

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:08 p.m. on Thursday, April 16, 2009 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Burkey, Elliott, Schramel, Sheehan, West, Student Trustee
Scoma

Trustees absent:

The regular and consent agendas for the April 16, 2009 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Burkey/Sheehan) unanimous.

The minutes of the Regular Meeting held on March 12, 2009 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/West) unanimous.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

Personnel Actions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Burkey/Sheehan) unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

a) Michael Bagley, Chief Instructional Officer, requested Approval to Retire Courses. He stated that the courses, MATH325, Math Lab, COLL602, Strategies for Individual Achievement, and AOM118.2 Medical Terminology, have been replaced with new and improved curriculum and that Board approval is required before the coursework can be withdrawn. There being no objection or further discussion, the request for Approval to Retire Courses was approved as presented, (West/Burkey) unanimous.

b) Jim Scoubes, Chief Financial Officer, requested Approval of BP 6250, Budget Management. He stated that BP 6250 had been previously presented

for approval at the February 2009 Board meeting and that there had been a recommendation for a revision in language. Mr. Scoubes also stated that the policy had been revised and approved by Cabinet on March 5, 2009 and that it was being resubmitted for Board approval. There being no objection or further discussion BP 6250, Budget Management, was approved as presented, (Sheehan/Schramel) unanimous.

c) Ron Taylor, Superintendent/President, requested Approval of Current Year Budget Restoration. He stated that the budget restoration request involves unspent funds from last year's beginning fund balance and that he had learned in discussions with a number of staff that they felt their budgets were underfunded in certain areas for the current year. Dr. Taylor reported that the request had been through a rigorous process with the Budget Committee and that specific proposals had been checked in detail between the budget managers and Jim Scoubes. Trustee Elliott verified that the beginning fund balance would remain above the five percent reserve level even with the adjustment request and Mr. Scoubes replied that it would. Trustee Elliott also commented that the large adjustment to the Incarcerated Student Program (ISP) concerned him and Trustee Sheehan requested further explanation of the restoration amount requested. Jim Scoubes stated that during the prior year the ISP had experienced a full complete year of expenditures and at that point had not been separated out from the regular instructional budget. He further explained that the request for restoration to the program involved funds that had initially been requested and that the ISP would require additional funds to support the growth in the program. Dr. Taylor added that when he arrived at the College, the ISP budget had not been fully fleshed out and that he additionally recognized that the College would likely be facing the need for growth enrollment as the year was completed. He also stated that he had directed staff to commit to the growth activities knowing that there would be a need to transfer funds. Chris Connell, Academic Senate President, stated that he and Joan Parkin, English Instructor, are in charge of the ISP budget and that they had just recently finished the 2009-2010 budget request as well as the projected FTES and revenues for the program. He provided an example of how the ISP has grown by stating that the projection is for the generation of over 400 FTES in next year's program and that this would calculate out to \$2,017,000 in total income. Dr. Connell also reported that the program has been able to reduce their costs by nine percent. There being no objection or further discussion, the request for Approval of Current Year Budget Restoration was approved as presented, (West/Burkey) unanimous.

d) Ron Taylor requested Approval of Contract for Professional Architectural Services for Modernization of Multi-Purpose Building. He reported that there has been activity in the direction of facilities planning over the last several months and that he had been intending on reconstituting a facilities master plan effort. He added that the result of this planning is a Formal Project Proposal (FPP) to renovate the Multi Purpose Building and the need for an architect to assist with Facilities Master Planning for the campus to ensure needs are met over the long term. He reported that a committee had met and interviewed several architectural firms and that he had made a decision to contract with NTD Architecture for FPP services for the Multi-Purpose

Building and Master Facilities Planning. Dr Taylor stated that the contract for Master Facilities Planning would be submitted for approval at a later Board meeting. Trustee Elliott requested further information on the indicated state funds available for the \$6,767,540 project and Dr. Taylor explained that the request must be made in order to be considered for the funds once they become available. Dr. Taylor introduced Jordan Knighton, Principal in Charge for NTD Architecture, and he stated that the FPP for renovation of the Multi-Purpose Building is a viable project that will probably be approved by the State at some point either this year or the following year. He also explained that NTD Architecture is strategizing to improve the College's opportunities to be funded as there are significant health and safety issues involved with the project. Mr. Knighton reported that the project is currently classified in a "C" category, one that would be funded to improve instructional efficiency on a thirty year old building obviously in need of upgrade, modernization, and improvements to issues regarding handicapped accessibility. Mr. Knighton additionally stated that the College would also be competing across the State with a number of projects and that some may have a higher priority. Trustee Elliott requested additional information on the decision to exclude Earthquake Structural Evaluation as a scope of service and Dr. Taylor explained that he had decided to exclude the cost at this time because of the uncertainty of whether or not settling around the Multi-Purpose Building was seismic. Mr. Knighton also stated that the Tier 1 Structural Audit of the building would provide additional information as to whether or not further structural analysis should be conducted. After further discussion and there being no objection, the request for Approval of Contract for Professional Architectural Services of Modernization of Multi-Purpose Building was approved as presented, (Sheehan/Schramel) unanimous.

