

Feather River College

Student Employment

Job Title: Student Ambassador-club representative

DESCRIPTION:

Student ambassadors play a key role in promoting the core values of FRC through event planning, facilitating orientation, promoting FRC social media, and student outreach. Student ambassadors are passionate about developing a sense of community at FRC!

ESSENTIAL DUTIES:

The student leader's responsibilities lie in several key areas: participating in monthly ASFRC meetings, helping facilitate events, student outreach and other initiatives of the Student Services Department. Student Leaders report to the Student Life Engagement Specialist.

MINIMUM QUALIFICATIONS:

Basic Knowledge of:

Word, customer service, Feather River College campus. Be willing to learn Banner (student information database).

Skills in:

Be able to type 25 words per minute for data entry.

DESIRABLE QUALIFICATIONS:

Strong communication skills, teamwork mentality, leadership and initiative, cultural and diversity competency, strong time management skills.

PHYSICAL CHARACTERISTICS:

Be able to lift 25lbs and walk up and down the campus paths

WORK SCHEDULE:

Hours of work are between 8am and 5pm accommodating student's class schedule, with an ability to be flexible at times to help with events,

TO APPLY:

Submit completed Student Application and Class Schedule form to the Career/Transfer Center.