

## MINUTES

### **BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT**

#### **1. Call to Order:**

President Sheehan called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 3:08 p.m. on Thursday, June 15, 2017, at Feather River College, LRC Room #105, 570 Golden Eagle Avenue, Quincy, California.

*Trustees present:* Sheehan, McNett, Meyers, Ware

*Trustees absent:* Elliott

#### **2. Closed Session Announcement:**

President Sheehan announced that the Board of Trustees had met in Closed Session and that no action had been taken.

#### **3. Agenda**

The regular and consent agendas for the June 15, 2017, meeting held at Feather River College, LRC Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (McNett/Ware/Sheehan/Meyers Aye) (None Opposed) (Elliott Absent).

#### **4. Minutes:**

The minutes from the Regular Meeting held on May 18, 2017, at Feather River College, LRC Room #105, 570 Golden Eagle Avenue, Quincy, California were approved as presented, (McNett/Ware/Sheehan/Meyers Aye) (None Opposed) (Elliott Absent).

#### **5. Items from the Public:**

There were no items from the public.

#### **6. CONSENT AGENDA**

##### **\* A. Motion Items**

- 1) Ratification of Personnel Requisitions
- 2) Ratification of Personnel Actions
- 3) Payroll and Commercial Warrants
- 4) Budget Transfers
- 5) Budget Augmentations/Reductions,
- 6) Approval of Contract (Grant) Agreement in the amount of \$200,000 between Board of Governor's California Community Colleges Chancellor's Office and Feather River Community College District for Workforce and Economic Development Division Deputy Sector Navigator Global Trade and Logistics Project effective July 1, 2017 to June 30, 2018, and
- 7) Approval of Instructional Service Agreement between Feather River Community College District (DISTRICT) and Sierra Rescue (AGENCY) for AGENCY to provide instructional and other services for outdoor safety and recreation programs effective July 1, 2017 through June 30, 2018, were approved as presented, (Meyers/McNett/Sheehan/Ware Aye) (None Opposed) (Elliott Absent).

#### **6. REGULAR AGENDA**

**\*A. Motion Items**

- 1) Kevin Trutna requested Approval of Addendum to Master Facilities Plan. He introduced Derek Labrecque, Principal, J K Architecture Engineering, to those present and Mr. Labrecque provided a PowerPoint presentation that outlined the boundaries for the 180 acres of new College property. Along with a summary of the new property, Mr. Labrecque's presentation included information on the site analysis and review of airport overflight, the overall program organization of the property, horse pasture and agricultural crop areas, new bridge and road alignment perimeters, fencing boundaries, primary and secondary roadways, and cattle operations and corrals along with facility and program needs. President Sheehan noted that it would be nice to see the Federal Emergency Management Agency (FEMA) flood map overlay on the Plan to get an idea of the constraint involved, and Mr. Labrecque responded that this could be done. President Sheehan also requested that the page 16 site analysis map be increased in scale in order to see the detail, and there was further discussion. There being no objection, the request for Approval of Addendum to Master Facilities Plan was approved as presented, (McNett /Ware/Sheehan/Meyers Aye) (None Opposed) (Elliott Absent).

**\* B. Roll Call Items**

- 1) Kevin Trutna requested Approval of Resolution #17/18-01 – Approval of Agreement #CSPP-7366 between Feather River Community College District and California Department of Education for the Purpose of Providing a California State Preschool Program. There being no objection or further discussion, the request for Approval of Resolution #17/18-01 - Agreement #CSPP-7366 between Feather River Community College District and California Department of Education for the Purpose of Providing a California State Preschool Program was approved as presented.

Ayes:	McNett, Meyers, Sheehan, Ware
Noes:	None
Absent:	Elliott
Abstain:	None

- 2) Kevin Trutna requested Approval of Resolution #17/18-02 – Approval of Agreement #CTTR-7168 with the California Department of Education for the Purpose of Providing General Child Care and Development Programs. There being no objection or further discussion, the request for Approval of Resolution #17/18-02 – Approval of Agreement #CTTR-7168 with the California Department of Education for the Purpose of Providing General Child Care and Development Programs was approved as presented.

