

MINUTES

BOARD OF TRUSTEES FEATHER RIVER COMMUNITY COLLEGE DISTRICT

1. Call to Order:

President Ware called the Regular Meeting of the Feather River Community College District Board of Trustees to order at 2:42: p.m. on Thursday, May 21, 2020, via a Zoom virtual platform.

Trustees present: Ware, Elliott, McNett, Saxton, Sheehan

Trustees absent: Student Trustee Guinto

2. Public Comment on Closed Session Items:

There was no public comment on Closed Session agenda items.

3. Adjourn to Closed Session:

President Ware adjourned the meeting to Closed Session at 2:42 p.m.

4. Reconvene to Open Session:

President Ware reconvened the meeting to Open Session at 3:05 p.m.

5. Closed Session Announcement:

President Ware announced that the Board of Trustees had met in Closed Session and that no action had been taken.

6. Agenda:

Trustee McNett requested that Communications, Presentations, and Reports be added to end of the agenda as Item #10D, and there was consensus. The Regular and Consent Agendas for the May 21, 2020, meeting of the Feather River College Board of Trustees via Zoom were approved as amended, (Sheehan/Elliott)

Ayes:	Ware, Elliott, McNett, Saxton, Sheehan,
Noes:	None
Absent:	Guinto
Abstain:	None

7. Minutes:

The minutes from the April 16, 2020, meeting of the Feather River College Board of Trustees via Zoom were approved as presented, (Saxton/McNett)

Ayes:	Ware, Elliott, McNett, Saxton, Sheehan
Noes:	None
Absent:	Guinto
Abstain:	None

8. Recognition of Retiring Classified and Faculty Employees – Kevin Trutna

Kevin Trutna, Superintendent/President recognized retiring classified and faculty employees. He first addressed faculty retiree Dr. Joan Parkin, English Professor, who was present via Zoom, noting that Dr. Parkin has been a selfless and committed leader

for instruction since 2006, and that she had co-founded and directed the Incarcerated Student Program (ISP) at Feather River College (FRC) consistent with her lifelong commitment to social justice. Dr. Trutna stated that Dr. Parkin had also been a tireless advocate for disadvantaged populations, held student debates, and would be remembered as someone who routinely brought humor and compassion to her classrooms. Dr. Parkin thanked Dr. Trutna and the Board of Trustees for the recognition stating that she received much more from her time at FRC than she gave, and that she would miss everyone.

Dr. Trutna also recognized retiring faculty member Rick Stock, Professor, Outdoor Recreation Leadership (ORL), who was also present via Zoom. Dr. Trutna stated that Rick Stock has been a selfless and dynamic leader in instruction since 2000, and he had implemented his vision for the ORL program and built a unique and highly regarded program across the industry. Dr. Trutna highlighted Mr. Stock's numerous contributions including the partnership with Plumas Unified School District on the Sixth Grade Rafting Trip, Feather River Outings Group (FROG) and its adventures, and the numerous critical instructional roles he served on such as Academic Senate President, and Faculty Union President. Dr. Trutna also stated that Rick Stock would be remembered as a kind, inquisitive and student-centered faculty member that treated others with honesty and kindness. Rick Stock thanked Dr. Trutna and the Board of Trustees for the recognition, and he stated that his career has been fulfilling and he felt the program would prosper under the leadership of recently hired Saylor Flett.

Dr. Trutna then recognized retiring classified employee Ms. Connie Litz, Administrative Assistant, Student Services, present via Zoom. He stated that Connie Litz has worked for FRC for over 40 years beginning in 1979 as an instructional assistant in the Disabled Student Programs and Services (DSPS) area, and ending her career as Administrative Assistant to the Chief Student Services Officer (CSSO). He noted that Ms. Litz has always been an outstanding, loyal, and conscientious employee and will be remembered as someone who was always willing to do more for the students and the college. Dr. Trutna also stated that Ms. Litz's leadership was also reflected through her involvements in shared governance positions such as Classified Senate President, Equal Employment Opportunity (EEO) Officer, and her participation in numerous hiring committees. Dr. Trutna acknowledged her extensive knowledge and experience and how she has graciously trained dozens of staff throughout all areas of the college. He explained that Ms. Litz has planned hundreds of student events throughout her career, worked under all eight Superintendents/Presidents, and will forever be known for her exceptional attention to detail, a work ethic like no other, and accolades that earned her a statewide nomination and a Classified Employee of the Year Award in 2017. Ms. Litz thanked Dr. Trutna and the Board of Trustees for the kind words and the recognition. She stated that her career has been interesting in that there were no computers when she began her employment, and now everything has to be done via computers. She stated that she will remain in the area and plans to take classes, so she will be on campus from time to time.