e) Ron Taylor requested Approval of Recommendation for CCCT Board Election. Trustee Elliott stated that the list of recommended candidates for the California Community College Trustees Board of the League include Janet Chaniot, Jerry Hart, Eva Kinsman, Marcia Zableckis, John Rodgers, Louise Jaffe, and Christopher Stampolis. Trustee Elliott reviewed the Board's previous request that Dr. Taylor review and evaluate the candidates and give weight to those representing small community colleges when submitting his recommendation. There being no objection or further discussion, the request for Approval of Recommendation for CCCT Board Election was approved as presented, (Schramel/Burkey) unanimous.

f) Michael Bagley, Chief Instructional Officer, requested Approval of Tenure for Pat Buckner, Director of Nursing. He stated that Ms. Buckner has completed all the requirements for tenure and has been recommended for tenure by her respective tenure committee, the Chief Instructional Officer, and the Superintendent/President. Dr. Bagley also stated that Ms. Buckner is talented, dedicated, and serves on several state-wide committees where she is a respected colleague. Trustee Sheehan congratulated Ms. Buckner on her accomplishments and additionally stated that she had successfully taken the Nursing Program and made it note-worthy throughout the region. There being no objection or further discussion, the request for Approval of Tenure was approved as presented, (West/Burkey) unanimous.

g) Michael Bagley requested Approval of Full-Time Tenure-Track Position for Head Coach and Instructor, Men's and Women's Soccer. He stated the request has been through the shared-governance process and been approved by the Academic Senate. Chris Connell stated that the approval of the position was based on long and thorough discussions held with the Title IX Committee and he stated that he wanted to thank Merle Trueblood, Director of Athletic Operations and Events for spearheading the committee. There was further discussion regarding the pay scale for the position and Jamie Cannon, Human Resources Technician and Classified Senate President, noted that the statement regarding the accuracy of the pay scale for the position had been removed from the job description and that the correct pay scale for the position would range from \$54,000 to \$70,000 depending on the candidate's level of education. There being no objection or further discussion, the request for Approval of Full-Time Tenure-Track Position for Head Coach and Instructor for Men's and Women's' Soccer was approved as presented, (Burkey/Sheehan) unanimous.

h) Michael Bagley requested Approval of Full-Time Tenure-Track Position Mathematics Instructor. He stated that a similar process of shared-governance review and approval by the Academic Senate for this position had been followed and he requested Board approval. Dr. Bagley stated that there was consensus between the faculty and his office that there is a greater need for an instructor to teach mathematics with an emphasis on basic skills, and that Dr. Derek Lerch, Environmental Studies and Earth Sciences Instructor would begin to teach core physics courses in fall 2009. Chris Connell stated that the discussion on this position centered on removing physics and making the position a full-time mathematics position with a basic skills component. He also stated that the student body has grown and the nature of the student body has changed and that the faculty recognizes the need for basic skills instruction. There being no objection or further discussion, the request for Approval of Full-Time Tenure Track Position Mathematics Instructor was approved as presented, (Sheehan/Burkey) unanimous.

*** 2. Roll Call Items**

Jim Scoubes, Chief Financial Officer requested Approval of Resolution 08/09-25 Participation in 2009 TRAN Program. Mr. Scoubes reported that the program is organized through the Community College League of California to assist colleges with borrowing funds until apportionment funding is issued. He explained that a cash-flow worksheet had been submitted by the District and that this worksheet has established that the College will be eligible to receive a \$1,960,000 TRAN, slightly less than what was received for the current year. Mr. Scoubes also noted for the record that a corrected TRAN cover sheet with complete backup documentation had been distributed prior to the meeting. After further discussion and there being no objection, Resolution 08/09-25, Approval to Participate in the 2009/2010 TRAN Program was approved as presented.

