

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

President Elliott called the regular meeting of the Feather River Community College District Board of Trustees to order at 3:06 p.m. on Thursday, November 19, 2009 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California.

Trustees present: Elliott, Schramel, Shamberger, Sheehan, West, Student Trustee Camp

Trustees absent:

The regular and consent agendas for the November 19, 2009 meeting at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Sheehan/Schramel) unanimous.

The minutes of the Regular Meeting held on October 8, 2009 at Feather River College, Science Room 104, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (West/Sheehan) unanimous.

A. ITEMS FROM THE PUBLIC

None

B. CONSENT AGENDA

Personnel Requisitions, Personnel Actions, Payroll and Commercial Warrants, Budget Transfers, and Budget Augmentations and Reductions were approved as presented, (Sheehan/Schramel) unanimous.

C. REGULAR AGENDA

*** 1. Motion Items**

a) Ron Taylor, Superintendent/President, requested Approval of Addendum to Central Plumas Recreation and Park District (CPRPD) Facilities Use Agreement. He stated that the addendum is being added to the facilities use agreement currently in effect with CPRPD to include "Field 4" wherever the agreement referred to "upper terrace field" as the Learning Resource Center construction project currently does not permit activities or public use on the upper terrace field or green at the present time. Jim Boland, CPRPD Administrator, was present and he noted that field four is the same field that CPRPD recently donated \$10,000 to for future development of a field to use in place of the green. Mr. Boland also expressed his appreciation to the administration, staff, and Board of Trustees for their mutual cooperation and

support as they continue to provide services to the community. After further discussion and there being no objection, the request for Approval of Addendum to Central Plumas Recreation and Park District (CPRPD) Facilities Use Agreement was approved as presented, (Sheehan/West) unanimous.

b) Michael Bagley, Chief Instructional Officer, requested Approval of New/Revised/Retired Courses. He stated that the revisions to the approximately eighty courses were not substantive changes to curriculum but were revisions completed by faculty to provide improved student learning outcomes to courses that the college has offered over a considerable length of time. Dr. Bagley also explained that new items included updated degree program curriculum in Early Childhood Education from faculty member Shelley Miller and a new course expanding the Vocational Nursing curriculum utilizing technology to provide distance education opportunities to those desiring to enroll in the online dosage and calculations class. Dr. Bagley also stated that there was an extensive list of courses that need to be retired in preparation for a new course numbering system that applies to directed studies. He also indicated that the final attachment was in reference to improvements and modifications made to the certificates and associate degree requirements in the Equine Studies program. After further discussion and there being no objection, the request for Approval of New/Revised/Retired Courses was approved as presented, (Sheehan/Camp) unanimous.

c) Ron Taylor requested Approval to Hire Lisa Kelly as Interim Associate Dean of Student Services and Enrollment Management. He stated that Dr. Kelly has a distinguished background and that she has completed extensive graduate work in curriculum instruction and related subjects. Dr. Taylor additionally stated Dr. Kelly is well prepared for her role and that she has been working in the position for the last two weeks due to a larger than normal gap between board meetings that delayed formal approval. After further discussion and there being no objection, the request for Approval to Hire Lisa Kelly as Interim Associate Dean of Student Services and Enrollment Management was approved as presented, (Schramel/Shamberger) unanimous.

d) Ron Taylor requested Approval to Authorize Superintendent/President and Chief Financial Officer to Negotiate Loan Agreement with Feather River College Foundation. He stated that in the process of applying for a low cost federal loan to repair the roofs at the residence halls, the Foundation needs up front funding for attorney fees and possibly engineering costs to finalize the application and that this will require the support of the District in the form of a loan with he and Jim Scoubes, Chief Financial Officer, to work out the specifics of the agreement. Dr. Taylor explained that his plan is to set up a term for repayment so that in the event that the loan is not successful, the Foundation will be under an obligation at some date to repay the loan. Trustee Sheehan stated that both he and President Elliott sit on the Business Management Committee for the Foundation which operates both the athletic club and residence halls. He also stated that he was not comfortable voting on the issue but that he was in favor of the recommendation because the

repairs need to take place for the fiscal health of the facility so students can be appropriately housed. After further discussion and there being no objection, the request for Approval to Authorize Superintendent/President and Chief Financial Officer to Negotiate Loan Agreement with the Feather River College Foundation was approved as presented, (Sheehan/Schramel) Sheehan abstained. After the vote, President Elliott stated that because the question had passed he would also abstain from the vote.