Dr. Trutna also recognized those retirees unable to be present including Virginia Jaquez, Administrative Assistant, Office of Instruction, Dr. Jim Cross, Adjunct Faculty Professor, Biology, and Dr. Jeanette Kokosinski, Chemistry and Mathematics Professor, and Director of Instructional Resource Center (IRC) and he acknowledged their collective years of service and contributions to Feather River College.

9. CONSENT AGENDA

* A. Motion Items

President Ware opened discussion on the Consent Agenda, and Trustee Saxton requested that Consent Agenda Item #9A12, Approval of Pasture Lease Agreement between Feather River College Lessee and Dave Bartow (Lessor) for Lessor to lease to Lessee ½ cattle grazing rights on the Quincy Ranch, 1540 Chandler Rd, Quincy, California, for the sole purpose of grazing livestock effective May 15, 2020, and terminating on November 15, 2020, for the sum of \$9,870.00, be pulled for additional discussion. Trustee Saxton voiced his concern over how it might look if the public was aware that Russell Reid, Ag. Chair, and Equine Studies Director, is the owner of the listed property and not Dave Bartow. Kevin Trutna, Superintendent/President, assured Trustee Saxton that he had received a legal opinion on the concern and there was further discussion. Trustee Saxton expressed additional concerns over the item and requested that Dr. Trutna provide him with a written legal opinion on the matter. President Ware called for the question and contingent on a written legal opinion on Item #9A12, being provided to the Board members, 1) Ratification of Personnel Requisitions, 2) Ratification of Personnel Actions, 3) Payroll and Commercial Warrants, 4) Budget Transfers, 5) Budget Augmentations /Reductions, 6) Approval of Addendum to Contract for Services between Feather River College and Brian Wolf to extend the end date of the original contract from December 5, 2019, to June 30, 2020, to provide care for FRC livestock during the COVID-10 disruption for a total contract value not to exceed \$15,000, 7) Approval of Services Agreement between Feather River College (Client) and PrestoSports, LLC (Licensor) for Licensor to design a tailored website experience for athletics under the terms and conditions listed in the Services Agreement for an initial term of 36 months effective July 1, 2020, through June 30, 2023, 8) Approval of Memorandum of Understanding 19/20-02 between Feather River Community College District and the Federation of Teachers of Feather River College for the Implementation of a Faculty Internship Program to Promote Diversity and Train Future Faculty Members, 9) Approval of Subscription Order Form between Feather River College and Ocelot CareerAmerica LLC, for the purchase and set-up of GetAnswers Services with Enrollment Management Chatbot, including California Community College (CCC) Access and Equity Support Pack effective June 1, 2020, through May 31, 2020, 11) Approval of Horse Pasture Lease Agreement between Feather River Community College District (FRCCD) (Lessee) and Victoria A. Shea, Trustee of the QTIP trust of the 2005 Shea Family Trust (Lessor), for the lease of horse grazing rights to FRCCD on acreage adjacent to Quincy Junction Road between Clear Creek and Greenhorn Greek in Plumas County, and 12) Approval of Pasture Lease Agreement between Feather River College (Lessee) and Dave Bartow (Lessor) for Lessor to lease to Lessee ½ cattle grazing rights on the Quincy Ranch, 1540 Chandler Rd, Quincy, California for the sole purpose of grazing livestock effective May 15, 2020, and terminating on November 15, 2020, for the sum of \$9,870.00, were approved as presented, (McNett/Sheehan).

