

## MINUTES

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

#### **1. Call to Order:**

President Sheehan called the Working Session of the Feather River Community College District Board of Trustees to order at 10:04 a.m. on Thursday, September 14, 2017, at Feather River College, LRC Room #105, 570 Golden Eagle Avenue, Quincy, California.

*Trustees present:* Sheehan, McNett, Meyers, Ware

*Trustees absent:* Elliott

Kevin Trutna, Superintendent/President reviewed the day's agenda and announced that no action could be taken on items discussed in the Working Session. He stated that the two items to be covered in the Working Session include the feasibility study completed by Plumas Corporation on the Spanish Creek Crossing, and a report and discussion on the 2017-2018 Feather River College Final Budget. He added that Jim Wilcox, Executive Director of Plumas Corporation was present to address the feasibility study and answer any questions Board members might have.

Dr. Trutna also took the opportunity to introduce Dr. Kim Beaton, Assistant Dean of Instruction to those present. He asked Dr. Beaton to provide the Board members with a brief description of her background and previous experience. Dr. Beaton informed the Board of Trustees that she recently worked for six years at Wiley College in Marshall, Texas, and her most recent position was director of clinical experience and state policy in the division of education. She also stated that she recently obtained her doctorate degree in education management and she also has a juris doctorate and was a practicing attorney for many years. Dr. Beaton also informed the Board that she received her undergraduate degree from UC Berkeley, her law degree from San Francisco Law School, and her master's degree and doctoral degree from Capella University. Dr. Beaton added that she went to work for Wiley College as an assistant professor in administration of justice, and she also held additional positions as the director of disability services, coordinator of special programs, and then the director of clinical experience and state policy. Dr. Beaton noted that the opportunity became available at Feather River College, and she'd been wanting to return to California, a state she is originally from. She also explained that the job description indicated that the position would include building and increasing distance education which is something she has a background in having developed curriculum and programs for distance education at Wiley College. Dr. Trutna asked Dr. Beaton to explain some of her responsibilities as director of special programs and Dr. Beaton stated that she oversaw both the first year experience and sophomore experience at Wiley College as well as a program referred to as Advancement Via Individual Determination (AVID) which provides academic and student support.

#### **a) Plumas Corporation River Crossing Feasibility Study**

Kevin Trutna opened discussion in the Working Session on Item #a, Plumas Corporation's feasibility study on the Spanish Creek River Crossing. He explained that Jim Wilcox, Executive Director of Plumas Corporation would be walking the group through the study which includes any state and federal regulations required for a bridge

installation in the State of California. Mr. Wilcox provided a review of the feasibility study including project background, purpose of the study, and how the two crossing locations were determined by FRC and Plumas Corporation based on current access to the creek and ownership of property on the south side of the creek. He also reviewed the study approach, field reconnaissance, existing data analysis, proposed crossing options, and photographs. Mr. Wilcox noted in his review of the feasibility analysis that two locations were evaluated, location #1 identified in the report as River Station #75699, an existing low-water crossing location historically used, and Location #2 identified at River Station #75097 which was described as a bend in the river which has eroded the south bank to a near vertical face with the low-flow channel along the south bank of the creek at the toe of the vertical face. He noted that the conceptual design of the crossing is for a low-water crossing that will be overtopped during high flows and will require routine maintenance. He added that location #1 could require a full span of approximately 200 feet estimated from the cross section to cross both current channels, and location #2 would require an approximately 60-foot span bridge. After lengthy explanation of the contents of the report, Mr. Wilcox reviewed the study's conclusions that documented that based on a number of bullet points in the report that location #2, as long as constructed in conjunction with the restoration project described in the study, was determined to be the more suitable alternative for the crossing. Mr. Wilcox answered questions from Board members on the two locations, and Dr. Trutna explained that the costs associated with the crossing structure would be discussed in Closed Session. He also explained that on page 18 of the study, Board members would find a timeline for work on the crossing that can be adjusted according to when construction begins.

