

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Student ID#:** \_\_\_\_\_ **NTCC Campus:** \_\_\_\_\_

**NTCC Program/Major:** \_\_\_\_\_ **Anticipated Graduation Term:** \_\_\_\_\_  
*(ex: "Practical Nursing" or "Welding")* *(ex: Fall 2020)*

**Degree/Credential Level:** \_\_\_\_\_ **Program Code:** \_\_\_\_\_  
*(ex: "TD" or "Technical Diploma")* *(ex: "TD-PNUR")*

### Course Substitution Request:

The following substitution for an academic requirement is requested:

Course <i>(Ex: "ARTS 1000")</i>	FOR	Requested Course or Requirement Substitution <i>(Ex: "ARTS 1010" or "Humanities Requirement")</i>

**Written Justification:** Please provide a written justification statement that includes what your substitution request is and why you believe it should be approved:

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**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

### Associate Provost Approval

**Approved**       **Denied**

Comments (if applicable): \_\_\_\_\_

**Associate Provost Signature:** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_