



Feather River College

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Update to campus from President Trutna, March 14th 2020

A quick note of some developments yesterday (Friday) to this evolving situation and how it impacts FRC.

- I was in contact with medical personnel from Plumas County Public Health late Friday and there are still no reported cases in Plumas County
- President Trump declared a national emergency. We are developing a tracking system since FEMA may reimburse FRC for additional costs incurred.
- Governor Newsom issued an executive order that waives aspects of the Brown Act so that telecommunication options are available for quorums and official meetings.
- I was on a conference call with presidents from across the state; the majority of community colleges are not closed; most are transitioning to online instruction for as many courses as possible
- Our unique CTE programs and hands-on laboratories continue to provide challenges for the online conversion due to the subject matter.
- Kim Beaton is offering personal training for course migration on Monday. Some instructors used the opportunity Friday to transition classes to online.
- Sarah Ritchie surveyed about 80% of the dormitory students regarding their spring break plans. She reports that almost half of those surveyed do not have any place to go for spring break and plan to stay in the dorms. Many also reported that if the dorms were permanently closed, they do not have a place to live immediately.
- Our efforts for sanitizing continue and are increasing. Remember that we have resources available in Tamara's office if you want personal wipes and sanitizer for your workplace.
- The FRC website for updates is <https://www.frc.edu/updates> Thank you to Jachin Reilley and Sean Harris for putting this together.
- The Chancellor's website includes information at <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Communications-and-Marketing/Novel-Coronavirus>
- Operations and classes will continue on Monday following social distancing and best practices. If you do not feel well, do not come to work or school and contact your healthcare provider.
- I met with Facilities Department and Athletics to discuss plans and needs for their safety and to maintain crucial functions in the event of a campus shutdown.
- Efforts on campus Friday were dedicated to ensuring that critical personnel could function and perform essential duties from off campus if necessary. Later in the day yesterday, Mark Downey and Nick Johnston were able to log into Nick's desktop from a remote location. This gives Nick the ability to log into the S-drive, perform all Banner operations, and get his files from his desktop from offsite. Essentially, Nick J is working from his office PC but from a remote location. Nick is further testing the access over the weekend from his home. This move will help ensure that Financial Aid is dispersed in the event of a campus closure.
- On Monday, we plan to roll out the same testing to the Business Office so that payroll, purchasing, accounting, and checks can be issued from off site. After we confirm business services, we will move to registration, HR, and other essential functions that need to rely on Banner.
- Redundancy efforts for critical functions are being evaluated, and offices are working to ensure that essential processes occur in the event of a campus closure or key personnel cannot come to campus.

Other items that need attention

- We are monitoring the weather situation as the winter weather advisory runs through Monday
- PG&E just notified us that power may be intermittently shut off on Friday of Spring Break due to line maintenance. Look for more information as we find out details.

Our main communication for emergency updates continues to be the app and the website. In the event of a weather closure or updates, look to those sources.

Remember to practice self-care: both physical well-being and mental wellness during these times. We need all of you to get through this. Be safe and be well.

Kevin

Kevin Trutna, Ed.D.
Superintendent/President