#### **b) FRC Final 2017-2018 Budget Report**

Jim Scoubes, Chief Financial Officer opened discussion on the Feather River College 2017-2018 Budget Report. He referred Board members to the 2017-2018 Final Budget book stating that the Board had approved the 2017-2018 Tentative Budget in May 2017, which became effective July 1, 2017, and which the District has been operating on since then. He also stated that the Final Budget needs to be decided on by September 15, 2017, and this information is then reported to the State on October 10, 2017 with the 311. Mr. Scoubes turned the Board's attention to page 15 of the budget book which reflected the adjustments made to the current fiscal year Unrestricted General Fund Tentative Budget in order to arrive at a 2017-2018 Final Budget. He noted that State Apportionment funding was reduced by \$71,010 due to the reduction in FTES from 1,622 to 1,608, and he stated that funds from the Beginning Fund Balance (BFB) were used to offset this. He also reviewed the increase in budgeted expenditures attributable to the Cost of Living Allowance (COLA), overload pay, associate faculty, payroll benefits, Mini-Corp and Sojourn Contracts, an actuarial report, full-time faculty English position, and the Incarcerated Student Program (ISP). Additional discussion included District contributions to STRS and PERS, and Mr. Scoubes indicated that funds are being set aside for increases to these retirement funds. He then turned the Board's attention to page 37 of the book which he stated was a summary of all funds in the District's proposed Final 2017-2018 budget totaling \$16,266,426, and which included the adjustments he had just reviewed. Mr. Scoubes reviewed revenue projections on page 39 of the budget book referencing the \$1,508,695 of BFB that will be used to balance the budget. Trustee Meyers commented that what this means is that this budget spends \$1,508,965 that it won't be earning in revenues during the year, and Mr. Scoubes concurred that this was correct, and there was further discussion that included the meaning of deficit spending and how much funding would remain in reserves if the

budget is approved. Mr. Scoubes referred to a Budget Committee document that he provided to committee members on August 30, 2017, that documents the BFB which is required to be five percent, but in accordance with the District's 2016-2020 Strategic Plan is sustained at ten percent. He noted that to begin the current year the estimated BFB prior to any commitment, was approximately \$5,107,372. He also noted that in keeping with the District's 2016-2020 Strategic Plan, keeping a ten percent reserve means committing ten percent of all of the expenditures or \$1,626,643 as of August 30, 2017 and leaving \$1,972,034 as an uncommitted beginning fund balance. Katie Schmid, Chief Accountant added explanation and comments regarding her handout that was reflective of a one-year snapshot of District cash-flow information. Dr. Trutna added that Feather River College's beginning fund balance is consistently one of the highest of any community college in the state. Jim Scoubes reviewed an informational handout on the BFB going back to 2009-2010 that showed increases and decreases, beginning and ending balances, budgeted revenues versus actual revenues, and trends in expenditures versus revenues. In the interest of time and the need to make a Closed Session telephone call, the meeting was adjourned to Closed Session at 11:27 a.m. with the understanding that discussion regarding the 2017-2018 Final Budget would resume in Regular Session.

#### **1. Call to Order**

President Sheehan called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 1:05 p.m. on Thursday, September 14, 2017, at Feather River College, Learning Resource Center Room #105, 570 Golden Eagle Avenue, Quincy, California.

President Sheehan announced that the Board of Trustees had met in Closed Session and it took action to approve the goals and objectives submitted by the Superintendent/President for 2017/2018. Kevin Trutna added that President Sheehan had recused himself from Closed Session discussions regarding Plumas Corporation's potential cost estimates for the Spanish Creek Bridge Crossing.

Prior to the Regular Meeting, a public hearing on the Final Budget for FY 2017/2018 was called to order. President Sheehan asked if there was any public comment on the 2017/2018 Final Budget. There being no public comment offered, President Sheehan declared the public hearing closed.

