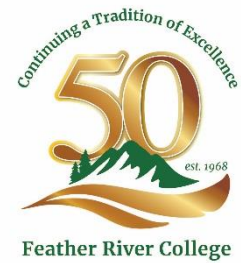


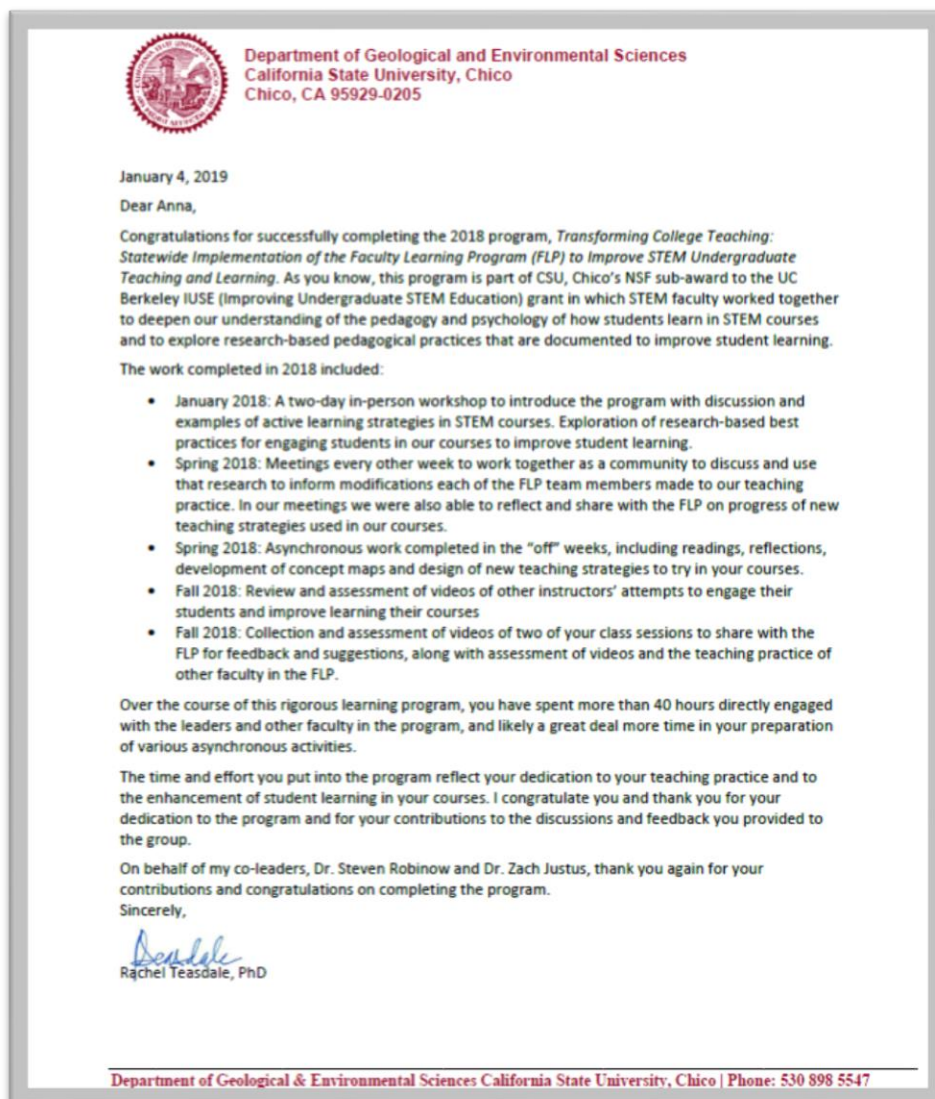
**REPORT TO BOARD OF TRUSTEES**  
**SUPERINTENDENT/PRESIDENT KEVIN TRUTNA, ED.D.**  
**JANUARY 17, 2019**



**1. STUDENT AND EMPLOYEE ACCOMPLISHMENTS**

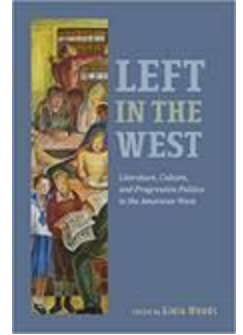
At the end of the fall semester, FRC had 32 students awarded the Promise Scholarship for free first-year community college tuition. Scholarships totaled \$23,437. These are first-time full-time California residents who did not qualify for the Promise Grant (BOG) or Pell Grant. Through outreach, this number grew from the initial 20 students at the start of the fall semester. Thank you **Andre van der Velden** and Financial Aid staff for your work with students.