Ayes: Elliott, Burkey, Schramel, Sheehan, West, Student
Trustee Scoma

Noes: None

Absent: None

Abstain: None

3. Special Items/Reports

- a) Jim Scoubes presented the District's Quarterly Financial Status Report as of March 31, 2009. He reviewed the Unrestricted General Fund information with those present and he reported that District expenditures for the period total \$9,325,541 or 75% of Board approved budget. Mr. Scoubes also stated that Trustee Elliott had previously requested a percentage of change be added to the report and that those percentages of change were reflected in the far right hand column of the summary.

- b) Amy Schultz, SIFE Advisor and Associate Faculty Member, reported that the Students in Free Enterprise (SIFE) team had just returned from regional competitions in Seattle, Washington, where they were crowned regional champions. She stated that this competition differed in that the team normally competes in the two-year division but were placed in the university division because of the lack of two-year schools competing. Ms. Schulz reported that the team competed against Washington State University, University of Great Falls, and University of Alaska among others to place first in the division. She also stated that one project that would not be covered in the presentation due to time constraints involves a Goldman-Sachs capital market grant that SIFE had been awarded in the fall of 2008 that allowed team member Jessica Camp to attend a one-day training in Dallas, Texas and sponsored by Goldman-Sachs on how to teach high-school students about capital markets, investing, and stocks bonds, and real estate. SIFE team members Casey Condos, Jessica Camp, Chris Ferguson, Chelsea Hamilton, Chad Scoma, and Ryan Exner provided those present with a portion of their regional presentation on how a small town team makes a big impact. The presentation covered background information on Feather River College and how SIFE develops projects to assist students, especially first generation college students, through ground-breaking challenges in their lives and family histories. The presentation also covered local economics, small business importance, rural community needs, and the services that SIFE provides to the small and remote Plumas County population. The team also explained their approach to a market economics, success skills, entrepreneurship, financial literacy, environmental sustainability and business ethics. There was general discussion regarding the regional competition and SIFE's projects and contributions to the college and the community, and the Board of Trustees complimented and congratulated those students who competed and other members of SIFE who contribute to the club's success.

- c) Darla DeRuiter, Environmental Studies and Outdoor Recreation Leadership Instructor and Professional and Technical Studies Division Chairperson, presented a report to the Board of Trustees on the “Greening of FRC”. She stated that a large part of FRC’s identity is our connection with the natural environment as exhibited by our golden eagle mascot, our green and gold colors, and many of the outdoor programs available at the college. Dr. DeRuiter added that there is currently a nationwide movement in universities and colleges to lead the transformation of our society toward a future where we are energy independent and can regain the world’s respect in terms of United State’s ingenuity and innovation. She reported that she is interested in reducing our ecological footprint and educating and providing learning opportunities for our students, staff, and larger community on the issue. Dr. DeRuiter reviewed the timeline of events and meetings that have taken place to date on the Greening of FRC Initiative and she acknowledged Ron Taylor for this thoughtful encouragement and Michael Bagley for his enthusiastic support of the efforts. She also reviewed the draft language for the initiative that included the college’s commitment to practice and lead sustainable activities that are economically, socially, and ecologically sound, and how the campus would demonstrate these commitments in a leadership role. There was general discussion regarding renewable energy efforts and Trustee Sheehan commented on the need for market differentiation within the community colleges in the region whereby some institutions focus on photovoltaics while others focus on small hydro and wind technology.

4. Communications, Presentations, and Reports

a) Trustee Reports

Trustee West stated that she was impressed with the SIFE presentation and she requested information on whether or not there was a plan to provide the presentation to local area high schools. Amy Schulz replied that this concept is being worked on as a possible future SIFE project. Trustees Burkey and Schramel also stated that they thoroughly enjoyed the presentation and look forward to the outcome of the national competition in Philadelphia. Trustee Elliott reported that he had sampled some of the food provided by the FRC Culinary Arts Program at the recent Taste of Plumas and was impressed with the menu that they had provided and that he had also enjoyed the SIFE dinner at Café LeCoq that he had recently attended.

b) Associated Students

No Report

c) Academic Senate

Chris Connell, Academic Senate President, reported that the Academic Senate continues to have positive planning sessions with Dr. Taylor and that long range planning discussions involve program planning, faculty, and the compressed calendar.

d) Classified Senate

Jamie Cannon reported that Disabled Students Programs and Services (DSP&S) has a technical assistance site visit scheduled for Monday, April 20, 2009 in preparation for a full program review in spring 2010 that will encompass DSP&S, EOPS, CalWorks, and matriculation.