*** 2. Roll Call Items**

(a) Terrie Rose-Boehme, Director DSP&S and Workability, requested Approval of Resolution #09/10-15 – Approval of Workability III 2009-2010 ARRA Contract. She stated that the funding would allow the DSP&S Department to hire an Assistive Technology Specialist. Ms. Rose-Boehme also introduced Marci Lang, Workability III Program Coordinator, who she indicated would play an integral and essential part in the ARRA contract. After further discussion and there being no objection, the request for Approval of Resolution #09/10-15 – Approval of Workability III 2009-2010 ARRA Contract was approved as presented.

Ayes: Elliott, Schramel, Shamberger, Sheehan, West, Student
Trustee Camp
Noes: None
Absent: None
Abstain: None

(b) Jim Scoubes, Chief Financial Officer, requested approval of Resolution #09/10-17 – Approval to Withdraw from the Schools Excess Liability Fund JPA. He stated that currently the Schools Excess Liability Fund Joint Powers Authority (SELF) provides \$20,000,000 of excess liability coverage to the District beyond the \$5,000,000 primary liability coverage provided to the Statewide Associate of Community College Joint Powers Agreement (SWACC). He further summarized that in 2006, members of the Northern California Community Colleges Self Insurance Association JPA (NCCCSIA) had expressed that SELF may no longer be the best vehicle for that layer of excess liability coverage and that the challenge was to protect their member Districts and Boards of Trustees with not only a financially sound and viable alternative excess liability program, but gain the broadest coverage available and eliminate the need for two coverage documents, both subject to separate interpretation in the event of covered loss. Mr. Scoubes stated that the “integrated solution” intended result was a seamless coverage document allowing for one single claims administrator to follow any catastrophic claim through to a conclusion and at a cost that was affordable and predictable to all District members of SWAAC. He also explained that to provide our District with this alternative effective July 1, 2010, it would be necessary that the District provide a notice of withdrawal to SELF not later than December 31, 2009. He distributed a handout on the background of the request that included the goals of self insurance, the current liability program structure through the NCCCSIA, SWACC, Schools Association for Excess Risk (SAFER), & SELF as well as the recommended liability program for

2010/2011. After additional lengthy discussion of the issue, President Elliott requested that the item be tabled until Mr. Scoubes could provide written documentation to support that there would be no break in coverage of existing claims and that the District would remain appropriately insured through SWACC during the period of time that it would be processing its withdrawal from SELF, (Sheehan/West) unanimous.

(c) Jim Scoubes requested Approval of Resolution #09/10-17 – Approval to Re-Direct Categorical Funds. He reviewed the 2009-10 California Community Colleges Categorical Funding handout that listed the funds and he reminded the Board that these funds are specific in nature and regulated closely by the State. He stated that AB X4 2, the education budget trailer bill, provides categorical flexibility for districts for certain categorical programs and he requested approval to redirect funds from any of the approved programs (noted in the shaded area of the handout) to support any other categorical program funded in the state budget for fiscal years 2009-10 through 2012-13. After further discussion, the request for Approval of Resolution #09/10-17 – Approval to Re-Direct Categorical Funds was approved as presented.

