



## STEPS TO LOG IN TO YOUR STUDENT PORTAL:

1. Go to: [www.frc.edu](http://www.frc.edu)
2. Click on **My FRC** (located at top of page)
3. Key in your 9 digit User ID (Student ID 900XXXXXX)
4. Key in your 6 digit PIN (All numeric)  
If you have forgotten your PIN, click on “Forgot PIN?”
5. **New Students:** Your temporary PIN is your 6 digit date of birth (MMDDYY)
6. **PIN Expire:** Create a permanent 6 digit PIN (create something you will remember)  
**First time users:** Create a security question and be sure to put the answer in the answer box.  
(To use if you forget your PIN number, case sensitive)

## STEPS TO CHECK THE STATUS OF YOUR FINANCIAL AID FILE (UNSATISFIED STUDENT REQUIREMENTS) OR IF YOUR REFUND IS NOT POSTED TO YOUR STUDENT ACCOUNT.

- Click **Financial Aid**
- Click **Eligibility**
- Select Aid Year
- Click Submit

Once **ALL** requirements have a status of ‘**Satisfied**’, then your file is considered complete. If the status of your requirement(s) state “**Received – Pending Review**” then this means we have received the document(s) and they are pending review.

## HOW TO CHECK YOUR FINANCIAL AID STATUS FOR AN AWARD YEAR (AM I ELIGIBLE FOR FINANCIAL AID?)

- Click **Financial Aid**
- Click **Financial Aid Status**
- Select Aid Year
- Click Submit

From here you can view **Unsatisfied Requirements, Estimated Cost of Attendance, Award amounts, Academic Progress and more!**

## TO VIEW THE STATUS OF A FINANCIAL AID REFUND OR TO PRINT OUT ALL FINANCIAL AID RECEIVED:

- Click on **Student tab**
- Click **Student Account**
- Click **Statement and Payment History**
- In the “*description*” look for **Refund-Automatic**
- Your refund check will be ready to pick up in the Admissions & Records Office the *following* Thursday from the Post Date.
- If you would like a printed copy of your payment history, click file then print.