Ayes:	McNett, Meyers, Sheehan, Ware
Noes:	None
Absent:	Elliott
Abstain:	None

### **C. Special Items/Reports**

- 1) Jim Scoubes provided the District's Monthly Financial Status Report as of May 31, 2017. He reviewed the Unrestricted General Fund Summary noting that total revenues amounted to \$14,856.380 and the District's expenditures for the period totaled \$13,655.757. Mr. Scoubes reported that the District stands at 80% of approved budget, and the report reflects an overall increase in spending from the previous year due to the purchase of the property and increases in academic and classified salaries. When asked about base funding, Mr. Scoubes responded that he should have an idea of the amount when the Final Budget comes up for approval.
- 2) Kevin Trutna provided opening remarks on the report from Darryl Jury, Associate Faculty and Terri Rust, from Plumas Corporation. He stated that the application process is somewhat different from other grant applications in that the funding agency requires a resolution of support from the Board of Trustees be included with the application. He explained that Mr. Jury and Ms. Rust were present to provide information on the grant and the application process, and that the resolution would be on the agenda for action at the July meeting. Darryl Jury provided information on his background with the College having taught at the institution for 13 years, and his experience in the area of maintaining the forest as a resource through thinning thus decreasing the potential for forest fires. He stated that the grant, if awarded, would be \$75,000. When asked by Dr. Trutna what the College's contribution would be, Mr. Jury responded that it would be zero dollars, but would include student time. Ms. Rust described the application process as being online this year and that the resolution is one used to show the Board's commitment to the project to the grant funding if awarded. Trustee Meyers asked whether or not there would be any participation by Environmental Studies Program students, and Mr. Jury responded that "yes" they would be involved with the layout of the trails as well as developing the trails. President Sheehan stated that in looking at the map he concluded that the new riparian area isn't being included and he wondered why, and Mr. Jury responded that Proposition One funds are geared towards forest health and there was further discussion.
- 3) Kevin Trutna reviewed Board Policy Manual Chapter Two with the Board of Trustees. He noted that he would address any questions that Trustees had regarding the policies. Trustee Ware noted that in BP 2015 Student Member, the policy states that student members do not vote and it was explained that the student member has the privilege to cast an advisory vote that is not to be included in determining the vote of any measure before the Board.
- 4) Kevin Trutna provided opening remarks on Morgan Turner's, Human Resources Technician attendance at the Association of Chief Human Resource Officers (ACHRO) Leadership Academy earlier in the year. He explained that the academy is conducted in three parts and Mr. Turner would report out on the first portion she attended as part of the ongoing

effort in support of the professional development of employees. Mr. Turner thanked both Dr. Trutna and David Burris, Director of Human Resources for their encouragement and support in providing her with the opportunity to attend the leadership academy. She reported that she attended sessions on, investigations, discipline, evaluations, and classification studies and all of the sessions broadened her knowledge in the areas covered. She added that the next session will be devoted to negotiations, and the final session will cover practical law that will help with coordinating other professional development activities. Ms. Turner also reported that attendees ranged from human resources technicians, analysts, and on up to management, and directors. She stated that what she enjoyed most about the academy was the leadership sessions presented by leaders from Barstow Community College, Yuba College, and San Diego Community College District.

#### **D. Communications, Presentations, and Reports**

##### **1) Board of Trustees**

Trustee Meyers asked who the presidents were on campus for the three unions, and Dr. Trutna responded that Rick Stock was just elected as faculty union president, Michelle Fulton will be serving this year as adjunct faculty union president, and Valerie Campa currently serves as the classified union president and there was further discussion.

Trustee McNett inquired about when Rafael Blanco might be able to attend a meeting to talk about the student's work on the interpretative mural students completed of The Last Supper, and Dr. Trutna asked his administrative assistant to check on Mr. Blanco's availability for the July meeting.

##### **2) Associated Students**

No Report

##### **3) Academic Senate**

No Report

##### **4) Classified Senate**

Cynthia Hall, Classified Senate President reported that the Classified Senate will meet on Monday, June 19 and will take action on four policies, AP 7343 Industrial Accident and Illness Leave, AP 7348 Accommodations, AP 7270 Student Workers, and AP 4610 Instructional Service Agreements. She also reported that three members of the Classified Senate are participating on the search committee for the new assistant dean position, and that ten scholarship applications for the Rose Cortez Memorial Scholarship are currently being reviewed so that a scholarship or two can be awarded.

##### **5. Instruction**

No Report

##### **6. Student Services**

Carlie McCarthy reported that Admissions and Records reports that all of the degrees and certificates have been posted to student transcripts. She also reported that those students who were placed on academic probation or dismissal have been notified, and that these numbers are the smallest she's seen since beginning employment at FRC. Ms. McCarthy also reported that she is working on some marketing efforts over the summer including having a group of students participating in the festivities in Graeagle over the July 4<sup>th</sup> weekend. She additionally reported that Rafael Blanco has been selected as one of seven artists to participate in the Mural Marathon on July 15<sup>th</sup> in Reno, Nevada, and she is planning to host an FRC booth at the event. In closing comments, Ms. McCarthy reported that the College is close to filling her previous position, and that housing is full including The Pines.

#### **7) Superintendent/President**

Kevin Trutna highlighted some information from his written report including the graduation numbers and other statistics. He also reported that he placed a picture in his report of the furniture and other items collected from student housing that would have normally gone into the landfill. He explained that in working with the Feather River College Foundation and the Sustainability Action Team, the items will be stored over the summer and be made available to those in need that move into housing in August and September. Dr. Trutna also reported that the Upward Bound Grant directed by Audrey Peters was renewed for one year which was a big plus for the program, as several grant renewal applications this funding period were not renewed for a number of reasons. Dr. Trutna also added comments about the Last Supper art project that was pictured in his report, explaining that students in Mr. Blanco's art theory class were each assigned a panel to complete that consisted of a self-portrait that needed to run together in order to complete the finished mural. He added that Mr. Blanco was chosen to sit in the middle as Jesus, and he just happened to be wearing the appropriate clothing that mimicked a robe.

There being no further business, the meeting was adjourned at 4:28 p.m.

KT/ch