**Anna Thompson** finished a year-long STEM training at Chico State for science teaching.



Thirty-one individuals completed New Student Orientation last week and everyone is glad to see students back on campus! Thanks to **Connie Litz** for all the behind the scenes organization, to **Nick Johnston, Erin Ellingson, Suzanne de Martimprey, Jeff Lewis, Carlie McCarthy, Greg McCarthy, Sean Harris** and **Scott Koeller** for leading orientation workshops. Students had good weather for their tour of campus and then ended with a meal at the Eagle's Perch. **Michelle Petroelje** reports that **Chef Sean Conry** prepared a great lunch while Student Ambassadors, **Brenna Chavez** and **Holly Wood**, were on hand to talk about their experience as FRC students.

Over break, **Dr. Will Lombardi's** essay "Poisons Up to the Waist in a Junkyard of Breaking Machines': Peter Berg, Bioregional Ethics, and the Trouble with the Master's Tools," was published by University of Nevada Press in an edited collection on West Coast radicalism called *Left in the West: Literature, Culture, and Progressive Politics in the American West*. Also, his paper "The Story Perpetuates some Troubling Figurations': Eco-Grief and Wilderness Preservation in the 'Lost Sierra'" was accepted to the Association for the Study of Literature and Environment conference, to be held in June in Davis, CA.



**Dr. Agnes Koos** successfully finished a University of Colorado Business/Information Systems certificate. Five courses included Database Management Essentials; Data Warehouse Concepts, Design, and Data Integration; Relational Database Support for Data Warehouses; Business Intelligence Concepts, Tools, and Applications; and Design and Build a Data Warehouse for Business Intelligence Implementation.

**2. SUPERINTENDENT/PRESIDENT PREVIOUS MONTH'S ACTIVITIES REPRESENTING FRCCD**

- a) December 14 – Office of Administrative Hearing meeting, Sacramento
- b) December 17 – Feather River Adult Education Consortium meeting
- c) December 19 – breakfast meeting with **Board President Dr. Dana Ware**, Chester
- d) December 19 – meeting with **Dr. Karen Pierson**, FRC Foundation Executive Director
- e) December 19 – meeting with Ad Hoc Board Committee, Trustees **John Sheehan** and **Guy McNett**, regarding evaluation process for Superintendent/President
- f) December 20 – meeting with FRC legal counsel, Sacramento
- g) January 4 – personal vacation
- h) January 8 – Board Orientation for **Dr. Trent Saxton**
- i) January 10 – Institution Day
- j) January 11 – New Student Orientation
- k) January 14 – Quincy Rotary meeting
- l) January 15 – Office of Administrative Hearing meeting, Sacramento

3. FALL 2018 ACCOMPLISHMENTS PRESENTED AT INSTITUTION DAY

## Fall 2018 Accomplishments

Marci Lang completed Master's Degree

Dr. Adam Fuller presented at SF Aquarium Society

19 USFS interns

FRC celebrates 50<sup>th</sup> Anniversary

32 students awarded Promise Scholarship

Chamique Holdsclaw visits campus for Suicide Awareness & Prevention

DE launched NetTutor and WWWBoard

215 attended New Student Orientation

35 participated in Summer Bridge Program



## Fall 2018 Accomplishments (cont.)

16 attend Grizzly Camp for Leadership Training

Educational Talent Search receives exemplary review status

JP Tanner published article

New website launched

Marco Aragon received Diversity Grant Award

Jim Cross presented at Cal EPA Conference

Eagle Pride held National Coming Out Day

Alyia Pilgrim lead *Veteran's Stand Down* participation

"Abraham Lincoln" visited campus for Constitution Day



## Fall 2018 Accomplishments (cont.)

280 high school students attend College & Career Fair

Stacey Svlich and Sean Conry hold FRC Feasts for students

Eco Farming Certificate classes launched

Clayton Biglow sets record at NFR

Mobile Food Pantry launched

Diversity Committee hosts Oktoberfest

1<sup>st</sup> Student Research Symposium

PTK Induction Ceremony held (including ISP students)

