

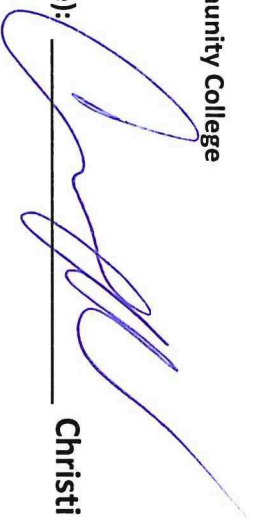
Fall 2021 OAC Meeting

Committee Member Roster

Program: Northshore Technical Community College

Campus: Hammond Area Campus

Associate Provost Approval (signature):



Christy Marceaux, MSN, RN

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Jeff Jarreau, SHRM-SCP, SPHR	North Oaks Health System	Chief Human Resources Officer	P.O. Box 2668 Hammond, LA 70404	985-230-6787 jarreauj@northoaks.org
2. Susan Adams	Lallie Kemp Medical Center	Director of Education and Training	53579 Hwy 51 South Independence, LA 70443	985-878-1561 Sdavis18@lsuhsc.edu
3. Pamela Black, RN (absent)	Lallie Kemp Medical Center	Education and Staff Development Nurse	53579 Hwy 51 South Independence, LA 70443	985-878-1561 Pblac1@lsuhsc.edu
4. Dwaine Meche, NREMT-P	Acadian Ambulance	Community Relations and Governmental Affairs Supervisor	P.O. Box 98000 Lafayette, LA 70509	800-259-3333 985-974-4000 dmeche@acadian.com
5. Mike Whittington, RN	Hood Memorial Hospital	Chief Executive Officer	301 Walnut Street Amite, LA 70422	985-748-9485 whittingtonm@hoodmemorial.com
6. Todd Acosta, BSN, RN	Hood Memorial Hospital	Director of Nursing	301 Walnut Street Amite, LA 70422	985-284-2424 todda@hoodmemorial.com

Committee Member Roster

Program: Northshore Technical Community College

Campus: Hammond Area Campus

Associate Provost Approval (signature): _____

Christi Marceaux, MSN, RN

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Caressa Lemoine, BSN, RN	North Oaks Medical Center	Staff Development Manager	P.O. Box 2668 Hammond, LA 70404	985-230-6196 lemoinec@northoaks.org
2. Kenneth Tillman	Southeastern Louisiana University School of Nursing	Department Head and Associate Professor	SLU Box 10835 Hammond, LA 70402	985-549-2156 Kenneth.tillman@selu.edu
3. Vicki Sirisophon	North Oaks Medical Center	Case Management Manager		985-507-5108 Vsisophon@gmail.com
4. Lynette Salmon	Retired	Former NTCC PN Instructor		985-351-8691 Lkrm04@yahoo.com
5. Billy Hale, LPN	Ochsner, Slidell	Staff Nurse, NTCC Graduate Spring 2018	40740 Ranch Road Slidell, LA 70461	985-768-0150 Btkhale96@gmail.com
6. Gina McLain, LPN	St. Tammany Parish Hospital	Staff Nurse, NTCC Graduate Spring 2018	43498 McClain Lane Hammond, LA 70403	985-956-0703 ginamclain@my.northshorecollege.edu



AGENDA

Occupational Advisory Committee (OAC) Meeting

Medical Assistant - Hammond Campus

Friday, December 10, 2021

Welcome and Call Meeting to Order

Discussion of Minutes of Last Meeting

Old Business:

(Add any items pending from last meeting)

New Business:

1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials (OAC only)
 - vi. Transfer Articulation Agreements (TAC only)
3. Program Review
 - i. Discuss Program Assessment Plan Results
 - ii. Student Evaluation
 - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC or TAC
 - ii. Report on progress related to action items established at previous OAC or TAC meeting

(Add any discussion items as needed)

Adjourn



**Occupational Advisory Committee
Practical Nursing Program – Hammond Campus
December 10, 2021 11:00 AM**

Welcome and Call Meeting to Order:

Theresa Lott welcomed all to the meeting and called the meeting to order at 11:03am, and turned it over to Theresa Lott, who introduced the newest members to Northshore Technical Community College (NTCC): Jennifer Karasoulis, Christine Falcon, and Sandra Peake

