

Faculty Senate 2020 – 2021

Meeting: Friday, January 22, 2021 11:00 am – 12 noon

Virtual Meeting: Microsoft Teams

- I. Welcome
- II. Old Business
 - a. Resolution for Class Size (Academics)
 - i. Was approved for SP 2021
 - 1. Email sent out in December. Resolution was unanimously accepted by college leadership.
 - 2. Note: there are similar trends in low enrollment numbers across sister schools in LCTCS and nationally.
 - b. Travel Update
 - i. What does travel mean for faculty members? Policy does not include travel money for faculty traveling to teach.
 - ii. Statements made from leadership to campus deans that travel should not be used against faculty during evaluations.
 - 1. If faculty feel that travel is being used against them in evaluations, HR suggests the following steps:
 - a. You do have to have your evaluation meeting, listen to their comments, state your concern, and then follow up with HR if you still do not feel heard.
 - iii. Can travel be taken from office hours?
 - 1. Technical: talk to Dean Lambert about work with your schedule
 - 2. Allied Health/Nursing: talk to **Christy Marceaux**
 - 3. Academic Faculty: According to State of Louisiana, we are required to provide 25 hours of work (office hours and academic classes) so your travel should come from the other 15 hours in your work week.
- III. New Business
 - a. Vacant Positions
 - i. Treasurer
 - 1. Must be chosen from within the current members and voted into position by Faculty Senate.
 - 2. Nominations:
 - a. Julie Kupper- declines nomination

- b. Abdellah Lamaarti- accepts nomination for position
 - i. Nominated by Meghan Martinez
 - ii. Second- Amanda Brammer and David Taylor
 - ii. Lacombe Senator
 - iii. CTS Senator
 - iv. Sullivan Senator
 - 1. Current senators offer suggestions of names from their own campus. Voted for by senators, not campus wide.
 - 2. Send formal nominations to Amanda Jacob and a formal ballot will be sent out for Lacombe, CTS, and Sullivan senators.
- b. Administration News / Reminders
 - i. Safe Start
 - 1. Communicate with your students and make sure they are participate electronically.
 - ii. Timesheets
 - 1. Do your timesheets in a timely manner.
 - 2. Delay for first pay period.
 - iii. Laptops
 - 1. Use NTCC laptops for work business.
 - 2. All docking stations on campus for laptops.
 - iv. Update on Vaccines and College's Position
 - 1. Group 1- B: Allied Health faculty and Students
 - 2. College is working to obtain vaccines for allied health instructors and students.
- c. Sub-Committees
 - i. Faculty Affairs
 - ii. Finance Committee: Account Update (\$735.00) and Collecting Dues
 - iii. Public Relations: Meet the Senators selections for this Semester
 - 1. David Taylor was nominated for February Faculty Senate Spotlight
 - iv. Faculty On-Boarding
- d. Open the Floor for New Business
 - i. Campus climate surveys and feedback from instructors with Faculty Senate
 - 1. How do we get clear feedback and communication from Faculty that need to be addressed in the school?
 - 2. Concern over Leadership's demand for patience from faculty with students, but Leadership has less patience for faculty.
 - a. Can we draft a formal resolution to bring this issue to Leadership?

b. Draft by February 25th for next Leadership Meeting

IV. Closing

- a. Next Meeting: Before or After next College Leadership meeting (Feb. 25th @ 1pm)?
 - i. Next meeting Friday, February 12 at 11:00 am.

Attendance:

Julie Kupper
Amanda Brammer
Amanda Jacob
Meghan Martinez
David Taylor
Abdellah Lamaarti
Saiid Raki