Ayes:
Noes:

Ware, Elliott, McNett, Sheehan
Saxton

Absent: Student Trustee Guinto
Abstain: None

10. REGULAR AGENDA

*A. Motion Items

- 1) Kevin Trutna requested Approval of Curriculum Actions. There being no objection or further discussion, the request for Approval of Curriculum Actions was approved as presented, (McNett/Elliott).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 2) Kevin Trutna requested Approval of Faculty Equivalency. After further discussion and information from Derek Lerch, Dean of Instruction/CIO, the request for Approval of Faculty Equivalency, was approved as presented, (Sheehan/McNett).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 3) Kevin Trutna requested Approval of BP #2015, Student Member. After further discussion and there being no objection, the request for Approval of BP #2015, Student Member, was approved as presented, (Sheehan/Elliott).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 4) Kevin Trutna requested Approval of BP 6620, Naming of Buildings and Facilities. After brief explanation from Dr. Trutna, the request for Approval of BP 6620, Naming of Buildings and Facilities, was approved as presented, (Elliott/McNett).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 5) Kevin Trutna requested Approval of BP 6910, Housing. After further discussion, and there being no objection, the request for Approval of BP 6910, Housing, was approved as presented, (Sheehan/McNett).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan

Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 6) Kevin Trutna requested Approval of BP 3710, Securing of Copyright. There being no objection or further discussion, the request for Approval of BP 3710, Securing of Copyright, was approved as presented, (Sheehan/Elliott).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 7) Kevin Trutna requested Approval to Award Degrees and Certificates. There being no objection or further discussion, the request for Approval to Award Degrees and Certificates, was approved as presented, (McNett/Elliott).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 8) Kevin Trutna requested Approval of Administrator Contracts. He stated that the District has offered an employment agreement to five Educational Administrators with each agreement containing the following financial terms:

1. The duration of the agreement is for 2 years with a beginning date of July 1, 2020 and an expiration date of June 30, 2022. There is a possibility of annual extensions beyond the expiration date.

2. The Educational Administrators will continue to receive existing District health and welfare benefits with a current annual cost of \$15,928.

3. Educational administrators will be paid according to the District Administrative Salary Schedule that was adopted in regular session at the July board meeting. Three positions have been renamed to reflect peer institutions and responsibilities within FRC; there are no increases to the adopted salary schedule with the title changes.

- Dr. Derek Lerch, Vice President of Instruction/Chief Instructional Officer will be paid a base salary of \$149,306
- Jim Scoubes, Vice President of Business Services/Chief Financial Officer will be paid a base salary of \$149,306

- Carlie McCarthy, Vice President of Student Services/Chief Student Services Officer will be paid a base salary of \$143,834
- Nick Boyd, Director of Facilities/Chief Technology Officer will be paid a base salary of \$111,312
- Dr. Kim Beaton, Assistant Dean of Instruction will be paid a base salary of \$103,024

Consistent with other employees, a doctoral stipend of \$900 and longevity stipend of up to \$3,000 will be added to the base salary for those that qualify. After further discussion, the request for Approval of Administrator Contracts was approved as presented, (Elliott/McNett)

Ayes:	Ware, Elliott, McNett, Sheehan
Noes:	Saxton
Absent:	Student Trustee Guinto
Abstain:	None

- 9) Kevin Trutna requested Approval to Purchase Hay for Feather River College in excess of Delegated Limits. He explained the reason for the request and Trustee Saxton expressed a concern about the open check that the District is allowing on the purchase. Dr. Ware commented that the purchase is a budgeted amount, and not an open check, and Dr. Trutna added that the budgeted amount could not be exceeded. Trustee Saxton asked for information on how many animals Feather River College owns, and why the District would agree to the care and feeding of Foundation livestock with no return on its expenditures. Dr. Trutna responded by sharing his screen that reflected a cutout of the Foundation Master Agreement Amendment A that states that the Feather River College Foundation grants exclusive use of its livestock at no cost to Feather River College for use in its educational programs and classes. The agreement also stated that in return, Feather River College agrees to provide at no cost all necessary livestock care including feeding, boarding, facility maintenance, and veterinary care for all Feather River College Foundation livestock. After lengthy discussion, the request for Approval to Purchase Hay for Feather River College in Excess of Delegated Limits, was approved as presented, (McNett/Sheehan)

Ayes:	Ware, Elliott, McNett, Saxton, Sheehan
Noes:	
Absent:	Student Trustee Guinto
Abstain:	None