The Board of Trustees and other interested parties were provided with a tour of newly installed corral facilities located on college property.

#### **5. Agenda:**

Trustee Meyers requested that agenda item #10C3, Discussion of Board Goals be tabled until such time as it could be an action item. After further discussion, Item 10C3 was tabled, and the Regular and Consent Agendas Regular for the September 14, 2017 meeting held at Feather River College, LRC Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as amended, (Ware/Meyers/Sheehan/McNett Aye) (None Opposed) (Elliott Absent)

#### **6. Minutes:**

The minutes from the Regular Meeting held on August 10, 2017, at Feather River College, LRC Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (Ware/McNett/Sheehan/Meyers Aye) (None Opposed) (Elliott Absent).

**7. Administration of Oath of Allegiance – Ambria Holm, Student Trustee Elect**

Kevin Trutna administered the Oath of Allegiance to Ambria Holm, Student Trustee Elect. President Sheehan welcomed Ms. Holm to her position on the Board of Trustees.

**8. Items from the Public:**

Linda English, from Eastern Plumas Chamber of Commerce and member of the public thanked the Board of Trustees for approving the two agreements on the Consent Agenda related to Eastern Plumas Chamber of Commerce providing services under the Adult Education Block Grant (AEBG 104).

**9. CONSENT AGENDA**

Prior to approval of the Consent Agenda, Trustee Meyers asked for and received clarification from Derek Lerch, Dean of Instruction/CIO, that Consent Agenda Items #9A8, Approval of Adult Education Block Grant (AEBG 104) Agreement in the amount of \$36,776.00 between Feather River Community College District (DISTRICT) and Mountain Circle Family Services, Inc., (AGENCY) for the purpose of outlining the duties and responsibilities of each party as they relate to providing adult education services for (AGENCY) effective July 1, 2017 through June 30, 2018. AGENCY agrees to provide support for the OnRamp to Employment Academy for adult learners: an online learning library and case managers to support the students' academic success, and Consent Agenda Item #10A10, Approval of Adult Education Block Grant (AEBG 104) Agreement in the amount of \$46,167.00 between Feather River Community College District (DISTRICT) and Mountain Circle Family Services, Inc. (AGENCY) for the purpose of outlining the duties and responsibilities of each party as they relate to providing adult education services for AGENCY effective July 1, 2017 through June 30, 2018. AGENCY agrees to provide data management for OnRamp to Employment (Plumas County's adult education program) that consists of data collection and entry into Topspro Enterprise (the required online interface for data submissions to the State) were two different agreements providing different services to the same AGENCY.

**\* A. Motion Items**

- 1) Ratification of Personnel Requisitions 2) Ratification of Personnel Actions 3) Payroll and Commercial Warrants 4) Budget Transfers 5) Budget Augmentations/Reductions, 6) Approval of Adult education Block Grant Program 104 (AEBG 104) Agreement in the amount of \$3,480.00 between Feather River Community College District (DISTRICT) and Eastern Plumas Chamber of Commerce (AGENCY) for AGENCY to administer and provide training and assistance to Plumas County veterans and other qualified residents to enroll in the OnRamp program, preparation of job resumes and interviewing skills with the goal of participants obtaining employment. Agreement effective July 1, 2017 through June 30, 2018, 7) Approval of Adult Education Block Grant Program 104 (AEBG 104) Agreement between

