

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 3:03 p.m. on Thursday, June 21, 2012 at Feather River College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Elliott, Schramel, Ware, West, Student Trustee Davis
Trustees absent: Sheehan

President Elliott announced that the Board of Trustees had met in Closed Session and that it had taken action in a unanimous vote to approve a settlement in the pending litigation case, Small vs. FRCCD et.al. He also stated that the Board of Trustees now considers the matter resolved.

Prior to approving the agenda for the June 21, 2012 meeting, President Elliott read from a prepared statement requesting that the agenda be amended pursuant to Government Code §54954.2(b)(2) to include an additional motion item number C1j, Approval to Initiate Recruitment of an Interim Superintendent/President and to Contract with PPL Inc. for its Services in Support of the Recruitment Process. He explained that the upcoming departure of Ron Taylor, Superintendent/President, as he accepts the position of Superintendent/President at Merced College creates an immediate need to implement a transition and replacement plan for an interim and then new Feather River College Superintendent/President and that for the Board to wait until the July 2012 meeting to implement such a plan would be detrimental to the College. He also requested that agenda item C1i, Approval to Appoint Acting Superintendent/President be stricken from the June 21, 2012 agenda. After further discussion and there being no objection, the regular and consent agendas for the June 21, 2012 meeting were approved as amended, (Ware/Schramel) unanimous.

The minutes of the Regular Meeting held May 17, 2012 at Feather River College Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/Ware) unanimous.

ADMINISTRATION OF THE OATH OF ALLEGIANCE – Jacquie Davis

Ron Taylor administered the Oath of Allegiance to Student Trustee Elect Jacquie Davis. Dr. Taylor and the Board of Trustees welcomed Ms. Davis to her position as Student Trustee and stated that they are looking forward to working with her.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

Personnel Requisitions, Personnel Actions, Payroll and Commercial Warrants, Budget Transfers, Budget Augmentations and Reductions, Ratification of Application Service Provider Agreement between AssetWorks Inc. and Feather River Community College to provide associated services to outsource the operation and maintenance of computer applications, Ratification of Affiliation Agreement between Seneca Healthcare District and Feather River Community College District to provide students in the Certified Nurse Assistant Program with education and training in a practical learning and clinical environment, Ratification of Agreement between Feather River College and Liebert Cassidy Whitmore, A Professional Corporation, to provide special services as a member of the Northern California Community College District Employment Relations Consortium, Ratification of Agreement between Sacramento City College (Lead Applicant) and the member colleges of its proposed Northern California Community College Career Training Project Consortium to serve workers eligible for training under the Trade Adjustment Assistance (TAA) program, Ratification of 2012-2013 (Academic Year) Cooperative Agreement between County of Plumas and Feather River Community College District to provide preventative health care and health education services to students at Feather River Community College District, and the Ratification of 2012-2013 (Fiscal Year) Instructional Agreement between Feather River Community College District and Lake Almanor Fitness Center, LLC (AGENCY) to outline duties and responsibilities of each party as they relate to providing affiliated educational courses for the agency were approved as presented, (Schramel/Ware) unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

a) Derek Lerch, Dean of Instruction/CIO Interim requested Approval of Curriculum Actions. After brief discussion and there being no objection, the request for Approval of Curriculum Actions, was approved as presented, (West/Ware) unanimous.

b) Ron Taylor requested Approval to Appoint David Burris as Director of Human Resources/EEO Officer effective July 1, 2012. He stated that Mr. Burris had been appointed Interim Director of Human Resources/EEO Officer several months prior and that he had been determined to be the most qualified candidate from a strong pool of applicants for the position. After further discussion and there being no objection, the request for Approval to Appoint David Burris as Director of Human Resources/EEO Officer effective July 1, 2012 was approved as presented, (Schramel/Ware) unanimous.

c) David Burris requested Approval of FRCCD/CSEA MOU 2011-2012-4 Authorizing Backfill of Categorically Funded Personnel on a One-Time Basis through June 30, 2012. After further discussion and there being no objection, the request for Approval of FRCCD/CSEA MOU 2011-2013-4 Authorizing

