are some enforcement issues with regards to smoking of marijuana and sexual assaults and he noted that the College is taking a proactive approach to these issues and Dr. Lisa Kelly is providing sexual assault awareness trainings throughout the campus. Dr. Taylor ended his report by mentioning that the Legislative Analyst's Office (LAO) came out with a dim view of the State's revenue prospects recently and that this information has probable implications for next year's budget and the possibility of mid-year cuts for this year.

b) Board of Trustees

No Report

c) Associated Students

Demonshay Scipio reported that the recent mid-year ASFRC election went well and that even though there was just one candidate, the process was structured in connection with an inexpensive lunch for students with William Dennison taking over leadership of the ASFRC constituency. Mr. Scipio also reported that ASFRC in collaboration with others will be sponsoring Kaleidoscope on December 7th and 8th at 7 p.m. at the Town Hall Theatre, and will be using music as their inspiration to fundraise for the Lawrence Gonsalves Osher Foundation Scholarship.

Tess Oliphant, Student Trustee, added to Dr. Taylor's report on student sexual assaults and stated that Dr. Lisa Kelly had been speaking with students on being aware of their surroundings, being at parties, and knowing how to get out of difficult situations if they find themselves in one. She also stated that Edie O'Conner from the Plumas County Health Department had additionally provided information on what to do if you have been sexually assaulted. Ms. Oliphant stated that she felt that having a guidance counselor on campus that specializes in these types of situations would be beneficial to students especially those students who have been assaulted or victimized in some way.

Trustee Schramel requested additional information on the nature and timeframe of the assaults and Connie Litz, Classified Senate President, stated that she was unaware of the reporting information on the four incidents or the timeframe of when they occurred but that some of the information may be confidential in nature. She additionally noted that Dr. Kelly has partnered with other County resources to bring awareness to the situation and that the College is taking a proactive approach to preventing any further incidents of this nature from occurring.

d) Academic Senate

Tom Davis reported that the Senate has met twice in the month of November and that through these meetings and other meetings held since the semester began, he has discovered that there is insufficient time to conduct business. He stated that previously during the early 1990's up until approximately 2005, the District conducted a College Hour every Tuesday and Thursday from 12:30 p.m. to 2:00 p.m. where College committees would meet and cultural activities for the students would take place and that this was designated as a non-teaching time. Mr. Davis additionally reported that currently there are 19 administrative shared-governance committees and six additional Academic Senate committees and that it is through these committees and their reports that good communication is established. He stated that he has had some initial discussions with Dr. Taylor about the possibility of reinstating the College Hour although it is not universally embraced by colleagues who need to be out on the athletic practice fields prior to 2 p.m.

e) Classified Senate

Connie Litz reported that the Classified Senate shares some of the same challenges that Tom Davis reported on in that they also find it difficult to conduct business in a one hour meeting and that she has attempted to streamline the meetings and conduct some of the business through e-mail communications. She also reported the Classified Senate is currently working on a policy for members of the Classified Senate to evaluate managers and that development of a procedure over the last three months has produced some sensitive discussion. Ms. Litz also reported that the Classified Senate has been raising funds for the Rose Cortez Memorial Scholarship and through the sales of baked goods \$450.00 was raised to benefit the scholarship. She additionally reported that Feather River College sponsored the Community Supper on Wednesday, November 10, 2010 and that members of the Classified Senate actively participated in the bi-annual event. In closing comments, Ms. Litz also reported that the Classified Senate is

organizing a Thanksgiving lunch to be served to all students and staff on Tuesday, November 23, 2010.

f) Instruction

Michael Bagley reported that faculty and staff are well into the semester and that the Council on Instruction is looking seriously at faculty positions. He noted that full-time faculty member Judith Andrews who teaches Administrative Office Management will be retiring this year and the hiring freeze on other faculty positions has created a significant need. Dr. Bagley also reported that self-study assignments for accreditation are being distributed and discussed and that he plans to give an accreditation update to the Board of Trustees at the December Board meeting. He additionally reported that spring 2011 classes are already filling up and that this places an additional burden on students as fiscal issues prevent additional sections of major core classes from being offered. Dr. Bagley added that Dr. Joan Parkin, English Instructor, organized the College's third annual debate at the Town Hall Theatre on November 17, 2010 and that the debate centered on the topic of immigration and that it was well attended by students and community members. Dr. Bagley also followed up on Demonshay Scipio's report on the upcoming Kaleidoscope event scheduled for December 7th and 8th at the Town Hall Theatre and he extended an invitation to the Board of Trustees to attend the event if their schedules allowed.

g) Student Services

No Report

There being no further business, the meeting was adjourned at 4:32 p.m.

RT/ch