Advisory Board Members in attendance:

Theresa Lott, RN, BSN– Lead Instructor	Christi Marceau, Assoc. Provost, NTCC
Debbie Carambat, RN – ADON, NTCC	Jennifer Karasoulis, Admin. Associate., NTCC
Stacy Winters, Community LPN	Jenafer Sheridan–MA Instructor
Sabrina Charlie– PN Instructor, NTCC	Christine Falcon– PN Instructor, NTCC
Sonjia McVay– PN Instructor, NTCC	Stacey Trosclair– PN Instructor, NTCC
Terry Lacoste– PN Instructor, NTCC	Debbie Jenkins– PN Lead Instructor, NTCC
Celeste Adams– PN Instructor, NTCC	Joycelyn Lee– Pharmacy Tech Instructor, NTCC
Dorothy Rayborn– EMT Instructor, NTCC	Jeff Jarreau– Industry Partner
Billy Hale– NTCC PN Graduate	Vicki Sirisophon– Industry Partner
Gina– NTCC PN Graduate	Mike Whittington– Industry Partner
Ken Tillman– Industry Partner	Lynette Salmon– Retired NTCC Instructor

Discussion of Minutes of Last Meeting:

Old Business:

Ranking System and Admission Requirements

In our previous meeting we discussed rolling out the new ranking system. We now look at factors such as students Accuplacer scores, their prior experience in the medical field, their GPA, and if they successfully completed Pre-Nursing. This has proven to be successful. We have seen a correlation between those who were highest in ranking system to be those who have higher pass rates in Foundations.

Pre-Nursing

Pre-Nursing class is a great tool. It is an introduction to A&P, professionalism, Medical Math, it covers Medical Terminology. It is not currently a requirement for students to take this course prior to entry into the Practical Nursing Program; however, if they get a passing grade they get to skip Med-Term their Freshmen semester. This saves Freshmen students hours of study time. Pre-nursing also helps weed out students who then realize that the PN program is not the right fit for them.

New Business:

Business and Industry Update (OAC)

Open Positions for Hammond include 9-month instructor, Adjunct Instructors, and a Administrative Associate for Practical Nursing.

Curriculum Review:

Program Objective

Sonjia McVay described the Practical Nursing objective. Our goal is to provide the community with competent and confident, and skilled entry-level nurses. Our students should leave with the knowledge of illnesses, but equally important is the ability to have compassion and high level of integrity. Our goal is to have 80% pass the NCLEX when leaving us.

Review of Delivery Modes Offered and Review of Equipment and Materials

Terry Lacoste shared that we use traditional methods of delivering the content to our students through textbooks, worksheets, lectures, and videos. We utilize technology to enhance lectures- PowerPoint, and use Zoom, or Teams when necessary. These remote options are used when students are quarantined. Skills labs are used for practicing and check-offs. Simulation equipment is similar if not the same as what is used in the Clinical setting. The equipment includes nursing Ani-simulator, sims mom, birthing mom and child, male and female catheter models, iv and feeding pumps, hospital beds, iv start models, tracheostomy models, colostomy, and wound care models.

Review of Program Content and Review of Program Length

Celeste Adams shared that the Practical Nursing program is 18 months, 4 consecutive semesters. Lecture hours are 765 hours, Clinical 810 hours.

Accelerated program is 1 year, this is in partnership with Southeastern. They get prior credit for Med Term, A&P and Nutrition

Content includes Foundations, A&P, Nutrition, Med Term. Strong focus on skills in first semester. The following semesters focus on med-surg content. Continued practice and check off on skill. The rest of our content includes mental health, Pharmacology, IV Therapy, OB, Peds, and Professionalism.

Student Evaluation

Christine Falcon discussed the ways in which students are evaluated. Syllabus is given to every student at the beginning of each class, which gives a course description and outlines how the students will be tested. They must have a 80% or better to continue on in the program. Rubrics are given in the clinical setting as well.

Admission Requirements Expanded

Dean Marceaux expanded on the success we are seeing with the new admission requirements we set forth in the past year. Our new ranking system (based upon a 2.0 GPA, Accuplacer scores, etc.) have helped us see stronger students, and this Spring we have a new minimum Arithmetic score of 270, which further expands a more prepared student for our program.

