

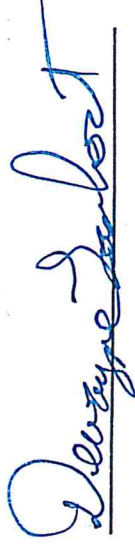
## **Fall 2021 OAC Meeting**

Committee Member Roster

Program: ELLT

Campus: Florida Parish Campus

Associate Provost Approval (signature):



| Name              | Employer         | Title           | Business Address                    | Contact Information<br>(phone #/email address) |
|-------------------|------------------|-----------------|-------------------------------------|--|
| 1. Tracey Johnson | Stuart Irby Elec | General Manager | 7884 Commerce Ave. Br.<br>La, 70815 | 225-317-6558<br>Office - 225-927-0500          |
| 2. John Ballard   | ISC Electric     | Supervisor      | 20480 Highland Rd. B.R.<br>LA 70817 | 225-324-8001<br>Office - 225-756-8001          |
| 3. Cody Miller    | Altec            | Supervisor      | Keithville La                       | 318-687-3791                                   |
| 4.                |                  |                 |                                     |  |
| 5.                |                  |                 |                                     |  |
| 6.                |                  |                 |                                     |  |



**Occupational Advisory Committee (OAC) Meeting  
or  
Transfer Advisory Committee (TAC) Meeting  
[ELLT Lineman Program – Florida Parish Campus]  
[ 12-03-2021]**

Welcome and Call Meeting to Order

John Ballard – ISC Electric  
Tracey Johnson – Stuart Irby  
Cody Miller - ALTEC

Discussion of Minutes of Last Meeting

Old Business:

(Add any items pending from last meeting)

New Business:

1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
2. Curriculum Review
  - i. Review of Admissions Requirements
  - ii. Review of Program Content
  - iii. Review of Program Length
  - iv. Review of Delivery Modes Offered
  - v. Review of Equipment and Materials (OAC only)
  - vi. Transfer Articulation Agreements (TAC only)
3. Program Review
  - i. Discuss Program Assessment Plan Results
  - ii. Student Evaluation
  - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
  - i. Action items requested of the Program of Study from the OAC or TAC
  - ii. Report on progress related to action items established at previous OAC or TAC meeting

# MINUTES

## ELLT Lineman Program Advisory Committee Minutes December 03, 2021

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**Present:** John Ballard, David Stewart, Tracey Johnson, Cody Miller

**Absent:**

The Advisory Committee Meeting program held its Fall 2021 semi-annual Advisory Committee meeting on December 03, 2021 at Florida Parish Campus. Members enjoyed the snacks. Immediately following snacks, David Stewart welcomed the group and expressed her appreciation for their support. John Ballard, chairperson, called the meeting to order.

Tracey Johnson, secretary, read the minutes from the May 12, 2019, meeting. The minutes were approved as read.

**Old Business:** No old business to discuss.

**New Business:** John Ballard commended the external members for their dedication which reflects 100% attendance for this meeting. At this time, a group picture was taken. Then, each member received an information packet including the agenda and course offerings and curriculum content. The program plan which includes the program's mission, admission requirements, program content, program length, review programs delivery mode, review programs equipment and material.

### Curriculum Review

The committee reviewed the program mission, program goals, program admissions requirements, program content, program length and program objectives. Reviewed equipment & materials and delivery mode. No recommendations were made.

### Program Review

The committee also reviewed the programs assessment plan results, student evaluation outcomes. No recommendations were made.

### Action Items & Action Report

The committee reviewed the action items and action report. No recommendations were made at the time.

There was no further business to discuss, so the meeting adjourned.

Respectfully submitted,

\_\_\_\_\_ David Stewart