Backfill of Categorically Funded Personnel on a One-Time Basis through June 30, 2012 was approved as presented, (Ware/Schramel) unanimous.

d) Ron Taylor requested Approval to Appoint Derek Lerch as Interim Dean of Instruction/CIO effective July 1, 2012 through June 30, 2013. After further discussion and there being no objection, the request for Approval to Appoint Derek Lerch as Interim Dean of Instruction/CIO effective July 1, 2012 through June 30, 2013 was approved as presented, (Schramel/West) unanimous.

e) David Burris requested Approval of Employment Contracts for Contract Faculty. After explanation and further discussion of the process and there being no objection, the request for Approval of Employment Contracts for Contract Faculty was approved as presented, (Schramel/West) unanimous.

f) David Burris requested Ratification of AP 7255, Administrator Terms and Conditions of Employment. After further discussion and there being no objection, the request for Ratification of AP 7255, Administrator Terms and Conditions of Employment was approved as presented, (Schramel/West) unanimous.

g) Jim Scoubes, Chief Financial Officer, requested Approval of Plumas Bank and Bank of America Authorized Account Signatories as of June 21, 2012. There being no objection or further discussion, the request for Approval of Plumas Bank and Bank of America Authorized Account Signatories as of June 21, 2012 was approved as presented, (Ware/Schramel) unanimous (Elliott abstaining).

h) David Burris requested Ratification of Tentative Agreement (TA) and Memorandum of Understanding (MOU) with CSEA Chapter 712. After further discussion and there being no objection, the request for Ratification of Tentative Agreement (TA) and Memorandum of Understanding (MOU) with CSEA Chapter 712 was approved as presented, (Schramel/West) unanimous.

j) Ron Taylor requested Approval to Initiate Recruitment of an Interim Superintendent/President and to Contract with PPL Inc. for Services in Support of the Recruitment Process. President Elliott stated that it is important for the College to initiate a process now to implement a plan to recruit an Interim Superintendent/President and at the same time initiate a search process for a permanent Superintendent/President as Dr. Taylor will be leaving soon to take his new position but will remain at Feather River College through the July 2012 Board meeting. After further discussion. Dr. Taylor commented that the request would involve a search process for an Interim Superintendent/President only at this time and that the process for selection of a permanent Superintendent/President would occur under normal circumstances. There being no objection or further discussion, the request for Approval to Initiate Recruitment of an Interim Superintendent/President and to Contract with PPL Inc. for Services in Support of the Recruitment Process was approved as presented, (West/Schramel) unanimous.

* 2. Roll Call Items

a) Karen Pierson, Chief Student Services Officer, requested Approval to Transfer 2011-2012 Department of Education Grant Funding from General Child Care & Development Program (Infant Toddler) to California State Preschool Program (Three to Five Year Old). After further discussion and there being no objection, the request for Approval to Transfer 2011-2012 Department of Education Grant Funding from General Child Care & Development Program (Infant Toddler) to California State Preschool Program (Three to Five Year Old) was approved as presented.

Ayes: Elliott, Schramel, Ware, West, Student Trustee Davis
Noes: None
Absent: Sheehan
Abstain: None

3. Special Items/Reports

a) Jim Scoubes presented the District's Monthly Financial Status Report as of May 31, 2012. He reviewed the Unrestricted General Fund Summary stating that District revenues total \$9,781,745, an amount lower than what would normally be reflected due to the implementation of State apportionment deferrals. He also reported that expenses for the period total \$11,157,677 or 88% of approved budget. Mr. Scoubes also reviewed the expense report on the Learning Resource Center construction project that reflected a revised budget of \$10,717,709 with expenses to date totaling \$10,849,584.10. He added that unresolved pending issues regarding the construction project include liquidated damages, final progress payment on audio visual equipment, third party delays and soil engineering issues. Mr. Scoubes also reported that the State budget issue is ever-changing and that the budget was sent to the Governor for signature on time with trailer bills attached that will have undetermined effects on community colleges as will the November tax initiative.

