

# **PARKING**

## **(Board Policy 6750)**

The Director of Facilities, acting as an agent of the president of the college shall establish and regulate administrative procedures regarding parking on campus as are necessary for the orderly operation of the College.

Authority to regulate traffic and parking on the Feather River College Campus rests with the Governing Board of the Feather River College District under the provisions of the California State Vehicle Code. Division 11, Chapter 1, Article 3, Section 21113, which states, in part:

- (a) No person shall drive any vehicle or animal, nor shall any person stop, park, or leave standing any vehicle or animal, whether standing attended or unattended, upon the driveways, paths, or the grounds of any public school, state university, state college, county, hospital district, or municipal institution or building, or any educational institution exempted in whole or in part from taxation, except with the permission of, and upon and subject to such conditions and regulations as may be imposed by the governing board.
- (b) Every governing board or officer shall erect or place appropriate signs giving notice of any special conditions or regulations that are imposed under this section and every board or officer shall also prepare and keep available at the principal administrative office of the board or officer, for examination by all interested persons, a written statement of all such special conditions and regulations adopted under this section.
- (c) When any governing board or officer permits public traffic upon the driveways, paths, or grounds under their control then, in the absence of any special condition or regulations applicable to the traffic, all the provisions of this code relating to traffic upon the highways shall be applicable to the traffic upon the driveways, paths, or grounds.

Authority to collect parking fees on the Feather River College Campus rests with the Governing Board of the Feather River College District under the provisions of the California State Education Code Section 76360.

The Feather River Community College District may require students in attendance and employees of the district to pay a fee, in an amount not to exceed the current approved fee schedule, for parking services. The fee shall only be required of students and employees using parking services and shall not exceed the actual cost of providing parking services.

*Reference: FRC Board Policy 7.2.06; California State Vehicle Code. Division 11, Chapter 1, Article 3, Section 21113; California State Education Code Section 76360*  
*Last Date of Approval: October 18, 2007*

### **Administrative Procedure (AP 6750)**

#### **Authority**

The Director of Facilities, acting as an agent of the president of the college shall establish and regulate administrative procedures regarding parking on campus as necessary. The Facilities Committee shall serve as an advisory body to the district regarding traffic and parking issues.

## **General Conditions**

Exemptions to Certain Vehicles: The provisions of this code regulating the operation, parking, and standing of vehicles shall not apply to any vehicle of the police, fire department of the State or County, public utility or private ambulance qualifying as an emergency vehicle responding to an emergency call. Feather River College District vehicles shall be exempt when the operation of said vehicle is necessary to proper campus maintenance or emergency situations. The foregoing exemptions shall not protect the driver of any such vehicle from the consequence of his willful disregard for the safety of others.

In the absence of any special condition or regulation applicable to traffic, all provisions of the California State Vehicle Code relating to traffic upon the highways shall be applicable to the traffic upon the driveways, paths, or grounds of the campus.

Obedience to Official Traffic Control Devices: It shall be unlawful to fail to obey any sign or signal erected or maintained to indicate and carry out the provisions of the Code.

Maximum Speed on Campus: No person shall operate a motor vehicle within the campus in excess of fifteen (15) miles per hour, except where otherwise posted.

Citation # FRC-5.Bicycles, Motorcycles, Skateboards: Use of any non-district vehicles (including skateboards, roller skates, bicycles, and motorcycles) on campus paths and walkways is prohibited.

Citation # FRC- 9.Misuse of Horn: No horn may be used on campus except in accordance with California Vehicle Section 27001.

Citation # FRC-10.Vehicle Public Disturbance: Vehicles may not be operated on campus in such a manner that their noise becomes a public disturbance.

Citation # FRC-11Off-Road Operation: All vehicles must remain on main roadways. No hill climbing or other off-road operation of a vehicle will be permitted.

## **Parking Regulations**

All users (students and employees) of the parking facilities of Feather River College are required to pay a parking permit fee on a semester or annual basis. This includes any student or employee with a state issued disabled placard. Fees shall be set by action of the Board of Trustees. The only individuals exempt from these fees are Board Members and members of the community serving on college advisory committees. Board members, volunteer employees and advisory committee members shall be issued one Long-Term Parking Permit, available from the facilities' department. Short-term and extended-term visitor parking passes shall be exempt from parking permit fees. Short-term and long-term visitor parking permits are available from the Switchboard.

