Checklist for Veterans and Eligible Dependents

☐ Apply for admission to Feather River College [www.frc.edu/admissions/applynow]

☐ Apply for veterans education benefits
   This application is completed online using the Veterans Online Application System at [va.gov/education/how-to-apply/] or you may print out and mail a hardcopy to the VA Regional Benefit Office. Forms can be found on our website at [frc.edu/veteranservices]. After completing the application, submit a printed copy to our office.

☐ Apply for financial aid
   Complete the Free Application for Federal Student Aid at [studentaid.gov] or California Dream Act application [dream.csac.ca.gov/] Federal School Code: 008597

☐ Request an FRC email and network account
   FRC email and network accounts are free for students registered for FRC courses. The account will allow you to access your FRC email, login to Canvas, and it will grant you logon access to the computers in the labs and on campus. [frc.edu/informationservices]

☐ Send official transcripts including military transcripts
   This includes any colleges you attended before, during, or after your military service. Send official transcripts to: Feather River College Attn: Admissions & Records 570 Golden Eagle Ave. Quincy, CA 95971. Must be completed prior to meeting with the Veterans Academic Advisor. To request your Joint Services Transcript go to [jst.doded.mil]

☐ Complete orientation
   Attend orientation on campus, or online at [frc.edu]. New Student Orientation held each semester the Friday before classes begin.

☐ Meet with an academic advisor for placement and a Veterans Student Education Plan.
   Contact the Advising/Counseling Office at [frcadvising@frc.edu] to set up a virtual meeting with an advisor or counselor to discuss your academic goals. In the virtual meeting, you will review transcripts, select courses, and develop a Student Education Plan (SEP) which will identify the courses you will need to take in order to meet your career, degree, and/or transfer goals. This education plan is an evaluation of your prior college credit, will also list each class you need to take in order to reach your educational goal, and will be used to confirm and certify enrollment to the VA.

   Note: Prepare early! Advising appointments are limited and could delay certification of enrollment.

☐ Register/enroll in courses.
   Only those courses on your education plan will be certified by the VA. Login to your [MyFRC] using the User ID and PIN. Click the ‘Student’ tab, then the ‘Registration’ link, and then ‘Add or Drop Classes’ link. Confirming a plan for payment of tuition and enrollment fees will be a part of the registration process.

☐ Complete and turn in required paperwork to the Veterans Certifying Official for enrollment certification
   Without submission your education benefits will not be certified or paid (see list of required documents below).

☐ Contact Plumas County Veteran’s Services Office to determine if you qualify for additional benefits. Phone: (530) 283-6337 or (530) 283-6271, or stop by: 270 County Hospital Road #206 Quincy, CA 95971

☐ Review VA Welcome Guide located on our website in the veteran services resources [https://www.frc.edu/financialaid/resources]
After enrollment, provide the following documents to the FRC Veterans Services Office. Forms are available on our website at [frc.edu/financialaid/va-forms](http://frc.edu/financialaid/va-forms).

- Statement of Understanding Form
- Prior Education Form
- Request for Enrollment Certification & copy of current class schedule (must be submitted each semester of attendance)
- Veterans Student Education Plan
- Request for Change in Place of Training (If benefits used elsewhere)
- Certificate of Eligibility (C.O.E.), or Statement of Benefits printout
- JST or CCAF Military Transcripts
- College Transcripts (if applicable)
- NOBE (Notice of Basic Eligibility) (Select Reservists only)
- Bring a copy of your DD-214 Member 4 Copy (Veterans Only)