Action Items

New Programs

Dean Marceaux called to our partners to help support our plans to roll out different programs in the future. Eventually we hope to offer a RN-AVN program, application to roll that out is in March.

Working with SELU to share faculty in order to use their faculty, as we will need instructors with their Masters to teach in the RN program.

We have had success with partnering with industry partners to have custom trainings, like MA to PN.

Continuous Monitoring of COVID-19

Christi Marceaux discussed how NTCC has pivoted and evolved with the unprecedented challenge of the COVID-19 pandemic and the additional challenge Louisianans faced with Hurricane Ida this Fall.

Our students at this time are able to complete clinical hours at some of our clinical partners, but our student's vaccination status continues to be something we look at and make sure we are complying with our clinical partners' vaccination status rules individually.

MA Program

Jenafer Sheridan was invited to share the details of our MA program, and the success she is seeing there. It is a 9-month program, that starts every August and completes every following May. They focus on competencies, syllabus, tracking, and what they can improve upon.

Message to our Partners

Ms. Lott thanked our industry and clinical partners for helping us make up time from the impact of Hurricane Ida, and urged them to spread the word about our other programs, such as our Accelerated program. Dean Marceaux urged our partners to provide input on the programs we want to roll out as well.

Meeting Adjourned

The motion was made to adjourn the meeting. The motion was seconded. The meeting was adjourned at 11:27 a.m.

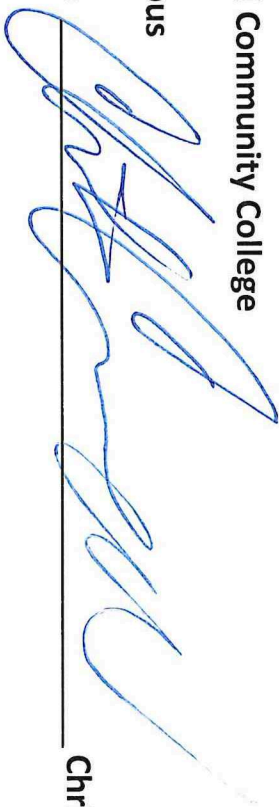
Spring 2022 OAC Meeting

Advisory Committee Member Roster

Program: Northshore Technical Community College

Campus: Hammond Area Campus

Associate Provost Approval (signature):



Christi Marceaux, MSN, RN

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
Jeff Jarreau, SHRM-SCP, SPHR	North Oaks Health System	Chief Human Resources Officer	P.O. Box 2668 Hammond, LA 70404	985-230-6787 jarreauj@northoaks.org
Susan Adams absent	Lallie Kemp Medical Center	Director of Education and Training	53579 Hwy 51 South Independence, LA 70443	985-878-1561 Sdavis18@lsuhsc.edu
Pamela Black, RN	Lallie Kemp Medical Center	Education and Staff Development Nurse	53579 Hwy 51 South Independence, LA 70443	985-878-1561 Pblac1@lsuhsc.edu
Dwaine Meche, NREMT-P	Acadian Ambulance	Community Relations and Governmental Affairs Supervisor	P.O. Box 98000 Lafayette, LA 70509	800-259-3333 985-974-4000 dmeche@acadian.com
Mike Whittington, RN	Hood Memorial Hospital	Chief Executive Officer	301 Walnut Street Amite, LA 70422	985-748-9485 whittingtonm@hoodmemorial.com
Todd Acosta, BSN, RN	Hood Memorial Hospital	Director of Nursing	301 Walnut Street Amite, LA 70422	985-284-2424 todda@hoodmemorial.com
Keri Settoon, RN	PAM Specialty Hospital of Hammond	Chief Nursing Officer	42074 Veterans Avenue Hammond, LA 70403	985-902-8148 985-474-0815 keettoon@pamspecialty.com

