

## **Southeastern Louisiana University**

**AND**

## **Northshore Technical Community College**

### **Memorandum of Understanding for Sharing Faculty/Staff Development Opportunities**

**BACKGROUND:** Northshore Technical Community College (NTCC) and Southeastern Louisiana University (SLU) enjoy a unique and productive relationship whereby the institutions seek opportunities to collaborate in support of their respective regional missions. Because of the shared regional focus of their respective missions, collaboration generally benefits both institutions and the common region they serve.

Continued educational growth and development of faculty and staff are essential as roles, responsibilities and programming needs evolve over time. For example, select NTCC faculty may need to expand academic credentials in order to meet expectations set by programmatic, regional, and national accrediting agencies. Likewise, SLU faculty and staff, particularly in certain applied technology fields, may benefit from expertise offered by NTCC.

This memorandum of understanding is intended to describe and provide for opportunities for shared faculty and staff development. In this way, faculty and staff at both institutions can take advantage of the unique educational strengths and resources that exist at both institutions.

Via this MOU, each institution agrees to:

- Share information about existing educational and faculty/staff development programs of study with the other institutions.
- Review information from the other institution for courses and topics that would be potentially beneficial to its faculty and staff.
- Determine the capacity to provide access for faculty/staff at the other institution to identified programming on a free or reduced-cost basis.
- Carry out inter-institutional communications and approvals necessary to facilitate shared educational and development opportunities.
- Identify other partnership opportunities whereby information, knowledge and expertise can be shared including training opportunities in such areas as Safety, Security, Title IX, Counseling and LMS training, as well as advisory committee participation.

One specific component of shared faculty/staff development is to provide a mutual tuition-reduction waiver benefit.

The following conditions will apply to any employee seeking a waiver:

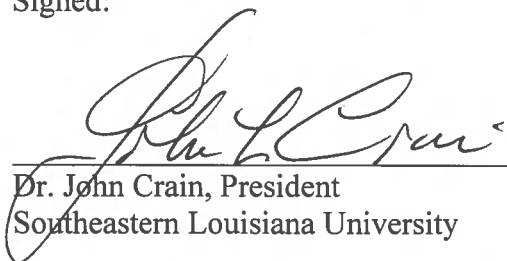
1. be employed on a full-time basis,
2. submit an application for admission and pay the appropriate application fee,
3. meet any applicable admission requirements,
4. enroll for credit,
5. adhere to all policies and procedures of the institution offering the course(s),
6. submit a written request for the waiver approved by the President/Chancellor of both institutions,
7. pay all mandatory fees, e.g., academic excellence fee, operational fee, energy surcharge fee, technology fee, any applicable course lab fee, etc., and
8. pay account balances in full each semester.

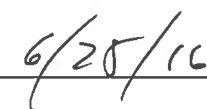
The approval by the President and Chancellor must be pursuant to a written development plan for the faculty/staff member seeking the waiver.

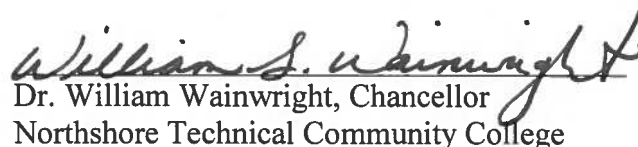
Employees meeting all requirements listed above may register for up to six credit hours per term in undergraduate courses at a rate of \$50.00 per credit hour; or up to six credit hours per term in graduate courses at a rate of \$100.00 per credit hour.

This MOU is effective as of the date executed. It may be terminated by either institution given 30 day written notice. Such termination would be effective the semester/term following the execution or termination.

Signed:

  
\_\_\_\_\_  
Dr. John Crain, President  
Southeastern Louisiana University

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Dr. William Wainwright, Chancellor  
Northshore Technical Community College

  
\_\_\_\_\_  
Date