



Feather
River
College

570 Golden Eagle Avenue, Quincy, California 95971

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June 23, 2020

Dear Resident,

We have finally been given approval to begin allowing students back into their rooms to pick up their belongings. Thank you for your continued patience and cooperation as we have navigated this unprecedented situation and Governor Newsom's stay-at-home orders. Please read the instructions below carefully.

You may recall that the locks were changed on all of the rooms in order to protect your belongings. Since you no longer have access to your room, you are **required** to schedule an appointment through the sign-up genie (links provided below). In the sign-up genie, you will see the dates and times that are available to you. Please sign-up according to your assigned building. If you meet your scheduled appointment, the college will issue you a check for \$200 to help with the costs of returning to campus. If you do not follow the move-out guidelines, you will not be eligible for this assistance. If you are unable to come during these times, contact our office to discuss options. You can reach us at frchousing@frc.edu or 530-283-9414.

When you are in Quincy, we ask that you keep the following in mind:

While there are guidelines set forth by Feather River College concerning students retrieving their belongings from campus, the Plumas County Public Health Agency would like to emphasize that the Governor's stay-at-home order and best practices remain in effect. In addition, the Plumas County Health Officer recently issued an order for face coverings when in public areas. It is also important to know that some businesses remain closed and food service is only available to go or with strict safety modifications. All students and their support person (1) will need to retrieve their items during their scheduled time and will not be allowed to spend the night in the room. Please plan accordingly.

In consideration of your safety and the safety of our staff, the following guidelines and protections have been put in place:

1. **Campus remains closed. You will not be permitted on residence hall property without an appointment.** Our appointment timeslots are limited to maintain social distancing and minimize the number of people at the property at a given time.
 - If, after you select your time, you find you are unable to arrive on your scheduled day/time, you will need to call the dorm office to schedule a new time.
2. **Upon arrival, check in at the front office located under the 200's Building. Residence Halls will only be open 8 a.m. – 6 p.m.** You are expected to complete your move-out within the 2 hour window you have signed up for. It is important that you arrive on time. During your two-hour appointment, you will need to pack your room and complete the checkout form in

your room. Only those students who arrive according to their scheduled check-out appointment and depart on or before their check-out time are eligible for the payment assistance.

3. **Please bring your own boxes and packing materials.** We also encourage you to bring your own carts or dollies in order to make as few trips as possible.
4. Plumas County Public Health Agency has mandated face coverings for all public areas. **You and your support person are required to wear face coverings while you are on campus and at all times** while you interact with our staff or are in common areas including lobbies, bathrooms, hallways, stairwells etc. We recommend that you bring your own gloves as well.

Directions for cleaning out your room:

- You should connect with your roommate to discuss any shared purchases. This should be done prior to coming to campus as roommates will not be permitted to checkout at the same time
- Please bring your own trash bags and moving supplies. There are dumpsters available outside for trash. Please take all furniture and leave the room empty.
- You will need to empty out all items from the fridge (make sure you talk with your roommate before throwing out any items that are not yours).
- Failure to leave the room empty will result in deductions from your deposit.
- Remember to take your bicycle if you brought one.
- There will be a collection bin at the front desk front office should you want to leave any unopened food items or unwanted cleaning/laundry supplies. These items will be donated to the Food Pantry.
- If you borrowed textbooks, please return them in the drop box to the right of the main entrance of the library.

Directions for final room check out:

- Turn in your key to avoid a lost key charge. Please put it on your kitchen counter in the envelope provided.

Again, thank you for your continued patience. We know this has not been the spring semester we all envisioned. Enjoy your summer and if you are returning, we look forward to seeing you in the fall.

Sarah Ritchie
Student Housing Manager

Carlos Suarez
Assistant Student Housing Manager

Sign up for a check out by clicking on the link below for your building/location.

Roommates are not allowed to checkout at the same time.

SIGN-UP GENIE LINKS:

100's

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-100s>

200's

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-200s>

300's

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-300s>

Lower 400's

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-lower>

Upper 400's

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-upper>

Meadows

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-meadows>

Pines

<https://www.signupgenius.com/go/9040B4EA9A628A0FF2-pines>