Caressa Lemoine, BSN, RN absent	North Oaks Health Systems	Staff Development Manager	P.O. Box 2668 Hammond, LA 70404	985-230-6196 lemoinec@northoaks.org
Kenneth Tillman absent	Southeastern Louisiana University School of Nursing	Department Head and Associate Professor	SLU Box 10835 Hammond, LA 70402	985-549-2156 kenneth.tillman@selu.edu
Vicki Sirisophon, RN	Former Student; Former Instructor	RN	Hammond, LA 70403	985-507-5108 Vsirisophon@gmail.com
Lynette Salmon, RN absent	Retired	Former NTCC PN Instructor	Loranger, LA 70446	985-351-8691 Lkrrn04@yahoo.com
Billy Hale, LPN absent	Ochsner, Slidell	Staff Nurse, NTCC Graduate Spring 2018	40740 Ranch Road Slidell, LA 70461	985-768-0150 Btkhale96@gmail.com
Gina Simoneaux, MSN, RN	North Oaks Health Systems	VP Patient Services	P.O. Box 2668 Hammond, LA 70404	985-230-6454 simoneauxG@northoaks.org
Sarah Mitchell	North Oaks Health Systems	Vice President Surgical Services Line	P.O. Box 2668 Hammond, LA 70404	985-230-7743 985-320-4892 mitchells@northoaks.org
Tracie Pettigrew, MHA, SHRM-SCP, SPHR	NOHS Employee Services	Human Resources	P.O. Box 2668 Hammond, LA 70404	985-230-5714 pettigrewT@northoaks.org
Kelly Perrone	North Oaks Health Systems	Nurse Recruiter	P.O. Box 2668 Hammond, LA 70404	985-230-5778 perronek@northoaks.org
Sabrina Charlie	North Oaks Health Systems	Nurse Educator	P.O. Box 2668 Hammond, LA 70404	225-305-0530 charlies@northoaks.org
Cindy Pisciotta, RN, BSN	North Oaks Physicians Group	Clinical Practice Facilitator	15813 Paul Vega, MD, Drive Hammond, LA 70403	985-230-7618 pisciottaC@northoaks.org
Ashley Bordelon, MSN, RN absent	Southeastern Louisiana University	Assistant Director and Instructor SELU School of Nursing	4849 Essen Lane Baton Rouge, LA 70809	225-765-2324 ashley.bordelon-5@selu.edu

Angela S. Foley, MSN-HCSM absent	St. Tammany Parish Hospital	Acute Care Clinical Educator, Education, Training, and Development	1202 S. Tyler Street Covington, LA 70433	985-898-4000 985-898-4071 afoley@stph.org
Bronwyn P. Doyle, PhD, RN	St. Tammany Parish Hospital	Director of Nursing Workforce	1202 S. Tyler Street Covington, LA 70433	bdoyle@stph.org 985-898-4000
Nicholas Mendez, RN	Post-Acute Specialty Hospital of Hammond	Director	42074 Veterans Avenue Hammond, LA 70403	985-902-8148 985-415-6852 nmendez@postacutehammond.com
Kelly Page, RN	Post-Acute Specialty Hospital of Hammond	Nurse Manager	42074 Veterans Avenue Hammond, LA 70403	985-222-0749 kpage@pamsspecialty.com
Sharon Fox	Northlake Gastroenterology Dr. Mula and Dr. Reina	Contact Person Administrator	16061 Doctor's Blvd. Suite B Hammond, LA 70403	985-542-1334 Cell: 985-634-1208 manager@northlakegastro.com
Eileen Creel, DNS, RN absent	SELU College of Nursing	Assistant Dean	SLU 10752 Hammond, LA 70402 KHSa 2029	985-549-2131 985-549-2156 985-264-6912 eileen.creel@selu.edu
Bridgette Laborde absent	Northshore Technical Community College	Director of Workforce Training and Development	1514 Martens Drive Suite #4	985-545-1668 bridgetlaborde@northshorecollege.edu
Maria Piazza	The Heart Clinic	Office Manager	16033 Doctor's Blvd. Hammond, LA 70403	985-974-9278



AGENDA

Occupational Advisory Committee (OAC) Meeting

Medical Assistant - Hammond Campus

Friday, May 13, 2022

Welcome and Call Meeting to Order (**J. Sheridan**)

Introduction of new staff: (**J. Sheridan**)

Discussion of Minutes of Last Meeting (**J. Sheridan**)

Old Business: (**J. Sheridan**)

New Business: (**J. Sheridan**)

