

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President Sheehan called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 3:01 p.m. on Thursday, February 19, 2015 at Feather River Community College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Sheehan, Elliott, McNett, Ware, West, Student Trustee Mayes

Trustees absent: None

2. Closed Session Announcement:

President Sheehan announced that the Board of Trustees had met in Closed Session and that no action had been taken.

3. Agenda:

The regular and consent agendas for the February 19, 2015 meeting at Feather River Community College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Elliott/McNett/Sheehan/Ware/West /Mayes Aye) (None Opposed).

4. Minutes:

The minutes from the Regular Meeting held on Thursday, January 15, 2015 at Feather River Community College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (McNett/Ware/Sheehan /Elliott/West/Mayes Aye) (None Opposed).

5. Items from the Public:

None

6. Consent Agenda

Personnel Requisitions, Personnel Actions, Payroll and Commercial Warrants, Budget Transfers, Budget Augmentations/Reductions, Approval of six individual Memorandums of Understandings (MOUs) between Feather River Community College District (Educational Talent Search Program) (DISTRICT) and Plumas Unified School District (AGENCY) for the purpose of outlining duties and responsibilities of each party as they relate to providing affiliated educational activities for AGENCY, and the Approval of Agreement to Amend Contract #CCTR-4171 dated July 1, 2014 between California Department of Education and Feather River Community College District to reflect the Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement by deleting reference to \$34.38 and inserting \$36.10 in place thereof, and amending the minimum Child Days of Enrollment (CDE) Requirement by

deleting reference to 780.0 and inserting reference to 785.0 in place thereof were approved as presented, (McNett/Ware/Sheehan/Elliott/West /Mayes Aye) (None Opposed).

7. Regular Agenda

*** A. Motion Items**

- 1) Kevin Trutna, Superintendent/President requested Approval of Curriculum Actions. After further discussion and there being no objection, the request for Approval of Curriculum Actions was approved as presented, (West /Elliott/Sheehan/McNett/Ware/Mayes Aye) (None Opposed).
- 2) Kevin Trutna requested Approval of Tenure for Dr. Michael Bagley. He stated that he would like to have Dr. Bagley back to attend the March meeting of the Board of Trustees and provide information on his goals and ideas for the Mathematics Program. There being no objection or further discussion, the request for Approval of Tenure for Dr. Michael Bagley was approved as presented, (McNett/Ware/Sheehan/Elliott/Mayes Aye) (West Opposed)
- 3) Kevin Trutna requested Approval of 2015-2016 Contract Extensions for Academic Employees. After further discussion and there being no objection, the request for Approval of 2015-2016 Contract Extensions for Academic Employees was approved as presented, (Elliott/McNett/Sheehan /Ware/West/Mayes Aye) (None Opposed).
- 4) Kevin Trutna requested Approval of Recommendation to Fill District I Board of Trustee Vacancy through a Provisional Appointment Process. After further discussion and there being no objection, the request for Approval of Recommendation to Fill District 1 Board of Trustee Vacancy through a Provisional Appointment Process was approved as presented, (Elliott /McNett/Sheehan/Ware/West/Mayes Aye) (None Opposed).
- 5) Kevin Trutna requested Approval of BP 4030, Academic Freedom. After further discussion and there being no objection, the request for Approval of BP 4030, Academic Freedom was approved as presented, (McNett/West /Sheehan/Elliott/Ware/Mayes Aye) (None Opposed).
- 6) Kevin Trutna requested Approval of BP 2515, Authorized Signatures. Trustee McNett addressed the language that indicated that the Superintendent/President and Chief Business Office were authorized to sign contracts and agreements *after* the Board of Trustees has approved them and he wondered if perhaps the language could be clarified and improved. After further discussion it was agreed that the first sentence of BP 2515 would be modified to read, "The President and Vice-President of the Board of Trustees and the Superintendent/President and Chief Business Officer are authorized to sign contracts, documents and reports on behalf of the Board subject to approval of such items by the Board". There being no objection or further discussion, the request for Approval of

BP 2515, Authorized Signatures was approved as amended, (West/McNett/Sheehan/Elliott/Ware /Mayes Aye) (None Opposed).

- 7) Kevin Trutna requested Ratification of the Quarterly Financial Status Report, CCFS-311Q for the Quarter ended December 31, 2014 (Q2). There being no objection or further discussion, the request for Ratification of the Quarterly Financial Status Report, CCFS-311Q for the Quarter ended December 31, 2014 (Q2) was approved as presented, (West/Ware /Sheehan/Elliott/McNett/Mayes Aye) (None Opposed).
- 8) Kevin Trutna requested Approval of the Feather River Community College District Schedule of Fees for the 2015-2016 Fiscal Year Effective Fall Semester 2015. After further discussion and there being no objection, the request for Approval of the Feather River Community College District Schedule of Fees for the 2015-2016 Fiscal Year Effective Fall Semester 2015 was approved as presented, (McNett/Ware/Sheehan/Elliott/West /Mayes Aye) (None Opposed).