ISP invited to College of the Canyons to present program



## Fall 2018 Accomplishments (cont.)

Volleyball undefeated GVC champs, Player of the Year, Coach of the Year, 6 receive honors

Football lands 4 on all conference team

Women's Soccer has 4 receive all conference honors

Men's Soccer has GVC MVP and 4 other awards

FRC Thanksgiving Celebration held

Safetalk and Mindfulness training offered

*River Wild* event held

*Washington Monthly* ranks FRC for student voting participation

Monica Potter presents at Success Conference



#### 4. PROPOSED PAST DUE DEBT COLLECTION PROCESS

The following was presented to the Board for information in January with a vote planned for the February Board meeting.

Feather River College has an interest in developing a collection process for past due student debt beyond existing processes. This will involve a third-party collections agency, Conserve, that is currently being used by several California community colleges.

##### Background Information:

1. There was an audit finding three years ago related to collecting fees during enrollment; satisfactorily addressed in two follow-up audits
2. Bad debt still exists and is significantly higher for out-of-state students
3. Once the semester begins, students cannot be dropped for non-payment per state regulations
4. Our current process is to send multiple collection notices to students. After a substantial collection effort, bad debt is entered into CoTop system through the State of California Franchise Tax Board/Board of Equalization. Debt recovery will only occur if both (a) student files California tax return and (b) student has state tax refund for California
5. Our current process is that transcripts will not be released if there is any outstanding debt. Until the debt is settled, this bars students from competing in athletics, taking additional FRC classes, transferring degree applicable courses to another school, or receiving a transfer scholarship.

##### Next Steps:

1. Discuss the proposed process with the Board
2. Bring a contract to the February meeting with a recommendation for approval, including feedback from discussion
3. Implement recommended process upon approval of contract.

When	What	How	Description
Apr-Sep			Student registers – selects options to pay in full or apply for financial aid
Aug	Term begins		Classes start
Mid Sept	1 <sup>st</sup> invoice	Hardcopy	Student receives 1 <sup>st</sup> invoice for past due fall term, pleasant language, lets student know when registration holds will be placed on their record
Mid Oct	2 <sup>nd</sup> invoice	Email	Debt reminder of balance due and warning of upcoming hold, slightly stronger language
End of Oct	Hold placed on account		A hold is put on student account (exception for monthly dormitory or horse boarding payments)
Mid Nov	3 <sup>rd</sup> invoice	Hardcopy	Student is informed of past due debt with hold placed on account, student cannot register for upcoming semester, cannot get transcripts
Mid Dec	4 <sup>th</sup> invoice	Email	Another reminder of debt owed, even stronger language

If student still owes money, they cannot register for spring semester and they receive additional "past due" invoices below

When	What	How	Description
Mid Feb	Check with housing and horse boarding		Past due list verified to remove future monthly housing and horse boarding charges
Mid Mar	Past due invoice	Hardcopy	Debt reminder, student still owes amount listed, warned of collection options
Mid May	Past due invoice	Hardcopy	Another debt reminder and notification that collections is next step
End of Sept	Past due invoice	Hardcopy	Very strong pre-collection letter
Mid Oct	Past due invoice	Hardcopy	Another pre-collection letter – similar to pre-collection letter above
Dec-Jan	Sent to Conserve		Accounts from fall pre-collections letter entered for collection with Conserve (third party collection agency) for 12 months
Beg of Jan (one year later)	Sent to CoTop		One year later, uncollected debt sent to CoTop

Times are approximate and adjusted accordingly for spring and summer semesters

Email and letters are sent to both local and permanent addresses in Banner database, phone calls made if letters returned