Students, the public, and visitors are prohibited from parking in restricted spaces designated for staff, the college president, handicapped persons, or other restricted designations. Permits for use of restricted parking are available for individuals meeting specific criteria. These special event parking passes are available to student and employees from the facilities office for their special event needs. These passes will spell out the location and the duration for which parking is available.

The District/College provides parking facilities for vehicles for the sole purpose of conducting college business. The District/College does not take custody of vehicles and only provides space.

The District/College does not sell parking spaces, only permits to park subject to availability of the spaces.

Full Time Tenure Track Faculty members are issued one parking pass for use in designated faculty parking areas and may park in the designated area at any time. All other faculty members are issued a parking pass and may park in the designated areas after 3:00 p.m.

Responsibility of the Owner of Vehicle or Property: Parking of vehicles on District property is at the risk of the owner. No responsibility is assumed for fire, theft, damage, or loss to vehicles, their occupants or contents while on District/College property.

Citation # FRC-13. Valid Parking Permit: Student's and employee's vehicles parked on campus must display a valid Feather River College parking permit.

Citation # FRC-15. Reserved Parking Areas: It shall be unlawful for any person to drive or park a motor vehicle in a reserved parking area without a proper permit and authorization for the parking space.

Citation # FRC-16. Parking in Driveways and Service Drives: No person shall park and leave standing a motor vehicle in any driveway or service drive except for service or delivery as required for the college.

Citation # FRC-17. Parking Other Than in Designated Space: No person shall park a motor vehicle in an area other than a designated space.

Citation # FRC-18. Driving or Parking on Lawns, Pathways, Athletic Fields, and Landscaped areas: No driving or parking is permitted on the sides of roads, walkways, paths, lawns, athletic fields, or other landscaped areas without specific authorization and written permit.

Citation # FRC-19. Parking Near Fire Hydrant: No person shall park a vehicle within 15 feet of a fire hydrant.

Citation # FRC-20. Double Parking: No person shall double park a vehicle except under medical emergency situations.

Citation # FRC-21. Disabled Parking: No person shall park in a designated handicap parking space other than disabled students, visitors and employees with a valid disabled person parking placard issued by California Department of Motor Vehicles. (placard or permit must be displayed).

Citation # FRC-22. Parallel Parking: Parallel parking must be with right side wheels within 18 inches of the curb and vertical parking within parking stall markings.

**Parking of Vehicles on the Upper Campus** is permitted as follows:

Visitors or employees with parking permits issued by the District. Restrictions stated on permits must be obeyed (permit must be displayed).

Disabled students, visitors, and employees with a valid disabled-person parking placard issued by California Department of Motor Vehicles. (placard or permit must be displayed).

Citation # FRC-23: Students and staff may park in available visitor parking for 15 minutes to check mail or drop off paperwork. Student may not park to attend class no matter what the expected length of the class is.

### **Curb Markings**

Citation # FRC- 24. Red Curbs: Shall mean no stopping, standing, or parking at any time except as permitted by the Vehicle Code of the State, and except that a bus may stop in a red zone marked or signed as a bus zone.

Citation # FRC-25. Yellow Curbs: Shall mean no stopping, standing, or parking at any time between 7:00 a.m. and 10:00 p.m. of any day except Sundays and holidays for any purpose other than the loading or unloading of passengers or materials. The loading or unloading of passengers shall not consume more than three (3) minutes nor the loading or unloading of materials more than twenty (20) minutes.

### **Enforcement of Vehicle Use and Parking Regulations**

Nothing herein provided shall be construed as exempting any person from operating vehicles in a manner prescribed by the California State Vehicle Code or the Ordinance of the County of Plumas while operating said vehicles on or about the campus of Feather River College.

A complete copy of this policy shall be made available in the Facilities Office, Safety Office, and Business Office for examination by all interested person, and a copy shall be posted on the FRC Safety Web Site.

Employees designated by the Director of Facilities are authorized to enforce Feather River College Parking and Traffic Code regulations as provided herein through such administrative procedures and penalties as may be established by the District. Designated employees are empowered to issue parking citations.