1. Business and Industry Update

2. Curriculum Review

- i. Review of Admissions Requirements (**J. Sheridan**)
- ii. Review of Program Content (**J. Sheridan**)
- iii. Review of Program Length (**J. Sheridan**)
- iv. Review of Delivery Modes Offered (**J. Sheridan**)
- v. Review of Equipment and Materials (**J. Sheridan**)
- vi. Review of Program Objectives (**J. Sheridan**)

3. Program Review

- i. Discuss Program Assessment Plan Results (**J. Sheridan**)
- ii. Student Evaluation (**J. Sheridan**)
- iii. Discuss Program Health Index Results (**J. Sheridan**)

4. Action Items & Action Report (Industry Prompted Action Items) (**J. Sheridan**)

- i. Action items requested of the Program of Study from the OAC (**J. Sheridan**)
- ii. Report on progress related to action items established at previous OAC meeting (**J. Sheridan**)

(Add any discussion items as needed)

Adjourn



Medical Assistant Program
Occupational Advisory Committee Minutes
For Hammond Campus
May 13, 2022

Committee Members Present:

Theresa Lott, Program Coordinator NTCC
Christi Marceau, Assoc. Provost, NTCC
Stacy Winters, LPN Instructor, NTCC
Debbie Carambat, RN – ADON, NTCC
Sonjia McVay– PN Instructor, NTCC
Jenafer Sheridan–MA Instructor, NTCC
Christine Falcon– PN Instructor, NTCC
Dorothy Rayborn– EMT Instructor, NTCC
Sandra Peake, RN PN Instructor, NTCC
Debbie Jenkins– PN Instructor, NTCC
Candice Borders -PN Instructor, NTCC
Erika Williams, Admin. Associate NTCC
Brittany Traylor PN Instructor, NTCC
Maria Piazza – Industry Partner, Heart Health Clinic

Julie Kupper Pharmacy Tech Instructor, NTCC
Jennifer Karasoulis, Admin. Associate., NTCC
Joycelyn Lee– Pharmacy Tech Instructor, NTCC
Todd Acosta – Industry Partner, HOOD
Mike Whittington – Industry Partner, HOOD
Bronwyn Doyle, RN Industry Partner, STPH
Dwayne Meche – Industry Partner, AASI
Jeff Jarreau– Industry Partner, NOHS
Vicki Sirisophon– Industry Partner, NOHS
Nicholas Mendez, RN Industry Partner, PAM
Kelly Page, RN – Industry Partner, PAM
Sabrina Charlie, RN – Industry Partner, NOHS
Gina Simoneaux, RN, Industry Partner, NOHS
Sharon Fox – Industry Partner, Northlake Gastroenterology Clinic

Committee Members absent:

Terry Lacoste PN Instructor, NTCC
Celeste Adams PN Instructor, NTCC

Mrs. Sheridan called the meeting to order and thanked everyone for attending the meeting.

Old Business: Fall minutes were received and approved with no further questions

New Business: Presently, there is no regulatory body and the program is widespread.

Review of Equipment and Materials

Mrs. Sheridan, discussed equipment and material used. The equipment used is similar to occupational setting(s). This allows the students to become sufficient and have adequate practice. Required hours are met prior to attending externship.

Mrs. Sheridan shared the details of our MA program, and the success she is seeing there. It is a 9-month unregulated program, that starts every August and completes every following May. They focus on competencies, syllabus, tracking, and what they can improve upon. Jennifer thanked the Industry Partners for the support of the program. We have celebrated 100% pass rates for the past 2 years. We also celebrate 100% job placement at program completion.

Delivery Mode

Traditional methods of books, testing, projects and videos, etc. are used. She also used the rubric scale. There is also a lot of hands on learning. She emphasized the importance of having the student's skill ready. She also stressed the importance of having employable students. The students have skills events in which they invite members of the community. This gives them an opportunity to complete skills and familiarize the community with our campus.

Review of Student Evaluations

The students are sent to industry with a check off sheet. The evaluations are completed by the physicians when the students are in externship.

Review Plan of Work for Fall 2022 Meeting

The next advisory meeting will be held in the Fall of 2022 and will include the following:

- Admissions Requirements
- Program Content
- Program Length
- Program Objectives

Adjourn

Mrs. Sheridan motioned to adjourn the meeting. The motion was seconded and the meeting ended.