Feather River Community College District (DISTRICT) and Eastern Plumas Chamber of Commerce (AGENCY) for AGENCY to refer candidates to OnRamp to Employment services and if candidate is hired into a full or part time paid position, OnRamp will fund the Chamber \$2,000.00 per participant, not to exceed five referees and/or \$10,000.00 effective July 1, 2017 through June 30, 2018, 8) Approval of Adult Education Block Grant (AEBG 104) Agreement in the amount of \$36,776.00 between Feather River Community College District (DISTRICT) and Mountain Circle Family Services, Inc., (AGENCY) for the purpose of outlining the duties and responsibilities of each party as they relate to providing adult education services for AGENCY effective July 1, 2017, through June 30, 2018. AGENCY agrees to provide support for the OnRamp to Employment Academy for adult learners: an online learning library and case managers to support the students' academic success, 9) Approval of Special Events request Form between Feather River College and Regional Emergency Medical Services Authority (REMSA) for required medical coverage for seasonal sporting events to include five home football games and two days of Challenge Rodeo competition. Total cost of coverage \$2,100.00, 10) Approval of Adult Education Block Grant (AEBG 104) Agreement in the amount of \$46,167.00 between Feather River Community College District (DISTRICT) and Mountain Circle Family Services, Inc. (AGENCY) for the purpose of outlining the duties and responsibilities of each party as they relate to providing adult education services for AGENCY effective July 1, 2017 through June 30, 2018. AGENCY agrees to provide data management for OnRamp to Employment (Plumas County's adult education program) that consists of data collective and entry into Topspro Enterprise (the required online interface for data submissions to the State). District agrees to report required data directly to the funding source, 11) Approval of Contract by and between Feather River Community College District (DISTRICT) and the Chancellor of the California Community Colleges (CHANCELLOR) and pursuant to Government Code Sections 12419.2, 12419.5, 12419.7 12419.9 and 12319.10, the Chancellor agrees to act on behalf of the District for the purpose of collecting through the State Franchise Tax Board Interagency offset program, outstanding student financial aid and proper non-financial aid obligations owed to the District, 12) Approval of Cooperative Agreement between the County of Plumas, a political subdivision of the State of California (COUNTY) and Feather River Community College District (FRCCD) for COUNTY to provide health care services to (FRCCD) for the 2017-2018 academic year. The COUNTY is not a full scope medical clinic. Its services to the community include family planning, physical assessment, referral , counseling and health education, 13) Approval of Student Right-to-Know Reporting Subscription Agreement #17-REC-29 between the Chancellor's Office of the California Community Colleges (COCCC) and the Feather River Community College District (DISTRICT) for District, in order to facilitate compliance with the Student Right-to-Know Act (SRTK), to collect and report necessary data to COCCC, submit final reports to the U.S. Department of Education, and otherwise of data, preparation and review of reports and other activities necessary to furtherance of the purposes of this agreement. In consideration of the performance of COCCC, the District agrees to pay COCCC the sum of \$5,900.00 per year, 14) Approval of Child Development Training Consortium

2017-2018 Instructional and Campus Coordinator Grant Agreement #17-18-4061 in the amount of \$5,000.00 between Yosemite Community College District, Child Development Training Consortium (YCCD/CDTC) and Feather River College (CONTRACTOR) for CONTRACTOR to designate Campus Coordinator (Merle Rusky) to implement the Child Development Training Consortium (CDTC) program at the local level effective September 1, 2017 through June 30, 2018, and 15) Acceptance of Proposal between NorCal Structures, Inc. and Feather River Community College District for the purpose of horse boarding stalls (student stalls) in the Agriculture Department. Stalls will be purchased using funding from student boarding fees were approved as presented, (Meyers/McNett/Sheehan/Ware/Holm Aye) (None Opposed) (Elliott Absent).