- 10) Kevin Trutna requested Approval of Feather River College's Equal Employment Opportunity (EEO) Multiple Methods Submission for 2019-2020. After brief discussion and there being no objection, the request for Approval of Feather River College's Equal Employment Opportunity (EEO) Multiple Methods Submission for 2019-2020, was approved as presented, (McNett/Elliott).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 11) Kevin Trutna requested Approval of the Fall 2021/Spring 2022 Academic Calendar. After further discussion and there being no objection, the request for Approval of the Fall 2021/Spring 2022 Academic Calendar was approved as presented, (Elliott/Sheehan).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

- 12) Kevin Trutna requested Approval of the Quarterly Financial Status Report, CCFS-311Q for the Quarter ended March 31, 2020 (Q3 Revised). After brief discussion and there being no objection, the request for Approval of the Quarterly Financial Status Report, CCFS-311Q for the Quarter ended March 31, 2020 (Q3) Revised was approved as presented, (Saxton/Elliott).

Ayes: Ware, Elliott, McNett, Saxton, Sheehan
Noes: None
Absent: Student Trustee Guinto
Abstain: None

B. Roll Call Items

- 1) Kevin Trutna requested Approval of Resolutions #19/20-09 through #19-20-14, Recognition of Retiring Classified and Faculty Employees Rick Stock, Dr. Joan Parkin, Dr. Jim Cross, Dr. Jeanette Kokosinski, Virginia Jaquez, and Connie Litz. There being no objection, Resolutions #19/20-09 through #19/20-14 were approved as presented through one rollcall vote.

Ayes: Ware, Elliott, McNett, Saxton, Sheehan,
Noes: None
Absent: Student Trustee Guinto
Abstain: None

C. Special Items/Reports

- 1) Jim Scoubes, Chief Financial Officer, presented the District's Monthly Financial Report as of April 30, 2020. He reviewed the Unrestricted General Fund Summary reporting revenue totaling \$14,519,175, and with a Beginning Fund Balance (BFB) commitment of \$1,285,699, total revenues are \$15,804,874 for the period. He additionally reported that expenditures came in at \$12,759,368 or 72% of approved budget

compared to 74% for the prior year. Mr. Scoubes noted that District warrants have decreased significantly, and he would expect the same for the months of May and June with an opportunity to roll that savings forward and help the budget next year. He stated that there will be an apportionment deferral for the current year, but he does not know much and for what months. Trustee Saxton asked for information on the funds that Butte County Office of Education owes the college, and Mr. Scoubes indicated that none had been received yet. Kevin Trutna added that a proposal has been presented and he is waiting to hear back.

- 2) Kevin Trutna stated that he has decided to keep using the report format of providing the Board of Trustees with an overview of what is occurring in Instruction, Student Services, and Administration as it relates to the COVID disruption. He added that within each of these areas board members would receive an update on the current situation, hear plans for summer and fall, and some of what to expect in the months ahead.

Instruction

Derek Lerch, Dean of Instruction/CIO, shared his screen of PowerPoint slides while reminding the Board of Trustees that face-to-face instruction at FRC was suspended mid-March, and the spring semester finished out courses fully online. He stated that the summer semester begins May 25, 2020, and there will be some face-to-face instruction as a pilot in preparation for some face-to-face instruction this fall. He explained that in selected areas where there is an important training need like nursing, anatomy, and physiology, instructors have been asked to develop plans that can be reviewed and approved by the Office of Instruction and the Plumas County Department of Public Health as reasonably safe. He added that the number of students has been reduced to allow for more distance, and students will be asked to wear masks.

Dr. Lerch went over library and tutoring groups that the Office of Instruction oversees, and he explained that these groups have been busy during the transition and are preparing to continue a strong presence to support students. He added that with the assumption that there will be some classroom instruction this fall, both of these offices would resume face-to-face services as well, and are prepared to do so now in a safe manner. He explained that not knowing the level of student success in this disrupted spring semester, he has asked for a preview of certain grades in key areas like mathematics in order to gauge enrollment needs for summer and fall semesters. He stated that he felt it would be safe to say that instructors experienced varying degrees of success rates, but in general, the rates are consistent with what has been seen in the past. He explained that he expects completion rates to dip and more than the normal number of students have petitioned for an Excused Withdrawal (EW) because the COVID situation made it too difficult for them to continue their studies. He stated that FRC plans to remain flexible with this grading option and the Pass/No Pass option.