*** B. Roll Call Items**

None

C. Special Items/Reports

- 1) Jim Scoubes, Chief Financial Officer, presented the District's Monthly Financial Status Report as of January 30, 2015. He reviewed the Unrestricted General Fund Summary noting that expenditures totaled \$7,566,636 or 53% of the \$14,290,876 approved budget. Trustee Elliott noted that income in the report does not appear to be consistent as it was for the prior year, and Mr. Scoubes responded that revenues relate to timing of receipts and that revenue amounts will bump up as they are received. In closing comments, he stated that apportionment deferrals should disappear with the new budget year.
- 2) Kevin Trutna stated that Board training continues to be a goal and that Trustee McNett and Trustee Ware who recently attended the Community College League Effective Trustee Workshop would provide information on what they took away from the conference. Trustee McNett thanked the District for sending him to the workshop and reported that he found the conference to be informative and his experience this year was enhanced because he's been on the Board for a while now. He also reported that he was impressed with the fact that changes are coming to the community college system and it will be critical that the boards of all community colleges be trained and receive training on a regular basis. Trustee McNett also reported that he had the opportunity to meet the board chairperson from Peralta Community College District and he knew about Feather River College and specifically mentioned the former owners of Moon's Restaurant, Bill and Kathryn Jones.

President Sheehan asked whether or not Trustee McNett had received any indication on when community college bachelor degrees might be expanded beyond the 15 that have currently been approved, and Trustee McNett stated that Chancellor Harris, the keynote speaker for Saturday evening, did not speak to a timeline of expanding the initial pilot program but did indicate that the 15 Districts given approval to offer bachelor degrees have much work ahead of them and that making sure that the pilot program is successful and is done correctly is important to him.

Trustee Ware also thanked the District for her attendance noting she was impressed with Chancellor Harris' demeanor and the quality of his presentations. She reported she learned from Chancellor Harris that one in nine community college students in the United States is being educated in California.

Kevin Trutna provided the Board of Trustees with background information from the presentations he attended on the bachelor degrees. He explained that the idea is really not a new one with the first one being offered in 1970 in New York. He also reported that up until 2006, community colleges in 22 states were offering the four year degrees and since then it has steadily increased. Dr. Trutna also stated that to be clear, this opportunity for community colleges in California rests with applied degrees and that some CSUs are actively protesting some of the concepts. Dr. Trutna distributed handouts that contained action plan responsibilities for the bachelors degree including accreditation, academics, Equine Program, Student Services, Board of Trustees and Superintendent/President responsibilities, and he noted that weekly conference calls will be taking place with the Chancellor's Office for questions and approvals.

- 3) Mike Welser, Business Instructor provided the Board of Trustees with a presentation on the Business Program at Feather River College. He explained that the program provides a general and practical foundation for students in a wide range of career opportunities in business for Associate of Arts Degree (AA) or transfer degree (AS). His presentation included information on the program's curriculum being designed to help students develop business knowledge and managerial skills beneficial to them and potential employers. Mr. Welser also explained that as part of documenting student learning outcomes, students are given the opportunity to complete a questionnaire about what he/she feels they could take away from the class and apply as they transfer or prepare to enter the workforce. When asked about future plans for the program, Mr. Welser stated that at this time he doesn't foresee changes in the program at the community college level at this time, and that as retirement begins to play a larger role in his personal plans he couldn't imagine that the Business Program at Feather River College could continue without a full-time faculty replacement.

Communications, Presentations, and Reports

1. Board of Trustees

Guy McNett reported that on Tuesday, February 24th, he will be attending the Northern California Articulation and Dual Enrollment Summit organized by Amy Schulz, Director CTE/EWD Grants. He explained that the goal of the Summit is to get as many community colleges in Northern California together with K-12 system staff members in their communities to promote dual enrollment program opportunities. He noted that he is particularly interested in attending because of the area that he represents. He commended Amy Schulz for her efforts in organizing the Summit. Leah West commented how exciting and positive it is for Feather River College to be selected as one of the 15 community colleges to offer the four-year degree. President Sheehan stated that the new congress appears to be positive towards legislative bills that will extend the Secure Rural Schools Program.

2. Associated Students

Paul Mayes, on behalf of Associated Students of Feather River College (ASFRC) reported that there is cultural fair scheduled for April and that tonight is the final home basketball game for the Golden Eagles.

3. Academic Senate

No Report

4. Classified Senate

Cynthia Hall, Classified Senate President reported that the Classified Senate is scheduled to meet Monday, February 23rd and that the agenda includes recruitment efforts for an officer vacancy, a number of policies to review and approve, the release of funds for the April 1st community supper, and if time permits a review of the draft timeline for the accreditation site visit in 2018.