Citation # FRC-26: Obedience to Persons Authorized to Enforce: It shall be unlawful to willfully fail or refuse to comply with any lawful order of any law enforcement officer or Feather River College employees designated by the Director of Facilities as authorized to enforce these regulations.

Citation # FRC-27: Vandalism of School Property: No person shall, at any time, or for any reason, cause damage to or alter school property.

Citation # FRC-28: Overnight Parking/Camping: Vehicles parked or people camping on the campus between the hours of 10:30 p.m. and 5:00 a.m. are subject to citation and/or removal except as:

- Specifically authorized by the president of the college, Director of Facilities, or Safety Officer.
- Part of organized field trip or athletic outing.

Citation # FRC-29: Improper Or Unlawful Use Of Parking Permit: No individual shall use or place on a vehicle a pass or permit that has been issued to another individual.

### **Distribution of Parking Permits/Pass**

The distribution of parking permits is under the authority of the Director of Facilities. Student's parking permits may be purchased during registration at Admissions and Records. The employee's parking permits are purchased and received through the business office through one of the following methods:

- One time cash/ check/ money order payment
- Monthly payroll deductions; total fee split over annual work period
- One time payroll deduction; entire fee deducted from September payroll warrant

There may be a charge or deposit required for the use of a pass. The misuse of parking permits will result in loss of privilege. Charges for use of parking permits are as follows:

Faculty Parking Permit/Pass:

No charge for the first tag. The second (or more) is as listed in the fee schedule. It is the responsibility of the permit holder if permit is lost, stolen, or damaged.

Long-term Parking Permit/Pass:

No Charge.

**Reservations and Annulments**

The Feather River Community College District reserves the right to amend the parking regulations or restrictions at any time. Parking on the facilities is a privilege, not a right, and is subject to the rules and regulations as prescribed by District policies and procedures.

**Definitions**

The words and phrases used in this Code shall have the meanings ascribed to them in this section. Whenever any words or phrases used in this Code are not defined herein, but are now or hereafter defined in the California State Vehicle Code, such definitions are incorporated herein and shall be deemed to apply to this policy.

Visitor: Any person who is on the campus and who is not a Board Member, student, or employee of the College or the District (Must obtain an authorized visitor's parking permit).

Visitor's Vehicle: Any vehicle driven by a visitor.

Visitor's Parking: Visitor may park in:

Any unrestricted parking space used for parking on college campus or restricted visitor parking areas (With valid permit displayed through the front window of the visitor's vehicle).

Service Drive: Designed driveways or space adjacent to a curb reserved for the exclusive use of vehicles while being used for service or maintenance for college purposes.

**Schedule of Fees (Parking and Related Issues)**

5FRC	MOTOR CYCLE, MOTOR BIKE, BICYCLE PARKED IN RESTRICTED AREA	\$ 25.00
13FRC	VALID PARKING PERMIT NOT DISPLAYED	\$ 25.00
15FRC	RESERVED PARKING ONLY	\$ 25.00
16FRC	MOTOR VEHICLE PARKED IN DRIVEWAY OR SERVICE DRIVE	\$ 25.00
17FRC	PARKING OTHER THAN IN DESIGNATED SPACE	\$ 25.00
18FRC	MOTOR VEHICLE PARKED ON LAWN OR ATHLETIC FIELDS	\$ 25.00
19FRC	PARKING WITHIN 15 FEET OF A FIRE HYDRANT	\$ 25.00
20FRC	DOUBLE PARKING	\$ 25.00
21FRC	PARKING IN HANDICAPPED AREA	\$275.00
22FRC	PARALLEL PARKED VEHICLES MUST BE WITHIN 18" OF CURB	\$ 25.00
23FRC	PARKING OVERTIME	\$ 25.00
24FRC	PARKING IN RED ZONE	\$ 25.00
25FRC	PARKING IN YELLOW ZONE	\$ 25.00
27FRC	VANDALISM OF SCHOOL PROPERTY	\$ 25.00 + Damages
28FRC	UNAUTHORIZED OVERNIGHT PARKING	\$ 25.00
29FRC	IMPROPER OR UNLAWFUL USE OF PARKING PERMIT	\$ 25.00

\* Fines for Parking Violations shall be paid in the Business Office

*Reference: Education Code Section 76360; Vehicle Code Section 21113*

*Last Date of Approval: October 1, 2009*