

APPLICATION FOR NSU TUITION BENEFIT

NTCC EMPLOYEE

This form must be submitted for each semester in which the tuition benefit is requested. Submit a copy with original signatures at least two weeks before NSU's final bill payment date of the semester to:

Northwestern State University
 Office of the Provost and VPAA
 310 Sam Sibley Drive, Suite 211
 Natchitoches, LA 71497

Please type or print all information.

NTCC Employee's Name (Last, First MI)	NTCC ID Number	NSU ID Number
Degree being pursued (e.g., BA, BS, MS, or MA.)		Major (e.g., Accounting, English, Mathematics)
Semester to Apply Benefit: <input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER I <input type="checkbox"/> SUMMER II		Year
Subject and Course Number (e.g., BIOL 3307)	Credit hours	CRN (e.g., 40098)

The following conditions will apply to NTCC employees who seek the NSU tuition benefit below. The NTCC employee must:

1. be employed on a full-time basis at NTCC,
2. submit an application for admission to NSU and pay the appropriate application fee,
3. meet admission requirements for NSU,
4. take courses for credit; fees will not be waived for audit classes,
5. adhere to NSU policies and procedures,
6. submit a signed and completed copy of this form for each semester in which the benefit is requested,
7. pay the academic excellence fee, operational fee, energy surcharge fee, and technology fee, which shall be pro-rated for part-time enrollees, and
8. pay account balances in full each semester.

NTCC employees who meet all requirements listed above may register at NSU for

1. up to six credit hours per term in undergraduate courses at a rate of \$25.00 per credit hour; or
2. up to six credit hours per term in graduate courses at a rate of \$50.00 per credit hour.

The tuition benefit shall apply only to courses and programs not available at NTCC and for which regular tuition is charged. The tuition benefit may not be used in combination with any other discounted program.

I certify that I meet all of the criteria and agree to the terms specified above.

NTCC Employee Signature

Date

I certify that the above individual is/will be a full-time employee of NTCC during the semester for which the tuition benefit is requested.

NTCC Vice Chancellor's Signature

Date

NSU Provost and VPAA

Date