Housing contacts guarantor for late rent after contacting student

Pro-active approach with Financial Aid department



## 5. FRC UPWARD BOUND ALUMNI REPORT

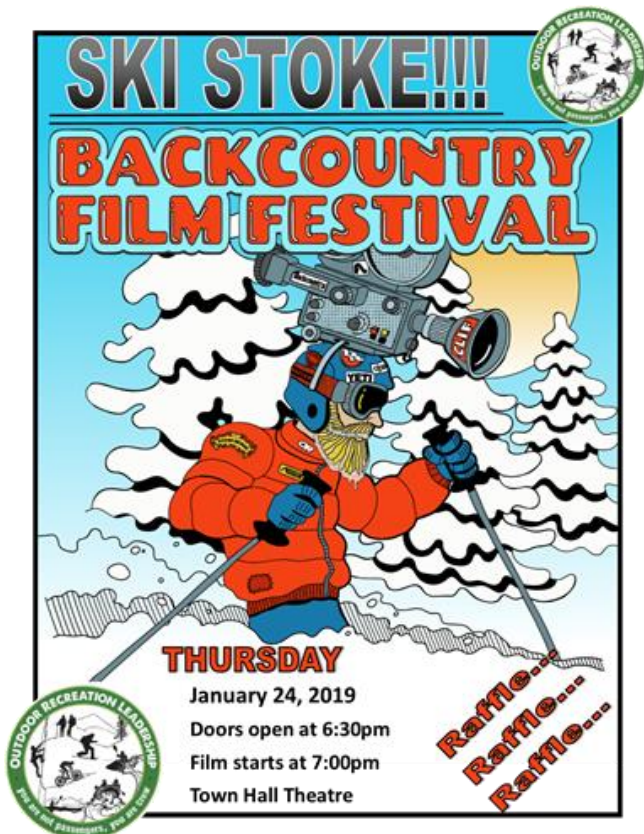
**Audrey Peters** sends a report on the schools Upward Bound alumni are attending as well as degrees earned from these previous students.

### FRC Upward Bound Alumni Are Currently Attending:

Community Colleges
Feather River College (12)
Lassen College(3)
Butte College(4)
Shasta College (2)
College of the Redwoods (2)
Lake Tahoe Community College
Orange Coast College

Vocational School
Career College of Northern Nevada

Universities
Chico State (10)
Sacramento State (2)
Humboldt State (2)
San Jose State (2)
San Diego State
Cal Maritime
Sonoma State
Cal Poly, San Luis Obispo
UC Davis
UC Santa Barbara
UC Santa Cruz
University of Nevada Reno (2)
Northern Arizona University
North Carolina State University
Boise State, ID
Fort Lewis College, CO
Grambling State University, LA
Washington State University
University of the Pacific – McGeorge School of Law
Simpson University, CA
Stony Brook University, NY
Southern Vermont College
Northwest Christian University, OR
Seattle Pacific University, WA
George Fox University, OR
Ashford University - Online
Western Governors University - Online



## FRC Upward Bound Alumni Have Earned Degrees from:

<b>Associate's Degrees</b>
Feather River College
Monterey Peninsula College
Butte College
Sierra College
College of the Redwoods
Yuba College
Cottey College
Mt. Hood Community College
Moorpark College
Cosumnes River College
Shasta College
De Anza Community College
Fresno City College
Truckee Meadows Community College
Columbia College

<b>Certificates*</b>
U.S. Forest Service
Feather River College
Lassen College
College of the Redwoods
Butte College
Motorcycle Mechanics Institute
Northwest College - Cosmetology
Paul Mitchell The School- Reno, NV
Paul Mitchell The School- Las Vegas, NV
Musicians Institute, CA

<b>Bachelor's Degrees</b>
Chico State
Sacramento State
Fresno State
Cal Maritime
CSU Monterey Bay
CSU Channel Islands
Cal Poly, Pomona
Cal Poly, San Luis Obispo
UC Santa Barbara
UC Los Angeles
UC Santa Cruz
UC Davis
Southern Oregon University
Oregon State University
Colorado School of Mines
University of Nevada, Reno
Simpson University
University of Southern California
Stanford University, CA
Young Harris College, GA
George Fox University, OR
Western Governors University - Online

*\* Although attainment of certificates do not count towards our postsecondary completion objective, we are required by the U.S. Department of Education to track and report students' enroll in certification programs and attainment of certificates.*

### FEATHER RIVER COLLEGE STUDENT LEARNING OUTCOMES

1. Communicate effectively	2. Demonstrate critical thinking skills	3. Locate, evaluate, and apply information	4. Demonstrate a sense of personal and professional ethic	5. Develop a clear sense of self, purpose, and ability to achieve goals	6. Demonstrate relationship skills through interpersonal communication, compromise, teamwork and collaboration	7. Value their education, understand its privilege, and become responsible citizens
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