Derek Lerch addressed his final slide reiterating the plan to offer some face-to-face instruction in the fall. He explained that in order to do this, he is asking faculty to build on the methodology they used in the spring transition, and develop an approach for the fall semester that fits them best as an instructor and the curriculum and content. He added that clear guidelines for distancing and hygiene would be provided to get this necessary step accomplished. President Ware asked if students would be screened for disease before being allowed to return to campus and Dr. Trutna responded that a protocol is being developed that involves Plumas District Hospital (PDH) and the Plumas County Health Department. Dr. Lerch closed his section of the report by answering questions pertaining to faculty evaluations, how FRC identifies and combats plagiarisms in online test taking, and the possibility of a shortened fall semester.

Student Services

Carlie McCarthy reported on the next section of the report by stating that Student Services continues to have employees working remotely and has started bringing some staff back within social distancing guidelines. She also reported that great effort has been put into the 50th Anniversary Virtual Commencement Celebration for the graduates, and she is pleased with how it is going. She invited the Board of Trustees to tune in on Friday, May 29, 2020, at 5 p.m. to watch the virtual graduation if their schedules allowed, and that it would be available to watch on the website afterwards.

Carlie McCarthy also reported on where Student Services is regarding housing. She explained that scheduled student move-outs have started with no more than two students in each building at a time. She explained that these would continue through the month of May. Ms. McCarthy went over the strong student engagement efforts happening during the disruption including weekly emails going out to students, the virtual Student Recognition Awards being held, videos on social media, Associated Students of Feather River College (ASFRC) elections, and the hiring of new student ambassadors. She also mentioned that the Year End Student Survey (YESS) is active, and Agnes Koos, Director of Institutional Research and Planning is pleased with the number of responses.

Carlie McCarthy moved to the next PowerPoint slide and she updated the Board of Trustees with information on recruitment and admissions, the results of the current digital marketing campaign, and the number of applications received since April 29, 2020, both regular and bachelor's degree. She also provided an update on registration, plans for the summer Upward Bound Program, and the Promise Scholarship, which she stated was included in the state budget May revise.

With a transition to the next PowerPoint slide, Ms. McCarthy reported on plans for summer and fall housing, noting that discussions are taking place on what testing would look like, and options for returning students to campus in waves. She also went over the new software implementations to improve distance services including Chat BOT and Campus Logic (Tech Funds) CCCMyPath, and CCCApply. Ms. McCarthy also addressed

the social distancing measures planned for office spaces and support services, Summer Bridge, New Student Orientation, and Week of Welcome. Trustee Saxton asked if she was going to address the Incarcerated Student Program (ISP) or Butte County Office of Education, and Dr. Trutna responded that both of these partnerships are continuing and not a whole lot is known at this time about registrations. Derek Lerch added that FRC is diversified in the number of ISP sites that it serves, some with larger populations than others, and he is seeing a decline in summer enrollments with some prisons deciding not to have a summer session. When asked about FTES in Mini-Corp, Dr. Lerch stated that it expects to meet or exceed its enrollment target, and that the program had already been transitioning to distance education before the COVID disruption, so it is well positioned to continue its instructional program. Ms. McCarthy concluded her report by stating that the Guided Pathways team continues to meet and plans to have a second Plumas Sierra Summit in August 2020.

Administration

Kevin Trutna reported that he has a weekly planning meeting with department heads at the State and County levels, the hospitals, law enforcement, and the school district so there is a coordinated approach to the changes taking place to the COVID disruption. Dr. Trutna also reported that he a Golden Valley Conference representative to the California Community Colleges Athletics Association (CCCAA), and it has scheduled meetings on May 29, 2020, and June 5, 2020, to discuss plans for the fall semester. Dr. Trutna addressed the safe campus reopening recommendations released by the CEO Board, ten-month employee contracts that end in May, the development of the contractually obligated summer flex schedule, and the telecommuting agreement that goes with it. He stated that Jim Scoubes is working on a cash flow analysis for the Tax and Revenue Anticipation Note (TRAN) should it become necessary, and lastly that FRC's P2 Report recently submitted to the state shows that spring 2020 FTES was the highest in FRC's history.