## **10. REGULAR AGENDA**

### **\*A. Motion Items**

- 1) Kevin Trutna requested Approval of the Feather River Community College District's 2017-2018 Final Budget. He briefly returned to the discussion on BFB held in the Working Session, and he noted that if Board members were to look at graph number two, they would see that the BFB has consistently increased since 2009 and there was further discussion. Trustee Meyers indicated that he would summarize three final points he has regarding the 2017-2018 Final Budget. He noted that the budget, in his judgment, is a deficit spending budget and not the first of its kind. He also stated that the District's primary source of revenue is new FTES which has been static to slightly declining. The expenses, Dr. Meyers went on to say, are on an increasing trend, and if you go back far enough they have increased by approximately 20 percent. Trustee Meyers voiced his concerns over where the District is heading over the next 24 to 36 months. The request for Approval of the Feather River Community College District's 2017-2018 Final Budget was approved as presented, (McNett/Ware /Sheehan/Holm Aye) (Meyers Abstaining) (Elliott Absent).
- 2) Kevin Trutna requested Approval of Faculty Equivalencies. Trustee Meyers noted that one person on the list appears to be half way through her master's degree, and he asked if it was common practice to give individuals equivalency in this way. Derek Lerch responded that the applicant has received her master's degree, but hadn't completed it when she applied for equivalency. He also noted that all three individuals are part-time faculty members. There being no objection or further discussion, the request for Approval of Faculty Equivalencies was approved as presented, (Meyers/McNett/Sheehan/Ware/Holm Aye), (None Opposed) (Elliott Absent).

### **\* B. Roll Call Items**

- 1) Kevin Trutna requested Approval of Resolution #17/18-04 Gann Appropriations Limit. After further discussion, and there being no

objection, the request for Approval of Resolution #17/18-04 Gann Appropriations Limit was approved as presented.

Ayes:	Sheehan, McNett, Meyers, Ware
Noes:	None
Absent:	Elliott
Abstain:	None

### **C. Special Items/Reports**

- 1) Kevin Trutna continued the discussion from the Working Session on the Beginning Fund Balance (BFB) graph document. He noted that if the Board looked at graph number one, it would see that going back to 2009, the BFB has consistently increased over the Ending Fund Balance (EFB) except for last year. He also asked that Trustees look at graph number three labeled Budgeted Revenues versus Actual Revenues and where it's reflected that the District has budgeted conservatively every year except for 2010-2011. Additionally, Dr. Trutna reviewed graph number four labeled Expenditures versus Revenues and where the data reveals the large one time purchase of the land and the settlement of the long-term litigation. President Sheehan stated that he wanted to reflect on graph three for a moment, because 2010 was the year that community colleges began to take a number of negative hits as far as the State budget was concerned. He stated that he felt that when the next economic downturn happens in community college economics, that this is what it could look like. Trustee Meyers stated that he appreciated the point that was being made, but he feels the college is heading for budgetary trouble regardless of what the State may or may not do and there was further discussion.

Jim Scoubes presented the Monthly Financial Status Report as of August 31, 2017. He reviewed the Unrestricted General Fund Summary noting that actual revenue received totaled \$1,746,027. He added that at that point in time, the anticipated amount of Beginning Fund Balance needed to balance the budget totaled \$1,115,409. Mr. Scoubes also reported that expenses for the period totaled \$1,934,833. He additionally noted that one last Unrestricted General Fund Summary was completed on September 4, 2017 for the 2016-2017 budget as of June 30, 2017. He explained that the data now reflects a more accurate amount of BFB needed to balance the budget as total revenue received amounted to \$15,273,552 and expenses totaled \$15,762,747 reflecting a BFB need of \$489,195.

- 2) Kevin Trutna stated that Derek Lerch would be providing the Board of Trustees with an update on the accreditation Quality Focus Essay (QFE). He also explained that the work plan for accreditation includes bringing sections of the self-evaluation in October and November with the full self-evaluation document on the December agenda for approval. President Sheehan stated that he noticed that The Pines was not in the draft report, and he added that themes in the report should receive updates as needed as items move from future to already complete. Dr. Lerch concurred and stated that report is still in draft form, but that he needed to make a

