

## **MINUTES**

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:07 p.m. on Thursday, July 23, 2009 at Feather River College, Campus Library, 570 Golden Eagle Avenue, Quincy, California.

*Trustees present:* Elliott, Schramel, Sheehan, West  
*Trustees absent:* Burkey

President Elliott announced that the Board of Trustees had met in Closed Session and that the evaluation of the Superintendent/President had been completed.

The regular and consent agendas for the July 23, 2009 meeting at Feather River College, Campus Library, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Schramel/West) unanimous.

The minutes of the Regular Meeting held on June 18, 2009 at Feather River College Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

#### **A. ITEMS FROM THE PUBLIC**

None

#### **B. CONSENT AGENDA**

Personnel Actions, Personnel Requisitions, Payroll and Commercial Warrants, Budget Transfers and Budget Augmentations and Reductions were approved as presented, (Sheehan/West) unanimous.

#### **C. REGULAR AGENDA**

##### **\* 1. Motion Items**

a) Nick Boyd, Director of Facilities, requested Approval of Proposal for Labor Compliance Program Management for Learning Resource Center and Technology Building Construction Project. He stated that it is a State requirement that Feather River College supplies a Labor Compliance Program with regards to the Learning Resource Center (LRC) construction project. He further stated that the program certifies and monitors payrolls for individuals on the LRC jobsite in specific trades and that if approved these services will be provided by Counterpoint Construction Services, Inc. Trustee Sheehan requested information regarding why the request for approval of these services was not included in the original request to approve

Counterpoint Construction Services, Inc. for construction management services at a previous Board meeting, and Mr. Boyd replied that he wanted to contact several different firms to obtain information on competitive costs. After further discussion and there being no objection, the request for Approval of Proposal for Labor Compliance Program Management for Learning Resource Center and Technology Building Construction Project was approved as presented, (Sheehan/Schramel) unanimous.

b) Chris Connell, Academic Senate President, in the absence of Michael Bagley, Chief Instructional Officer, requested Approval to Hire Steve Mooshagian as Full-Time Tenure Track Faculty Head Football Physical Education Instructor FY 2009-2010. He stated that he had received information from the search committee that they were pleased to have found a candidate of Mr. Mooshagian's caliber and qualifications. Dr. Connell deferred to Merle Trueblood, Director of Athletic Operations and Events, for further introduction and comments. Mr. Trueblood thanked the search committee for their efforts and stated that Mr. Mooshagian has an extensive background in coaching and is in the process of establishing himself in the area and in the community. Mr. Mooshagian, who was present, thanked the Board of Trustees for their time and stated that he is looking forward to furthering his coaching career at Feather River College and is confident in his ability to take the football program to the next level. There being no objection, the request for Approval to Hire Steve Mooshagian as Full-Time Tenure Track Faculty Head Football Coach Physical Education Instructor FY 2009-2010 was approved as presented, (Sheehan/Schramel) unanimous.

c) Chris Connell requested approval to hire to hire Jose Rico III as Full-Time Tenure Track Faculty Mathematics Instructor FY 2009-10. He stated that he understands that Mr. Rico not only excels as a mathematics instructor, but that he also possesses a variety of additional skills that are well suited to the needs of Feather River College. Dr. Bagley, who had arrived, concurred with Dr. Connell's comments and he added that Mr. Rico has experience teaching at small community colleges and that he is looking forward to working with the diversity of students who enroll at Feather River College. There being no objection, the request for Approval to Hire Jose Rico III as Full-Time Tenure Track Faculty Mathematics Instructor FY 2009-2010 was approved as presented, (West/Schramel) unanimous.

d) Nick Boyd requested Approval to Re-Advertise Bid Divisions for Learning Resource Center (LRC). He explained that the request involved the five bid divisions who would not agree to extend their bids beyond the original date previously approved. He additionally stated that these bid divisions included Bid Division #8, Aluminum Storefront System and Glazing, Bid Division #9, Ceramic Tile Floor Finish, Ceramic Tile Wall Finish, Bid Division #11, Suspended Ceiling System, Bid Division #12, Carpet, Sheet Flooring, and Resilient Tile, and Bid Division #14, Fire Protection. Mr. Boyd also explained that once the process of re-advertising the bids is completed, approval to award bids on the five specified divisions will be placed on the agenda for Board approval at the September meeting. There being no objection, the

request for Approval to Re-Advertise Bid Divisions for Learning Resource Center (LRC) was approved as presented, ( Sheehan/Schramel) unanimous.

e) Ron Taylor, Superintendent/President, requested Approval to Promote Jamie Cannon as Full-Time Interim Human Resources Director, August 2009-June 2010. He stated that Ms. Cannon has stepped up to fill the gap with the recent resignation of Cameron Abbott and that he was confident that she will be an excellent interim person for the position. Dr. Taylor also reported that later in the year a search will begin for a permanent Director of Human Resources and that with the support of her colleagues he hoped Ms. Cannon would want to compete in this process. There being no objection or further discussion, the request for Approval to Promote Jamie Cannon as Full-Time Interim Human Resources Director, August 2009-June 2010 was approved as presented, (Sheehan/West) unanimous.