Kevin Trutna extended his appreciation to all faculty and staff for their extraordinary efforts during this unprecedented event. He stated that his consistent message to the campus all along has been to focus on the mission, and what has made FRC such a strong institution. Dr. Trutna reviewed FRC's agreed upon processes including trustee-developed policies, how administration takes on the responsibility of day-to-day operations, that the Academic Senate has primacy for academic and professional matters, and how each constituent group has an important role in the structure of participatory governance.

Kevin Trutna provided the Board of Trustees with an update on the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. He explained that \$270,000 of the \$300,000 that must go directly to students has been distributed largely according to a formula developed through the student's Free Application for Federal Financial Aid (FAFSA) Federal Application, and the number of units the student was taking. Dr. Trutna

stated that with input from constituents, institutional recommendations rising to the top for CARES funding are funding for the Mental Health and Wellness Center positions, dormitory shortages due to smaller capacities, campus sanitizing and safety protocols, COVID testing and tracking expenses, backfill for essential functions reduced in the state budget, and perhaps a contingency for 2020-2021.

Kevin Trutna transitioned to the next PowerPoint slide on summer and fall planning. He stated that the deadline for the 2020-2021 Final Budget has been pushed back from September 15, 2020, to October 31, 2020, and he expects an August revise. He stated that the governor released a high-level narrative in the May revise, but he does not know the details at the college level. He reported that some grants have been cut 55%, other areas were cut at 15%, and still others at 7%. He added that the May revision directed no reductions to educational services, offerings, or access to vulnerable student populations. Dr. Trutna stated that he plans to include Budget Committee review of the Tentative Budget prior to presenting it the Board at the June meeting. He added that he plans a three-pronged approach to presenting a balanced budget in June, by planning for up to a 10% reduction in General Fund revenue, capturing 2019-2020 savings for not replacing positions and the move to off campus instruction, and reducing one-time expenditures and some services due to the move to off campus instruction.

Kevin Trutna moved to the next slide that covered the six plans in development for the safe opening of the college and he provided an explanation of the grid and each column as he answered questions regarding what the opening of the fitness center might look like.

D. Communications, Presentations, and Reports

1) Board of Trustees

Trustee McNett repeated Trustee Saxton's comments from the April meeting and stated that he wanted staff to know how exemplary they have performed during this transition, and he appreciates the great job being done at the college and in the communities.

Trustee Saxton stated that he had no report but he wanted to know if salary reductions had been discussed across the board, and Dr. Trutna responded that it has been discussed but no negotiations have even started at this point.

Trustee Elliott echoed the good work being done by everyone at the college.

Trustee Sheehan stated that from day one, his focus has been on the testing and tracking of this virus, and he continues to look at this an important component for reopening.

2) Associated Students

No Report

3) Academic Senate

Thomas Heaney, Academic Senate President, reported that he would be stepping down as Academic Senate President as his term has ended, and that Chris Connell, English Professor, has been elected to replace him. He thanked the Board of Trustees and stated that it has been both a pleasure and an honor to represent the Academic Senate during his terms.

4) Classified Senate

No Report

5) Instruction

No Report

6) Student Services

No Report

7) Superintendent/President

Kevin Trutna briefly highlighted items from his written report including FRC employee Michelle Elston, Human Resources Assistant, for graduating with her associates degree. He also stated that his report contained highlights of volleyball scholarship signings, 153 scholar athletes being recognized, internationally known Al Dunning's horse clinic, and the Public Broadcasting Service (PBS) video of the bachelor's degree program being nominated for a Regional Emmy Award. He also touched on the new Chat Bot distance function, and his interview with Assemblywoman Megan Dahle, on the response to COVID.

Dr. Trutna stated that the Board of Trustees Retreat is scheduled for June 9, 2020, and he would discuss this further with President Ware before making a decision. He added that June 18, 2020, is the scheduled board meeting, and June 19, 2020, could be a retreat date.

There being no further business, the meeting was adjourned at 5:02 p.m.

KT/ch