4. Communications, Presentations, and Reports

a) **Board of Trustees**

Trustee West wished Dr. Taylor success in his new undertaking at Merced College. Student Trustee Davis, on behalf of ASFRC, reported that she and the vice-president have been working on organizing the ASFRC office space so that recruitment can begin for additional ASFRC officers during the fall semester.

b) **Associated Students**

No Report

c) **Academic Senate**

No Report

d) **Classified Senate**

Connie Litz, Classified Senate President, reported that a new slate of Classified Senate officers was recently voted in and that Virginia Jaquez from the Office of Instruction will be treasurer, Julie Orloff from the Office of Admissions will be secretary, Beth Reid from the TRiO Program will be vice-president, and that she will be returning for another term as Classified Senate President. She also reported that recruitment for representation on all but one shared-governance committee vacancy has been completed.

e) **Instruction**

Derek Lerch reported that the negotiation process for the associate faculty union contract that expires this year has been finalized and the agreement will now be scheduled for a vote by the associate faculty union constituency on Friday, June 22nd. He also reported that with regards to enrollment issues, the College expanded its summer offerings to fill what was perceived as a potential enrollment shortfall for 2011-2012 and that the current numbers do indicate that the District will meet or closely meet the enrollment shortfall. Dr. Lerch additionally stated that with regards to enrollment for the fall semester, it's still uncertain, but the District does appear to be in a similar pattern of enrollment as it was for the previous year. Dr. Lerch noted that the true impact of the loss of the Good Neighbor Policy enrollment remains to be seen as does the outcome of the vote on the Governor's November tax initiative. He also stated that his office continues to work on the development of the 2012-2014 catalog which is an important issue to the College because improved accuracy of this publication was noted as a formal recommendation by the accreditation site-visit team.

f) **Student Services**

Karen Pierson reported that Student Services paid special attention to the commencement event this year as it will be overseeing the coordination of graduation moving forward. She also reported that after soliciting comments for different taglines to market the College, a recommendation was put forth to use, "Small College – Mountains of Opportunity" and that this phrase will be tried out on marketing publications to see what type of attention it garners. Dr. Pierson also reported that Student Services has been working as a team to develop a new landing page for the website and that a prototype has been agreed upon and the team is moving forward to test its satisfaction and ease of use before actual implementation begins. Dr. Pierson additionally reported that another team of employees is looking at making sure there is adequate housing for all incoming freshman as all the slots at the residence halls were reserved in May and concern has been voiced by some of the athletic teams that sufficient supervised housing for all students needs to be determined and addressed. In closing comments on her report, Dr. Pierson reported that [scholarship] award letters have been sent out to all recipients except those receiving Osher scholarship awards and that these award letters will be mailed as soon as the committee finishes its work.

g) **Superintendent/President**

Ron Taylor stated that as a follow-up comment to Jim Scoubes' report on the State budget he would add the likelihood that included with State budget trailer bills would be the proposal to change the minimum neighboring state enrollment fee to twice the California resident fee or \$92.00 per unit effective immediately. Dr. Taylor also reported that he is anxiously awaiting news from the Commission on the status of any action taken with regards to the recent accreditation site-visit. He additionally stated that administrators had been planning an administrator retreat later in July and that given his situation it would be his recommendation that the retreat be rescheduled for mid-August to allow an interim person the opportunity to attend and participate. He also mentioned that there are two trustees up for election in the fall, Trustee Sheehan and Trustee Ware, and that the filing period for trustees opens up July 16, 2012 and that Trustees Sheehan and Ware should consider filing if they are going to do so. Dr. Taylor briefly addressed his upcoming departure from Feather River College to be the Superintendent/President at Merced College and he stated that additional information on his decision would be forthcoming to the entire campus. He added that he appreciated the Board's indulgence as he continues to work out the details of the new position.

President Elliott introduced Laura Beaton, Staff Writer, Feather River Bulletin and he explained that Ms. Beaton would be covering future meetings of the Board of Trustees.

There being no further business, the meeting was adjourned at 4:03 p.m.

RT/ch