**\* 2. Roll Call Items**

(a) Dennis Bailey-Fougner, Chief Student Services Officer, requested Approval of Resolution #09/10-01 – Approval of Contract Agreement with the California Department of Education for the Purpose of Providing State Child Care and Development Services. He stated that by signing the contract for funding in the amount of \$5,128.00, the District agrees to provide services in accordance with the funding terms and conditions for General Child Care & Development Programs. There being no objection or further discussion, the request for Approval of Resolution #09/10-11 – Approval of Contract Agreement with the California Department of Education for the Purpose of Providing State Child Care and Development Services was approved as presented.

Ayes: Elliott, Schramel, Sheehan, West  
Noes: None  
Absent: Burkey  
Abstain: None

(b) Dennis Bailey-Fougner requested Approval of Resolution #09/10-02 – Approval of 2009-10 General Child Development Contracts. He stated that the California Department of Education requires that the Board of Trustees of colleges providing child care and development services provide by resolution an authorization to the person or persons authorized to sign contract documents for each fiscal year. There being no objection, Resolution #09/10-02 was approved as presented.

Ayes: Elliott, Schramel, Sheehan, West  
Noes: None  
Absent: Burkey  
Abstain: None

(c) Ron Taylor, Superintendent/President, requested Approval of Resolution #09/10-03 – Approval to Apply for Clean Renewable Energy Bonds and to Enter into Agreements with Consultants for Completion of Renewable Energy

Project. He stated that the item had been a fast moving discussion on campus and will be an important juncture for the College. He also stated that he had become interested in the idea of applying for CREBS and in completing a solar installation based on the recommendations of NTD Architecture. He stated that focusing on sustainable ways to save on energy costs will be important as the need to lower operational costs rises, and that the project promises to bring down energy costs as soon as it is installed. Dr. Taylor also reported that in addition to these interests, rebates will also become available from Pacific Gas & Electric, the College's energy provider. He additionally stated that approval of the resolution will allow the College the opportunity to submit an application to the Internal Revenue Service with a deadline of August 4, 2009. There was further explanation of the acreage involved, site location, and how addressing sustainable energy issues would benefit Feather River College. Trustee West stated that she had a concern with the quick generation of the request and she inquired whether or not Jim Scoubes, Chief Financial Officer, had had the opportunity to investigate on behalf of the College the financial commitment and other particulars involved with the project. Mr. Scoubes reported that he had contacted legal counsel regarding whether or not the project could be considered a sole source versus going out for bid and that they had responded that there was currently not enough information to base an opinion on. He also indicated that he had additionally attempted to make contact with individuals at the Community College League regarding the CREBS and the deadlines involved and consultants from Caldwell Flores Winters, Inc. and had been unsuccessful due to employee vacations. Mr. Scoubes also stated that he had estimated the loan for the equipment lease to be approximately \$400,000 on a \$6,000,000 project over fifteen years. Jordan Knighton, NTD Stichler, stated that approval of the resolution would be a reservation to set aside funding for the College for approximately eighteen months, not a commitment on the part of the College to move forward with the project. After lengthy discussion, the request for Approval of Resolution #09/10-03 was approved as amended with the understanding that Jim Scoubes would obtain additional information on the project, specifically whether or not there would be enough rebate and savings involved to pay off the debt, and that the words Blach Construction be stricken from page three of the resolution because the company had not been previously discussed with the Board.

Ayes:	Elliott, Schramel, Sheehan, West
Noes:	None
Absent:	Burkey
Abstain:	None

d) Nick Boyd requested Approval of Resolution #09/10-04 Approval of Submission of Final Project Proposal (FPP) Modernization of Multi-Purpose Building. He stated that the Board had approved the agenda item in the form of a motion at a previous Board meeting; however, the State has requested that the approval of the submission be in the form of a Board resolution. There being no objection or further discussion, the request for Approval of Resolution #09/10-04 – Submission of Final Project Proposal for

Modernization of the Feather River College Multi-Purpose Building was approved as presented.

Ayes: Elliott, Schramel, Sheehan, West  
Noes: None  
Absent: Burkey  
Abstain: None

### **3. Special Items/Reports**

- a) Jim Scoubes presented the District's Quarterly Financial Status Report as of June 30, 2009. He stated that with regards to the Unrestricted General Fund, expenditures are \$12,374,609 or 95% of approved budget compared to \$11,668,765 from the prior year. He also stated that not all revenue has been reported at this time as it is still being received from the State. Mr. Scoubes additionally reviewed the Restricted General Fund, Capital Outlay Fund, and Retiree Benefits Fund Summaries noting that all amounts are within Board approved guidelines. Trustee Sheehan requested information on the status of funding available to begin the construction of the LRC Project and Mr. Scoubes reported that the District has funding from forest reserve monies that the Board has set aside in the amount of 1.2 million and that he has also contacted financial institutions with regards to their interest in providing the District with a line of credit for the LRC Project. He further stated that he will be obtaining additional information on the issue from a meeting that will take place on Monday, July 27, 2009 with Umpqua Bank. Trustee Sheehan also requested that Mr. Scoubes request information on whether or not the State of California is in a position to provide a cash advance for the project if it becomes necessary.

