I. Welcome and Officers Introduction:
   Amanda Jacob, Meghan Martinez, Natasha Foret, Lisa Underwood

II. Message from the Chancellor: Dr. William Wainwright
   • Thank you to Amanda and the faculty and staff
   • Successful spring semester despite COVID- surprising retention rates in technical studies
   • Impact at CTS- enrollment decrease due to lax admissions at SLU. Although we will take a hit this fall, we will continue to work with SLU and all faculty members to move forward for our college
   • Returning to Learning- by close of business today, return to learn guide will go out to all faculty and students about expectations and guidelines to return to campus for fall- decision trees on how to handle situations. Will follow LCTCS, not University guidelines. Be prepared for the plans to change rapidly as Louisiana moves between Phases of reopening/closing
     o Discussion of return to teaching and learning- Dr. Roberts and Dr. Wainwright recorded a discussion to answer general questions regarding the return to learning
   • Call to Action Task Force
     o lead by Dr. Donaldson and Dean Owen Smith
     o imbed social justice within the culture of the institution- start by imbedding in strategic plan
     o How can we go deeper into curriculum?
     o How can students learn to impact the community in which they live?
       ▪ Get involved within city councils; share their voice and experiences
   • Completely virtual Convocation and State of the Address
     o Keynote Speaker- Dr. Sam Jones
   • Graduation

III. Call to Action: Call to Join – Danaty Moses, Enrollment Specialist – NTCC Livingston
   • Danaty Moses
     o Subcommittees- involve the faculty since they are involved closest with the student body
       ▪ embed social justice within the current curriculums; don’t become overwhelmed. Get creative and take your time to include awareness and creative
IV. FALL 2020 Semester

- Faculty Senate Resolution – Minimum Class Size
  - As of May
    - 10 for technical/12 for Academic
  - Low enrollment
    - Ask to move the minimum to 10 for academic
    - Resolution for Fall 2020
      - Amanda Brammer calls for a vote; Mr. Lamaarti Seconds the motion
      - Unanimous vote of Yes to submit the resolution. Amanda Jacob will submit the resolution this afternoon to Dr. Roberts

- Working with Deans and students to define what YOUR Hybrid Class looks like
  - Start thinking about what your class may look like; work with your campus deans and work with your students- in what ways will the student feel safest?
    - Are they leaving this decision up to the individual instructors?
    - Academics is heading towards a department by department basis. All classes are coded HYBRID.
    - Maintain extreme flexibility- think all modes of learning
    - Emergency disruption policy in place to move classes online if we return to a state of emergency
  - Deans will be in touch to discuss scheduling
    - CTS- cross enrolled math or English- lot of changes. Southeastern’s calendar has changed- CTS will run the same calendar as the remainder of NTCC- Cross enrolled and traditional NTCC classes will have different calendars/schedules.

V. SACS-COC Update
VI. Policies

a. Recently Passed

1. Library Collection Development Policy – New
   a. Discussion to move towards copies of electronic textbooks for student use? Expensive. What are the options? OER, Faculty Senate support

2. Academic Appeals Policy – Revised
3. Credit for Prior Learning Policy – Revised
5. Day One Guarantee Policy – Revised
   a. Students must have access to Canvas from day one. PUBLISH your courses

6. Grade Policy – Revised
7. Substantive Change Policy – New
Policy to be Reviewed by Faculty Senate (Voted on August 2020 in Academic Affairs)

- Learning Management Policy
  - “Canvas” as deemed by LCTCS for now.
  - Record grades and attendance directly in Canvas for use of Drop Out Detective for student success support
  - Based on LCTCS policy. Will create uniformity for recording grades/attendance across the college
  - Will Faculty Senate support this policy?
    - Per agreement, at the Academic Affairs meeting Faculty Senate will vote/support for the addition of the new policy.

VII. College-Wide Committees/ New Procedures / Academic Affairs
- More regulation to committees. Must follow procedures for college wide or for individual campus.

VIII. Faculty Senate Sub-Committees- No updates as of now. Contact Natasha Foret if you want to join one of the following.
  a. Finance Committee- Chaired by Lisa Underwood
  b. Public Relations- Chaired by Natasha Foret (Website Committee for Faculty Senate Webpage as well)
  c. Faculty Affairs- we need a Chair
    - Julie Kupper
  o Faculty Onboarding Committee- Chaired by Meghan Martinez; review our faculty onboarding process for NTCC
    - Julie Kupper
    - Melissa Templeton

Q & A / Call for New Business

Adjourn
Julie Kupper motions to adjourn. Meghan Martinez seconds.

1 hour 26 minutes.

Participants
- Amanda Jacob
- Abdellah Lamaarti
- Amanda Brammer
- Lisa Underwood
- Julie Kupper
- Meghan Martinez
- Melissa Templeton
- Said Raki
- Tracie Bates- guest
- Natasha Foret

Minutes approved on September 25, 2020.