decision on where to cut off for the sake of the report, so anything from fall of 2017 on would technically be future. He also explained that a full draft self-evaluation document including introductory material, responses to all of the Standards, and the Quality Focus Essay (QFE) will be included in the November Board packet, and the Trustees will have a month to provide input and recommendations. He also indicated that the Board will see from that draft that the institution has done a good job in the introduction of framing the story of the college in the way that gives the reader a brief introduction to the school and tells the team members who we are and what areas the institution intends to improve upon, which will be reinforced as they read through the responses to the Standards. He also explained that the QFE has filled out since the last time the Board of Trustees reviewed it in the spring, and it contains additional detail like the fourth column added to the “Strategies” section on “Intended Benefit/Outcome”. He explained this was added so it’s clear what the purpose of the activities is. Dr. Lerch commented further by stating that he would be asking for Board of Trustee feedback by the end of the November so he could include recommendations with December’s final draft and request for approval. President Sheehan suggested adding something about the Adult Education Grant into the area at the bottom of page four that references “Strengthen/expand community outreach partnerships”. He also noted that he would recommend not starting out the document with a preposition.

3) Tabled

#### **D. Communications, Presentations, and Reports**

##### **1) Board of Trustees**

Trustee Meyers reported that he had met with representatives of the Eastern Plumas Chamber of Commerce or the Lost Sierra Chamber of Commerce as it is currently referred to. He also noted that Betsy DeVoss, United States Secretary of Education has been favored quite a bit lately in the media, and he asked Carlie McCarthy, Chief Student Services Officer if the District’s procedures on sexual harassment or sexual assault are going to change. Ms. McCarthy responded that she doesn’t anticipate procedures in this area changing for the District, because Districts in California are protected by the affirmative consent laws that were passed in 2015. Kevin Trutna also provided a brief overview and explanation of the “Dear Colleague Letter” and the legal implications related to the topic.

##### **2) Associated Students**

Ambria Holm reported that there are a few new clubs on campus trying to gather participation like the Young Cattlemen’s Club. The group wants to facilitate more barbecues and activities like dances in the indoor arena. She also reported that she and four other students along with Will Lombardi, English Instructor and one other faculty member are going to the North State Campus Camp September 21<sup>st</sup> through September 23<sup>rd</sup>. She explained that the opportunity is a retreat designed to develop self-empowerment, critical thinking, communication, and leadership skills that will help to decrease achievement gaps among student populations. She

added that she is excited to be a part of the FRC team that's going, and she is looking forward to meeting other teams from the North State Community College system. Student Trustee Holm also reported that the Quincy Home Rodeo is scheduled for September 29<sup>th</sup> and 30<sup>th</sup>, and she extended an invitation for everyone to attend the event if their schedules allowed. She added that the West Coast Snaffle Bit Futurity is going on right now in Reno, Nevada, and 13 students are working a booth there to hopefully connect up with trainers so they can be placed into jobs after they graduate. She added that Ag. Instructor J.P. Tanner, together with a group of bachelor degree students are planning to travel to Idaho and Montana to visit cattle ranches of varying capacities in mid-October for four days. She explained that the trip is part of the AGAS 423 Beef Cattle Production Management Class in the bachelor's degree program and the trip will be geared to give students opportunities to interact with working cattle ranches to better understand what it takes to work in the industry. Student Trustee Holm closed her report with information on the September 12<sup>th</sup> College Career and Transfer Fair held on campus which was a big hit with a lot of the students. She added that guest motivational speaker, Jake Kelfer educated students on what it takes to be successful, and she had the opportunity to speak with him afterwards and education him about rodeo.

### **3) Academic Senate**

Michael Bagley, Academic Senate President reported that the Academic Senate held its second meeting the previous day, September 13<sup>th</sup> and one of the main highlights was the introduction of the new Assistant Dean of Instruction, Dr. Kim Beaton. Dr. Bagley also stated that the Senate is pleased to welcome two new colleagues this semester, Monica Potter, Extended Opportunities Programs and Services (EOPS) Counselor, and Will Lombardi, English Instructor, and he extended his appreciation to the Board of Trustees for approving the positions. He additionally reported that members of the Academic Senate are interested in participating in the committee work of shared-governance more this semester than in the past which he is pleased to see. Dr. Bagley closed his report by stating instructors and students are four weeks into the semester already and it's been a good start for the Academic Senate overall.