Ayes: Elliott, Schramel, Shamberger, Sheehan, West, Student
Trustee Camp
Noes: None
Absent: None
Abstain: None

(d) Jamie Cannon, Interim Director of Human Resources, requested Approval of Resolution #09/10-18 – Approval of the Elimination/Reduction of Certain Positions in the Classified Service and Directing Notification of Classified Employees. She clarified that the position being referred to, Program Staff Specialist II – Pre College Programs is not elimination but a reduction from 100% 12 months to 40% 12 months. Ms. Cannon explained that the position is currently funded 50% by the Upward Bound Program and 50% by the Educational Talent Search Program. She further explained that the request is the result of the position being restructured within the needs of the grant and that the ETS Department has pulled back their funding for the position and will use it in another forum while the 50% funding from the Upward Bound Program has been reduced to 40%. Ms. Cannon further stated that if the resolution was approved, the effective date of the reduction would be January 3, 2010 and that the position would be reduced to 40% on January 4, 2010. There being no objection or further discussion, the Request for Approval of Resolution #09/10-18 – Approval of the Elimination/Reduction of Certain Positions in the Classified Service and Directing Notification of Classified Employees was approved as presented.

Ayes: Elliott, Schramel, Shamberger, Sheehan, West, Student
Trustee Camp
Noes: None
Absent: None
Abstain: None

(e) Ron Taylor, Superintendent/President, requested Approval of Resolution #09/10-19 – Approval to Support Feather River College Foundation’s Application for a Low-Cost Loan from the USDA Rural Development Agency. He stated that the request is a general statement of support for the federal loan application and he recommended approval. There being no objection or further discussion, the request for Approval of Resolution #09/10-19 – Approval to Support Feather River College Foundation’s Application for a Low-Cost Loan from the USDA Rural Development Agency was approved as presented.

Ayes: Elliott, Schramel, Shamberger, Sheehan, West, Student
Trustee Camp
Noes: None
Absent: None
Abstain: None

3. Special Items/Reports

- a) Jim Scoubes presented the District’s Monthly Financial Status Report as of October 31, 2009. He noted that revenues as reflected on page two of the Unrestricted General Fund Summary totaled \$1,414,073 compared to \$2,244,629 for the prior year. Mr. Scoubes indicated that the difference between the two amounts could be attributed to variations in receipt of revenues, one time funds that were posted for the prior year and also because the current total did not reflect all revenues for the October 31st time frame. He also stated that expenditures total \$3,982,559 or 31 percent of the budget compared to 32 percent in the prior year.
- b) Jamie Cannon provided a Sunshine Report for the 2010-2012 AFT/CFT AFL-CIO #4952 Full Time Faculty Contract Negotiations. She stated that the full time faculty bargaining agreement expires June 30, 2010 and pursuant to the contract, articles identified for negotiations must be made public 120 days prior to the expiration date of the contract. She stated that the report cover sheet identifies the articles that the District intends to negotiate for the 2010-2012 contract and that Mike Welser, Faculty Union President, had also provided the District with a list of articles submitted by the full time faculty. Ms. Cannon explained that the purpose of sunshining the report is to inform the public of the articles that are to be negotiated and to provide the opportunity for the public to express their views and/or concerns on the issues. Mike Welser, who was present, stated that the document should be corrected to reflect #4615 as the union number instead of #4952 and he also noted that the cover sheet indicated that a hard copy of the contract was available at the library and that this was an incorrect statement. Ms. Cannon stated that a copy of the contract has now been provided to the library.

4. Communications, Presentations, and Reports

a) Trustee Reports

Trustee Shamberger announced that the Chester Community Chorus is giving their winter concert December 3rd, 4th, and 5th and he extended an invitation to those present to attend the event if their schedules allowed. President Elliott requested that Nick Boyd, Director of Facilities, provide the Board with an update on the Learning Resource Center construction project. Mr. Boyd replied that the project is moving ahead and that the steel piles are nearing the half way point of being driven into the ground. He also stated that some additional engineering investigation was needed to proceed with further installation of the piles but that this challenge was met and that the work is proceeding as scheduled.

