

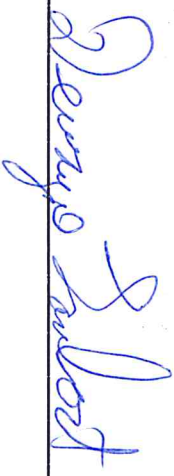
## **Fall 2021 OAC Meeting**

## Committee Member Roster

Program: Machine Tool Technology

Campus: Hammond

Associate Provost Approval (signature):



Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Kenneth Adams	Gulf South Machine	Plant Manager	West I-55 service Rd. Ponchatoula La. 70454	985-386-9401
2. Ronald Ricouard	E.B.I	Plant Manager	West I-55 Service Rd. Ponchatoula La. 70454	985-386-9401
3. Rickey Sanchez	Paragon Machine	Owner	47149 Conrad Anderson Dr. Hammond La. 70401	985-510-6003
4. Jeff Baham	Q.T.S	Owner	16051 Lamonte Dr. Hammond La. 70403	985-549-0920
5. Mike Lovas	Check Point	Plant Manager	21356 Marion Lane Mandeville La. 70471	1-504-340-0770
6. Mike Brown	Crossover Machine	Plant Manager	53251 Crossover Rd. Independence La. 70443	985-878-6716



**Occupational Advisory Committee Meeting  
Machine Tool Technology Hammond campus  
November 27, 2021**

Welcome and Call Meeting to Order: Robin Mizell

Discussion of Minutes of Last Meeting

Old Business: No old business

New Business:

1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
2. Curriculum Review
  - i. Review of Admissions Requirements
  - ii. Review of Program Content
  - iii. Review of Program Length
  - iv. Review of Delivery Modes Offered
  - v. Review of Equipment and Materials (OAC only)
  - vi. Transfer Articulation Agreements (TAC only)
3. Program Review
  - i. Discuss Program Assessment Plan Results
  - ii. Student Evaluation
  - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
  - i. Action items requested of the Program of Study from the OAC or TAC
  - ii. Report on progress related to action items established at previous OAC or TAC meeting

Adjourn

Upon the conclusion of each meeting, meeting minutes should be compiled that includes a detailed summary of discussion within each agenda item. Minutes should document meeting attendance, the date and time the meeting was held, and include an approved OAC member roster.

**MACHINE TOOL  
ADVISORY  
MINUTES**



**OCCUPATIONAL  
COMMITTEE**

Quality Tools and Service November 27, 2021, at 2:00 pm

**Welcome and Introductions**

Ronald Ricouard- E.B.I  
Rickey Sanchez- Paragon Machine  
Jeff Baham- Q.T.S  
Alan Mizell- Q.T.S  
Mike Brown- Crossover Machine

Robin Mizell called the meeting to order 2:15 pm

The minutes from Spring 2021 advisory committee meeting was read by Robin Mizell. The minutes were by the committee and the floor was open for business.

Old Business: There was no old business to discuss.

New Business: All present at the meeting were excited about our new 5 Axis class and the restarting of our cnc classes. I informed them that the 5 axis and P.M.I class were now in progress and discussed the curriculum with them. Mr. Ricouard has three of our students employed and all are taking the class.

Mr. Brown stated he was looking for some Graduates and we set up some students with Interviews, he stated that he could also use some part time help and this will work out well with the students.

Mr. Sanchez, who has been very generous in the past, said he has some more material donations for the college.

All areas of Curriculum were reviewed including all Textbooks being currently used and Material on hand to make sure lab jobs can be completed (Mr. Ricouard just donated some 4" material which is much needed). Each action plan was discussed, and we reviewed their content and I explained how each student is evaluated with these action plans.

Meeting was adjourned at 3:30 pm

Robin Mizell, Secretary

## **Spring 2022 OAC Meeting**

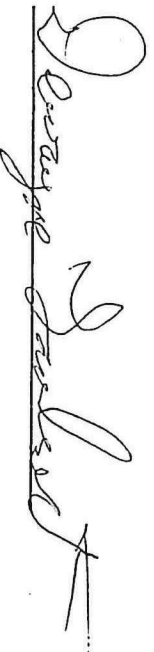


## Committee Member Roster

Program: Machine Tool Technology

Campus: Hammond

Associate Provost Approval (signature):



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6. Mike Brown	Crossover Machine	Plant Manager	53251 Crossover Rd. Independence La. 70443	985-878-6716



**Occupational Advisory Committee Meeting  
Machine Tool Technology, Hammond Campus  
May 12, 2022**

Welcome and Call Meeting to Order: Robin Mizell

Discussion of Minutes of Last Meeting

Old Business: No old Business

New Business:

1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
2. Curriculum Review
  - i. Review of Admissions Requirements
  - ii. Review of Program Content
  - iii. Review of Program Length
  - iv. Review of Delivery Modes Offered
  - v. Review of Equipment and Materials (OAC only)
  - vi. Transfer Articulation Agreements (TAC only)
3. Program Review
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  - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
  - i. Action items requested of the Program of Study from the OAC or TAC
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Adjourn



## **Machine tool occupational Advisory Minutes Hammond Campus, May 12, 2022**

### **Welcome and Introductions**

Rickey Sanchez- Paragon machine  
Jeff Baham- Q.T.S  
Ronald Ricouard- E.B.I  
Kenneth Adams- Gulf South Machine

Mr. Robin Mizell called meeting to order 1:00 pm

The minutes from the Fall 2021 advisory committee meeting was read by Robin Mizell. The Minutes were accepted by the committee and the floor was open for business.

Meeting was held on campus this year during end of year cook out, students got to meet committee members. All members present enjoyed seeing the shop and the projects students made this semester. Mr. Ricouard stated that he was looking to hire another student, the four graduates he has now are working out fine. Jeff Baham said he had some tooling he would like to donate to the class and spoke to some students about future employment. Kenneth Adams noticed our older lathes and suggested that some newer ones would benefit students going into the work force.

**Approval of Minutes** – Rickey Sanchez moved that minutes be approved and Jeff Baham seconded. Motion passed with no opposition.

**Old Business: There was no old Business**

### **Business and Industry Update:**

All members agreed that although we are in tuff economic times, the demand for machinist is very high at this time.

### **Curriculum Review:**

Admission process is on track for Machine Tool. Traditional delivery mode will again resume Fall 2022. Tooling and Equipment for shop in on track with the possibility of two new lathes for the Fall.

### **Program Review:**

All member present viewed students' assessments and actual projects made in shop.

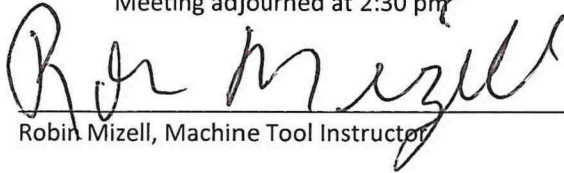


**Action Items**

All action Items were completed with 70% and above

**Adjournment**

Meeting adjourned at 2:30 pm

  
Robin Mizell, Machine Tool Instructor

  
Date

DRAFT