

# FACULTY SENATE MINUTES



**Date:** February 28, 2020

**Time:** 11:00 am – 11:42 am

**Location:** NTCC – CTS

## In Attendance

Karolyn Harrell, Katie Cali, Tanya Torregano (by phone), Meghan Martinez, Chaunee Brouillette, Jennifer Dannels, David Taylor (by phone), Amanda Brammer (by phone), Beth Lane (by phone), Brandy Williams (by phone), Dawn Brownlow

## Old Business

Welcome from President Harrell and review of agenda

- Megan Martinez – Faculty Onboarding
  - Online resources available now through Linked-In Learning
  - Will form committee within Faculty Senate – have list of topics already that can start with and add to
  - College is working on building a new instructor workshop

## New Business

- Dr. Leader – Academic Policy
  - In past, required students to have 2.0 GPA to be in good standing; would then appeal on case by case basis to determine whether needed to sit out a semester
  - LCTCS has done away with academic suspension; now if student has 0.5 GPA, student can continue to take courses
  - However, financial aid suspension still in effect
- Katie Cali – new policies
  - Show/No Show – put a “show” if they showed up in class at least once; causes lots of problems if put as “show” when has never showed up to class; be accurate; Online classes – will work on new policy to clarify when to mark as a “show” (will likely take just completing one assignment)
  - Academic Suspension policy – see above from Dr. Leader

- Social Media policy – many NTCC Facebook accounts that are not official; working on getting one official NTCC page; also need to figure out which students consent to having picture shown and which do not
- Duo Authentication – required to set up (use cell phone to sign in); sign up now if haven't already; in future, students will have to use as well
- Live Work Policy – applies more to technical faculty; need release of liability form if want work completed (i.e., fixing car in mechanics program, etc.)
- Karolyn Harrell – update from LCTCS Faculty Senate Presidents Meeting
  - Rank and Promotion Policy – Fletcher's is drastically different than from every other college; LCTCS is going to revise the policy; NTCC policy is already in line with what supposed to look like for most part so shouldn't affect us much
  - Faculty Leave Policy – other colleges have requested that LCTCS change policy to allow for sick leave donation and to revise so that can use sick leave if kids/family members sick; LCTCS is working on and also will be getting rid of timesheets altogether.
  - Faculty Workload Policy – our NTCC policy will remain in place, although other colleges don't have such a favorable policy
  - Faculty Retention and Morale Committee – Amy Flemming head of for NTCC
  - Faculty Senate Elections
    - Nominations next month – will receive email from Karolyn
    - Elections will be in April
    - President serves for 2 years; now has to start coming from a different campus each time (so this year, President cannot come from CTS)
    - Will officially take over in June 2020

## Committee Reports

- Public Relations (David Taylor) – when get meeting minutes, will use to send out newsletter; suggested that may want to highlight Love Your Community College in the next newsletter; also need to highlight a senator – either Hammond or Sullivan campus - (Beth Lane will be highlighted)
- Finance (Dawn Brownlow) – only allowed to request dues once per academic year, not once per semester; nothing sent last Fall; can pay with form and bring to college bursar; Dawn will move forward next week with collecting dues for this academic year; if want to take advantage of benefits, won't look at amount contributed
- Faculty Affairs/Professional Development (Katie Cali) – need professional development to forward to faculty for March and April; if committee has one, send to Katie to send out

## Next Meeting

Karolyn will send out email soon with meeting dates for next couple of months.