



Name: _____ FRC ID #: _____

Telephone #: _____ Email: _____

If you received a notification stating you've been disqualified from receiving WUE for not meeting satisfactory academic progress please follow the instructions carefully as failure to do so will result in the appeal being denied.

FRC policy requires a student to meet Satisfactory Academic Progress Standards which entails earning a minimum 2.0 cumulative grade point average and completing a minimum 67% of all course work attempted.

Semester of appeal:

Fall 20 ____

Spring 20 ____

Summer 20 ____

1) **In the box below**, please provide a detailed statement listing the reason(s) you experienced difficulty and did not pass your classes. Examples of legitimate difficulties are: illness or injury, family problems, inability to access support services, and/or change in financial status.

2) **In the box below**, please provide a detailed statement explaining what your plan is to improve your academic performance.



- 3) Please **attach** to this appeal the documents which apply to your situation (as specified in #1). Examples of documentation which might apply to your situation include:
- Letter(s) from physician(s), hospital(s), or other health care professional(s), and receipts or bills identifying medical issue(s)
 - Letters from advisors, counselors, faculty, and other knowledgeable people who knew the difficulties you experienced
 - Letter from your employer verifying a change in work schedule and when it occurred
 - Any other documents, statements or receipts that show cause for academic problems
 - Death certificate or obituary of deceased family member
 - Verified accidents, illness, or other circumstances beyond your control
 - Changes in economic situation
 - Evidence of inability to obtain essential support services
 - Disability accommodations not received in a timely manner.

Student Certification

I certify that all of the information provided is complete and correct.

Student's Signature

Date

RETURN COMPLETED FORM AND SUPPORTING DOCUMENTATION TO:

FRC Financial Aid Office 570 Golden Eagle Ave Quincy, CA 95971
Fax: (530)283-4659
E-mail: financialaid@frc.edu