



Faculty Senate 2020 – 2021
Inaugural Meeting: July 23rd 1:00 pm
Virtual Meeting: Microsoft Teams

I. Welcome and Officers Introduction:

Amanda Jacob, Meghan Martinez, Natasha Foret, Lisa Underwood

II. Message from the Chancellor: Dr. William Wainwright

- Thank you to Amanda and the faculty and staff
- Successful spring semester despite COVID- surprising retention rates in technical studies
- Impact at CTS- enrollment decrease due to lax admissions at SLU. Although we will take a hit this fall, we will continue to work with SLU and all faculty members to move forward for our college
- Returning to Learning- by close of business today, return to learn guide will go out to all faculty and students about expectations and guidelines to return to campus for fall- decision trees on how to handle situations. Will follow LCTCS, not University guidelines. Be prepared for the plans to change rapidly as Louisiana moves between Phases of reopening/closing
 - Discussion of return to teaching and learning- Dr. Roberts and Dr. Wainwright recorded a discussion to answer general questions regarding the return to learning
- Call to Action Task Force
 - lead by Dr. Donaldson and Dean Owen Smith
 - imbed social justice within the culture of the institution- start by imbedding in strategic plan
 - How can we go deeper into curriculum?
 - How can students learn to impact the community in which they live?
 - Get involved within city councils; share their voice and experiences
- Completely virtual Convocation and State of the Address
 - Keynote Speaker- Dr. Sam Jones
- Graduation

III. Call to Action: Call to Join – Danaty Moses, Enrollment Specialist – NTCC Livingston

- Danaty Moses
 - Subcommittees- involve the faculty since they are involved closest with the student body
 - embed social justice within the current curriculums; don't become overwhelmed. Get creative and take your time to include awareness and creative

IV. FALL 2020 Semester

- Faculty Senate Resolution – Minimum Class Size
 - As of May
 - 10 for technical/12 for Academic
 - Low enrollment
 - Ask to move the minimum to 10 for academic
 - Resolution for Fall 2020
 - Amanda Brammer calls for a vote; Mr. Lamaarti Seconds the motion
 - Unanimous vote of Yes to submit the resolution. Amanda Jacob will submit the resolution this afternoon to Dr. Roberts
- Working with Deans and students to define what YOUR Hybrid Class looks like
 - Start thinking about what your class may look like; work with your campus deans and work with your students- in what ways will the student feel safest?
 - Are they leaving this decision up to the individual instructors?
 - Academics is heading towards a department by department basis. All classes are coded HYBRID.
 - Maintain extreme flexibility- think all modes of learning
 - Emergency disruption policy in place to move classes online if we return to a state of emergency
 - Deans will be in touch to discuss scheduling
 - CTS- cross enrolled math or English- lot of changes. Southeastern's calendar has changed- CTS will run the same calendar as the remainder of NTCC- Cross enrolled and traditional NTCC classes will have different calendars/schedules.

V. SACS-COC Update

VI. Policies

a. Recently Passed

1. Library Collection Development Policy – New
 - a. Discussion to move towards copies of electronic textbooks for student use? Expensive. What are the options? OER, Faculty Senate support
2. Academic Appeals Policy – Revised
3. Credit for Prior Learning Policy – Revised
4. Curriculum Review and Development Policy – Revised
5. Day One Guarantee Policy – Revised
 - a. Students must have access to Canvas from day one. PUBLISH your courses
6. Grade Policy – Revised
7. Substantive Change Policy – New

- Policy to be Reviewed by Faculty Senate (Voted on August 2020 in Academic Affairs)
 - Learning Management Policy
 - “Canvas” as deemed by LCTCS for now.
 - Record grades and attendance directly in Canvas for use of Drop Out Detective for student success support
 - Based on LCTCS policy. Will create uniformity for recording grades/attendance across the college
 - Will Faculty Senate support this policy?
 - Per agreement, at the Academic Affairs meeting Faculty Senate will vote/support for the addition of the new policy.

VII. College-Wide Committees/ New Procedures / Academic Affairs

- More regulation to committees. Must follow procedures for college wide or for individual campus.

VIII. Faculty Senate Sub-Committees- No updates as of now. Contact Natasha Foret if you want to join one of the following.

- a. Finance Committee- Chaired by Lisa Underwood
- b. Public Relations- Chaired by Natasha Foret (Website Committee for Faculty Senate Webpage as well)
- c. Faculty Affairs- we need a Chair
 - Julie Kupper
- Faculty Onboarding Committee- Chaired by Meghan Martinez; review our faculty onboarding process for NTCC
 - Julie Kupper
 - Melissa Templeton

Q & A / Call for New Business

Adjourn

Julie Kupper motions to adjourn. Meghan Martinez seconds.

1hour 26 minutes.

Participants

- Amanda Jacob
- Abdellah Lamaarti
- Amanda Brammer
- Lisa Underwood
- Julie Kupper

- Meghan Martinez
- Melissa Templeton
- Said Raki
- Tracie Bates- guest
- Natasha Foret

Minutes approved on September 25, 2020.