Continuing Students Veteran Benefits Checklist

- See your Academic Advisor and register for classes. Your classes must follow the degree plan that you have specified with the VA.
- Complete [NTCC Request for VA Education Benefits](#) and turn in a degree audit plan. This needs to be completed every semester to receive your benefits.

For students receiving VA benefits under Chapter 30, 1606, and 1607, you are required to verify your enrollment every month, this can be done by calling 1-877-823-2378 or going to the WAVE system [https://www.gibill.va.gov/wave/index.do](https://www.gibill.va.gov/wave/index.do).

**What happens when a student withdraws from a course or resigns?**
The VA will reduce the student’s rate of pay if this withdrawal changes the student’s enrollment status. If the withdrawal occurs during the drop/add period, as defined by the VA, an adjustment is made on the rate of pay. If the withdrawal occurs after the drop/add period, the reduction may create an overpayment, unless there are mitigating circumstances.

**What is considered full time, ¾ time, ½ time or ¼ time?**
- Full Time = 12+ hours
- ¾ Time = 9-11 hours
- ½ Time = 6-8 hours
- Less than ½ time = 4-5 hours
- Less than ¼ time = 1-3 hours

**NOTE:** This scale differs during the summer semester.

**Do I need to call the VA each month?**
If you are a veteran eligible to receive chapter 30, 1606 or 1607 benefits, please call 1-877-823-2378 or go online to verify your attendance each month. This verification can be completed as early as the last calendar day of each month.

Please email veterans@northshorecollege.edu with any questions.