5. Instruction

Derek Lerch reported that two representatives from the Chancellor's Office will visit the campus Thursday, March 5th to meet with several staff members to discuss the four-year degree and then they will be provided a tour of the facilities. He also reported that the Board of Governors meets on March 15 and 16th and that on one of those two days the District will likely be given final approval to offer its four-year degree. Dr. Lerch additionally reported that the ACCJC Mid-Term Report is close to being finalized and at this point he sees no obstacles to a timely submission. He commented on Ms. Hall's remarks about reviewing a preliminary timeline for the next accreditation site visit in the February 5th meeting of Cabinet, noting that although the visit it sounds very far off, the self-evaluation needs to be finalized by December 2017. He highlighted the agreement with USFS just approved on the Consent Agenda, and in closing comments stated that he attended the Dancing with the Stars event held on Friday, February 13th and that he enjoyed the time and the fundraiser was well done. Trustee Elliott commended Lisa Kelly and Kris Miravalle for increasing the success of Foundation fundraising events. Dr. Lerch added that he is currently a member of a comprehensive site visit team that will be evaluating the College of Alameda the week of March 9, 2015.

6. **Student Services**

Karen Pierson, Chief Student Services Officer reported that an event addressing drug and alcohol awareness was recently held for students and that evaluations on the presentations were positive and suggestions for more programs including additional drug and alcohol awareness, suicide prevention, and dating violence were requested. Dr. Pierson also reported that Student Services continues to follow up on its counseling services in response to the two student suicides that took place this spring and these sessions are going well. She additionally reported that outreach to community agencies is also being addressed and staff recently met with the entire cabinet of Plumas District Hospital who is very interested in serving FRC students. Dr. Pierson followed up on Student Trustee Paul Mayes comments about the cultural fair indicating that the Diversity Committee is working with Binh O'Massey, Library Assistant in putting together the opportunity for students to buddy up by continent to enhance the event. She also informed the Board of Trustees that the Diversity Committee is sponsoring the movie "Selma" on February 25th and 26th and that free tickets are available for students. She noted that she is marketing the movie together with the Wednesday evening Community Supper to increase attendance. Dr. Pierson also stated that it's not too early to start thinking and talking about graduation scheduled for May 22nd and if trustees have input on the event to please let her know. She also requested nominations for Outstanding Alumnus if the Board knows of a former student that he/she feels is deserving of the award. Dr. Pierson continued her report by explaining that the department is also contemplating the possibility of purchasing software that would allow students to make counseling appointments online instead of calling the counseling office to make their appointments.

7) **Superintendent/President**

Kevin Trutna stated that the Board of Trustees has his written report that he would highlight later, but first he wanted to report that Jerry Hoover, Administration of Justice Instructor gave a presentation related to the Book in Common Project earlier in the day called "Genocide – Does the World Care Anymore?". He stated that the presentation was very good and well attended by students. Dr. Trutna also reported that he has been working with Senator Gaines' office on the Good Neighbor Policy and he described the recent discussions and the joint legislation being developed as being written for certain zip-code specific border colleges. He indicated that he wrote a "Where I Stand" article on the topic supporting what is currently being done while expressing an opinion that other Districts in the systems would benefit and should be included. Dr. Trutna stated that FRC graduated more Good Neighbor students than Lake Tahoe enrolled during the time the Good Neighbor Policy was in effect and that for whatever reason, the legislators now feel that Lake Tahoe Community College and Western Nevada Community College are designed to be more collaborative and this is the compelling reason being used for limiting the outreach of the legislation. Dr. Trutna followed up on Dr. Lerch's comments about Dancing with the Stars, stating that half of the funds

raised at the event were delegated directly to programs that had students working the event. Dr. Trutna concluded his report by highlighting student and employee achievements including the announcement by Dr. Katie Desmond, Political Science Instructor and Phi Theta Kappa Advisor that the chapter now has officers, that Sherifa Sumalia signed a full-ride scholarship with the Florida State Seminoles, that Terry Baumgartner, Head Baseball Coach notched his 600th win as a coach, and that the CCCAA recognized both the Golden Eagle baseball and volleyball teams with its Academic Scholar Team Award for collective team GPAs. He additionally reported that former FRC baseball player Kody Kuhlman, now playing for the University of Portland, was awarded the CCCAA Scholar Athlete Honor Roll award for his individual 3.71 GPA, and that sophomore soccer player Hope Giunti-Vasquez earned Academic All-American honors for her 3.84 GPA, one of only 22 players in the United States to be recognized by the National Soccer Coaches Association of America.

There being no further business, the meeting was adjourned at 4:40 p.m.

KT/ch