### **4. Communications, Presentations, and Reports**

#### **a) Trustee Reports**

Trustee West extended best wishes to Dennis Bailey-Fougner in his career move to Cabrillo College. Trustee Schramel reviewed the Quagga mussel problem that Lake Tahoe is currently experiencing and he noted that if these invasive mussels are allowed to take hold in local waterways it would become a significant problem for recreation areas in Plumas County.

#### **b) Associated Students**

No Report

#### **c) Academic Senate**

Chris Connell reported that upcoming Senate issues for the semester have been a topic of discussion as the faculty prepares to return to begin the fall semester.

#### **d) Classified Senate**

Jamie Cannon, Classified Senate President, reported that Jodi Beynon will be replacing her as Classified Senate President as she assumes her duties as Interim Director of Human Resources.

**e) Instruction**

Michael Bagley reported that he had attended the California Community College Academic Senate Institute on Student Learning Outcomes Assessment on July 8<sup>th</sup> and 9<sup>th</sup> and found it primarily geared toward accreditation work and applicable to the efforts needed to address the task at Feather River College. He also stated that Dr. Joan Parkin and others recently traveled to Chowchilla State Prison to provide enrollment services to students and that efforts to minimize the impact to the Admissions and Records staff is being addressed. Dr. Bagley also reported that work continues on the Distance Education Plan and additional efforts to improve the timelines and structure for approvals in the Office of Instruction are a priority. Trustee Elliott commented on behalf of the entire Board that there is no issue more important than accreditation and addressing the recommendations documented in the warning sanction recently imposed by the Commission. Dr. Bagley agreed, and stated that he would be providing regular reports to the Board on the progress of this important issue.

**f) Student Services**

Dennis Bailey-Fougner reported that financial aid applications are up 50% over last year's number and that this would indicate an increase in enrollment for the fall semester could be expected. He also reported that invitations to new student orientation have been mailed and that these numbers have increased as well. Mr. Bailey-Fougner additionally reported that the FRC residence halls, Deerwood Lodge, and River Ranch RV Park are full and alternate housing accommodations will be needed for students. He also noted that there has been an overwhelming response from students who want to be a part of the FRC Foundation Community Host Project and he encouraged those interested in sponsoring a student to let Kris Miravalle, President, FRC Foundation or the Office of Student Services know as soon as possible. Mr. Bailey-Fougner thanked the Board and Feather River College for its support during his three years at the College and wished everyone continued success in the future.

**g) Superintendent/President**

Ron Taylor extended an invitation to the Board of Trustees and others present to attend a gathering at Moon's Restaurant at 6 p.m. on Wednesday, July 29th to honor Dennis Bailey-Fougner for his service to the College. Dr. Taylor also introduced Chris Crawford, Interim Bookstore Manager, who will be standing in to assist the College with book orders and other essential services for student textbooks. He also announced that during the week of August 3, 2009 there will be a ground-breaking ceremony for the LRC Project and he encouraged everyone to attend the event if their schedules allowed. He additionally announced that the Chester Center building has been moved to the Quincy campus and will serve as a support structure for the softball program. Dr. Taylor reported that a check has been received from the Almanor Community Center Foundation and that it has been deposited into

the Chester Campus account within the FRC Foundation for appropriate use. He also discussed President Obama's announcement of the community college initiative for federal support of community colleges throughout the nation, and he added that this type of attention is welcome news for community colleges through California and the nation because this has not always historically been the case. Dr. Taylor also discussed the warning sanction imposed by the Accrediting Commission and that there is already a plan for addressing all the recommendations in the report by the deadline in October. He also stated that if there are individuals who have opinions on the accreditation process he would appreciate hearing from them because he is being given the opportunity as a CEO to submit confidential feedback about the accrediting process in California. Dr. Taylor also reported that he had received the results of an employee survey conducted earlier in the year and that he is taking the mixed review seriously. He explained that there were positive elements recognized in the results with regards to health benefits and employees feeling that they were connected to the college and had the freedom necessary to complete their work. He also indicated that along with these positive results there were some harsh comments about a lack of confidence in the leadership at the college along with employees feeling a sense of lack of fairness, and that these issues along with others will be addressed in the near future and beyond. There was additional discussion regarding the State budget and Dr. Taylor stated that he felt that it would be likely that a budget would be passed close to the agreement made between leadership and the Governor previously, and that if it follows the lines of the Conference Committee results of three weeks ago this would mean a \$1.22 million dollar cut to Feather River College. In summary, Dr. Taylor stated that the Budget Work Group Committee has identified approximately \$800,000 in budget cuts and that work will continue on the additional cuts needed to effectively balance the budget.

There being no further business, the meeting was adjourned at 4:30 p.m.

RT/ch