b) Associated Students

Jessica Camp, Student Trustee and ASFRC representative, provided those present with a point of view report from the student body regarding the current policy of no food or drinks in the classrooms and gymnasium areas on the campus. She cited issues of nutrition, scheduling, attendance, retention, responsibility and student morale as well as the need for hydration during long three hour classes. She also noted that refreshments and drinks are allowed at Board meetings but not allowed during class periods and other events and she indicated that she felt this represented a double standard being applied to the enforcement of the policy. There was general discussion of the issue and students in attendance also provided their opinion and input regarding the policy. Student Trustee Camp also provided examples of how the policy reflects negatively on students and the ability for student clubs such as SIFE to be successful in their fundraising efforts and she respectfully requested that the policy be abolished. President Elliott requested that Lisa Kelly address the issue and Dr. Kelly thanked Student Trustee Camp for her comments and her report. She also stated that she would appreciate meeting with Ms. Camp to discuss solutions and possible compromises to the issues that she had outlined in her report.

c) Academic Senate

Chris Connell, Academic Senate President, stated that the Senate has been working on the policy and procedures that govern administrator evaluations. He also recognized Katie Desmond, Political Science Instructor, for her work on the policies and he indicated that her dedication to the work of policy and procedure has been extensive and appreciated. Dr. Connell also stated that another area that is being looked at and will be addressed in greater depth next month is faculty positions. He reported that Pat Buckner, Director of Allied Health Programs has notified the District that she plans to retire and the District is also lacking a full time counselor due to the retirement of George McNulty. He additionally stated that the faculty will also be discussing the anthropology position vacated by Rob Fletcher and the status of the part time soccer coach and whether or not it should be a full time position.

d) Classified Senate

Jodi Beynon, Classified Senate President, reported that the College had sponsored the Community Supper on November 11, 2009 and she

recognized those who participated in volunteering for the event. She also reported that warm coats had been distributed to students who needed them by the ASFRC and that members of the community had generously donated to the effort. Ms. Beynon additionally reported that registration for the spring 2010 semester is in full swing and some classes are already closed with full enrollment numbers.

e) Instruction

Michael Bagley, Chief Instructional Officer, reported that he is enjoying working with Dr. Lisa Kelly in her new role and that her enthusiasm, talent, and ideas are appreciated. He also reported that he and members of SIFE had recently spoken at a meeting of the Greenville Rotary and could also arrange to speak at a Quincy meeting if it could be scheduled. Dr. Bagley also stated that Michelle Fulton, SB 70 Grant Director, would be willing to provide a report to the Board of Trustees on the SB 70 grant and how it is providing opportunities in career technical fields such as culinary arts. He additionally reported that the faculty evaluation process is taking place in the month of November and that he has visited the class currently being conducted by Jose Rico, the new mathematics instructor. He reported that he found Mr. Rico to be an instructor who is using the latest in teaching technology and who also has the ability to reach students on all levels. Dr. Bagley also thanked Student Trustee Camp for her comments on behalf of the student body with regards to the policy on food and beverages in the classrooms. President Elliott commented that the Board would be interested in having new instructors present a five to ten minute report on their particular fields of expertise at future meetings of the Board.

f) Student Services

Lisa Kelly reported that Danielle Westmoreland, Adaptive Technology Specialist DSP&S had provided her with a tour of her area of responsibility and that she found her expertise in translating adaptive technology was significant and that the information integrated well with instruction. Dr. Kelly stated that community colleges are currently uniquely situated to play a key role in work force training within the State education system and that she is excited to be working with staff and program directors to further student success at Feather River College.

g) Superintendent/President

Ron Taylor reported that he is delighted to have Dr. Lisa Kelly on staff and is glad to hear about the items that she is interested in emphasizing. He also reported that there was a legislative staff visit that had recently occurred on November 3rd and November 4th, and he felt that they had gained substantial information and knowledge regarding small rural community colleges in California. Dr. Taylor additionally reported that on November 9, 2009 the accreditation site visit took place after the College had submitted the follow-up report approved by the Board in October. He indicated that the results of the visit will not be known until January 2010. He also added that he continues to be amazed at the ongoing efforts of the classified staff in raising funds for scholarships. He explained that they do this on a regular basis in various ways and put the profits to use by establishing scholarships for students. Dr.