### **4) Classified Senate**

Cynthia Hall, Classified Senate President reported that the Classified Senate will meet again on Monday, September 18, 2017 where they discuss administrator evaluations and a group of policies and procedures including AP 2510 Participation in Local Decision Making, AP 5130 Financial Aid, AP 3300 Public Records, and BP/AP 4225 Course Repetition.

### **5. Instruction**

Derek Lerch reported that the fiscal report on the bachelor's degree program will be submitted to the Chancellor's Office on Friday, September 15<sup>th</sup>. He explained that the Chancellor's Office will then share the report with the Legislative Analyst's Office (LAO) and it will make its way to the

legislature next summer and hopefully carry a lot of weight as legislators grapple with the future of the bachelor's degree programs in California. President Sheehan asked how the legislature ended up with the bills related to the bachelor's degree moving through, and Dr. Lerch responded that everything was retained in suspense which wasn't positive for pilot program community colleges like FRC.

## **6. Student Services**

Carlie McCarthy reported that some of the activities related to Student Services were highlighted in Kevin Trutna's written report including the success of New Student Orientation and Week of Welcome activities. She added that that 276 high school students from throughout the County attended the College Career and Transfer Fair that took place on campus September 12<sup>th</sup>, and where 58 career representatives and 18 colleges participated. She reviewed the Week of Welcome activities and provided Trustees with two handouts that showed pictures of the students enjoying the food and the fun. Ms. McCarthy also reported that an election is being held for president of Associated Students of Feather River College (ASFRC) and three candidates have submitted their ballot statements. She explained that voting began on Tuesday, September 12<sup>th</sup> and will go through Sunday, September 17<sup>th</sup>. She additionally reported that she is getting started with the Integrated Plan which includes Student Success and Support Programs, Equity, and Basic Skills and related to that Michelle Petroelje, Educational Talent Search Advisor and Adjunct Faculty member has accepted the offer to become the Interim Director of Student Success and Support Programs. Ms. McCarthy also reported that the Substance Abuse and Mental Health Services Administration (SAMHSA) Grant is providing a safe talk training based around suicide prevention on September 22<sup>nd</sup> and 16 staff members are currently signed up for the training. Ms. McCarthy also extended an invitation to Board members to attend a free barbecue for staff and students at Greenhorn Guest Ranch on Sunday, September 24<sup>rd</sup> at 4 p.m. She explained that the event is part of the First Year Experience at FRC and is geared towards getting a mixture of students, staff, and faculty together in a fun and relaxing environment away from campus. The other invitation she added is to come and listen to suicide survivor Pablo Campos talk about his journey back to health after struggling with anxiety and depression. She added that the event will take place on Monday, September 25<sup>th</sup> at noon in the MPB as part of September being suicide awareness and prevention month.

## **7. Superintendent/President**

Kevin Trutna highlighted news from his written reported including the good job that Michael Bagley and Adam Fuller, Instructional Assistant, Environmental Studies and Hatchery Manager did of rekindling the relationship between Kokanee Power and the fish hatchery on August 19<sup>th</sup> when they participated in a fundraising fishing derby at Bucks Lake. He also gave appreciation to Katie Desmond, Political Science Instructor for her efforts activities related to Constitution Day on September 18<sup>th</sup>. Dr. Trutna thanked Carlie McCarthy for taking the lead in the installation of the

new signage recently installed on campus, and he noted that this is the first phase of the project and that more signage and a campus map are in the works. He added that Carlie McCarthy and Connie Litz, Administrative Assistant are also working on renumbering all of the buildings on campus. In closing, Dr. Trutna highlighted the student participation in the bachelor degree internships and noted the wide range of topics and specialty internships that were available from technology, to bee-keeping, to ag-business, and horse and cattle ranching.

There being no further business, the meeting was adjourned at 3:07 p.m.

KT/ch