e) Instruction

Michael Bagley reported that the fall schedule is out and students are registering for their classes. He also reported that he has been meeting with Tama Bolton, Registrar, on the College's 320 report on FTES and all information indicates that the FTES goal will be exceeded. Dr. Bagley also reported that he is a member of an accreditation site visit team that will be evaluating West Valley and Mission Colleges in the near future and that he will gain valuable information from his participation in the visit to bring back to campus. Trustee Elliott stated that he felt it would be useful to be provided with a breakdown of growth in FTES as it relates to on-campus classes as opposed to ISP classes.

f) Student Services

Dennis Bailey-Fougner, Chief Student Services Officers, reported that over 200 youth from the community participated in Community Day on March 28, 2009. He also stated that Kris Miravalle, FRC Foundation President, is starting a new program called the Community Host Program where interested community members will be partnered with FRC students and support them while they are in the community attending school. He explained that the support could be in the form of occasional meals, attendance at athletic events, and other outdoor activities that the students have interest in. Mr. Bailey-Fougner additionally reported that enrollment activities for Equine Studies is scheduled for Monday, April 27, 2009 and that Day in the Mountains is scheduled for Friday, May 1, 2009 and he extended an invitation to Board members to attend all or part of both events if their schedules allowed.

g) Superintendent/President

Ron Taylor reported that the Accreditation Mid-Term Site Visit will occur on Thursday, May 7, 2009 and that a report from this visit should be received in June 2009. He also stated that commencement is scheduled for Saturday, May 23, 2009 and he requested that Trustees mark their calendars for the event as well as for a Board retreat scheduled for July 13, 2009. Dr. Taylor also reported that a memorial fund has been established to mark the passing of Tom Curnow, Utility Worker, and that a bench will be constructed and a tree planted on campus in his memory. He additionally reported that employees are currently engaged in completing an online workplace survey on Feather River College and that the information gleaned from this evaluation will be useful in improving working conditions and could also result in the College being designated as a great place to work. Dr. Taylor reported that although he had not received official written notification it is his understanding that Tom Simi, Head Football Coach, will be resigning his position to further his career as a football coach for U.S. Army and that discussions with the Academic Senate and administrators have begun

regarding the vacancy. He also reviewed the status of the vision exercise conducted in January and he stated that a constructive set of results will be taken to use as a template for surveying students in the next few weeks and potentially the community in the next few months to add perspective to the direction that the College should take. He also reported that the decision to fall additional trees on a one acre parcel of land near the campus as part of the timber conversion plan has been delayed in order to consider its effect on the overall master plan. Dr. Taylor also reported that Terry Baumgartner, Head Baseball Coach, and Danny Black, student and baseball team member, had recently presented at a meeting of Rotary and he commented on not only their winning team record of 31 wins and 3 losses but also on the large amount of community service work that athletic teams complete and should be recognized for. He also reported that there had been an athletic program review site visit on Wednesday, April 15, 2009 and that the report he will be receiving in the next couple of weeks together with the recently completed Title IX report will provide the College with the groundwork for developing and improving the athletic program and its intersection with academics now and into the future. Dr. Taylor stated that the effort to respond to the mill closing continues and that he looks forward to taking part in discussions with the community on what can be accomplished to assist the employees affected by the closure and the role the College might play in further economic development. He also stated that the College continues to explore how economic stimulus fund opportunities in the form of competitive grant monies can be utilized. Dr. Taylor also updated those present on current information regarding the State budget and he read from a recent memorandum where Scott Lay, President, Community College League, cautioned community college leaders that the budget plan agreed upon in late February is already significantly out of balance; specifically the revenues in 2009-10 will be approximately 7.8 billion less than approved in the budget act. He also stated that this will create a shortfall of approximately eight percent in the overall State budget; a result of the State's unemployment rate soaring to ten percent in January. Dr. Taylor announced that this is sobering news and the news could be compounded by the six billion in State funding that the May 19, 2009 ballot measures have built into them if they fail to pass. Dr. Taylor reported that the Budget Committee continues to meet every Tuesday, Thursday, and Friday, except Board days to discuss and identify savings. He additionally reported that he and Nick Boyd, Facilities Director, are planning to write a letter and possibly pay a visit to the Pooled Money Investment Board meeting to ascertain whether or not their project rankings for the LRC construction project are fair and appropriate. Dr. Taylor also commented on the recent article in the Feather River Bulletin regarding the Title IX report and the fact that although he felt it was a good thorough article in some ways, he felt it cast a somewhat negative light on the process and he planned to respond to the article in the upcoming issue.

There being no further business, the meeting was adjourned at 5:13 p.m.

RT/ch