I. Introductions & Official Opening of Meeting

II. New Business
   a. Welcoming new Faculty Senate Officers
      i. Natasha welcomed all offices and introductions were made.
   b. Update to the Faculty Senate Handbook (2022-2023)
      i. Motion was made to update Southeastern faculty senate positions from 3 to 2 seats. David Taylor made motion to carry and 2nd by Robert McNabb.
      ii. New Campus added to Handbook with senator chair, Livingston Campus with Darryl “Scott” Bell.
   c. Nominations for senator vacancies
      i. Will be sent out via email by Natasha.
      ii. Discussion of how many vacancies per campus.

III. Discussion
   a. Locking enrollment for adjunct courses – ongoing conversation in Leadership
      i. Create a sub committee to consider this issue
      1. Natasha will chair, possibility of temporary sub committee for the Fall 2022 semester. Motion to approve Darryl “Scott” Bell 2nd by Said Raki
   b. Considerations for Syllabus Verification
      i. Discussion tabled until November meeting.
   c. Reminders
      i. Show/No Show deadline- September 6, 2022
      ii. Labor Day Holiday- September 5, 2022
      iii. LCTCS Conference- September 6th-8th
   d. Open floor for new discussions
      i. Sarah Alford requests more information on the history/purpose of the onboarding committee.
      ii. Darryl “Scott” Bell volunteered for Onboarding Committee Chair.

IV. Closing – Next meeting?
a. Next meeting requested at the end of September, Natasha to send out poll for dates and times requested.
b. Motion to close by Darryl “Scott” Bell, 2\textsuperscript{nd} Arlendra Zenon

Attendance:
Natasha Foret
Sarah Alford
Angelina Carmichael
David Taylor
Robert McNabb
Arlendra Zenon
Darryl “Scott” Bell
Michelle Burris
Said Raki
Pamela Braden