Taylor added to the report on the recent student coat distribution by stating that local community member and business owner of the Alley Cat Café, Julie Hatzell organized the effort and that he would be thanking her and others who were instrumental in assisting students who arrived unprepared for the cold temperatures. Dr. Taylor also recognized members of the rodeo team who volunteered their time to help improve the local Plumas County Animal Shelter, and he additionally reported that the fall sport athletic teams concluded their seasons strongly with both men's and women's soccer teams winning their conferences and the volleyball team also placing high in the their conference standings. He also stated that the football team finished with a respectable five and five record and the rodeo team was also highly competitive. Dr. Taylor additionally noted that with regards to athletics the politics in the State are causing some concern on the public relations side of this area with regards to residency of certain athletes. He explained that no sooner had the legislative staff finished their visit when he began to receive phone calls and questions about residency of athletes and the fees they pay. He further explained that he felt that the pressure on the State budget is causing these questions to be asked when they may have already been there and he thanked Lisa Kelly, Tama Bolton, Registrar, and Merle Trueblood, Director of Athletic Operations and Events for their hard work to generate statistics and evidence to appropriately address the issue. Dr. Taylor also reported that there have been concerns recently regarding campus safety and security based on an incident of disruptive behavior by one student with emotional problems and an alleged assault that occurred on the pathway to the residence halls. He also stated that actions have been taken with regards to the concerns by clearing brush along the pathway between the residence halls and the campus, safety checks on the lighting on campus, and advising individuals to walk in groups and be aware of their surroundings. Dr. Taylor added to Nick Boyd's report on the Learning Resource Center construction project by stating that the Board should be apprised of when he has approved change orders on the project as they had previously granted him authority to approve these orders as needed up to \$50,000. He additionally reported there had been some urgent concerns related to excavation, soil samples, and pile driving and he felt that it was prudent to approve two change orders, one having to do with the rerouting of exposed water piping, and the other having to do with having to run an additional test pile due to soil conditions and the costs involved with this process. Dr. Taylor reported that the Facilities Department is engaged in a variety of attempts to save energy costs and that through this the College, along with a number of other colleges, is currently involved in a billing dispute with Constellation New Energy, a power broker that the College buys energy from, as they attempt to bill the College for future costs related to alternative energy. He reported that the College is utilizing the assistance of the Community College League advisors and their legal counsel to resolve the issue. He also notified the Board that the College's application to the Federal Government for Clean Renewable Energy Bonds (CREB) was not successful and that a smaller project with a smaller funding request may have been a better proposal to submit. Dr. Taylor also stated that he and Trustee Sheehan had recently met with Superintendent Glenn Harris to look at broadband options for our region perhaps partnering with other counties and school districts in applying for funding to improve

access for broadband opportunities. He additionally reported that the State's Legislative Analyst Office had recently produced a report that confirmed that there is a current year shortfall of approximately six to seven billion dollars and other information indicates that it is likely that there will be up to a 14 or 15 billion dollar shortfall for next fiscal year. He stated that the College is in the process of preparing a budget for next year and at this point he does not anticipate major cuts in State funding basically due to the State being obligated to maintain education funding at certain levels into next year in order to receive the ARRA stabilization funding. He also reported that the more difficult news contained in the report was that with taking everything into account, it is anticipated that there will be no COLA or increases in State funded programs through 2014 or 2015 and there is the potential for a much slower recovery in terms of tax revenue than the institution is used to.

There being no further business, the meeting was adjourned at 4:55 p.m.

RT/ch