

Committee Member Roster

Program: Northshore Technical Community College

Campus: Hammond Area Campus

Associate Provost Approval (signature):/

_ Christi Marceaux, MSN, RN

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800-259-3333 985-974-4000 dmeche@acadian.com	P.O. Box 98000 Lafayette, LA 70509	Community Relations and Governmental Affairs Supervisor	Acadian Ambulance	4. Dwaine Meche, NREMT-P
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985-878-1561 Sdavis18@lsuhsc.edu	53579 Hwy 51 South Independence, LA 70443	Director of Education and Training	Lallie Kemp Medical Center	2. Susan Adams
985-230-6787 jarreauj@northoaks.org	P.O. Box 2668 Hammond, LA 70404	Chief Human Resources Officer	North Oaks Health System	1. Jeff Jarreau, SHRM-SCP, SPHR
Contact Information (phone #/email address)	Business Address	Title	Employer	Name

Committee Member Roster

Program: Northshore Technical Community College

Campus: Hammond Area Campus

Associate Provost Approval (signature):

Christi Marceaux, MSN, RN

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Business Address	P.O. Box 2668 Hammond, LA 70404	SLU Box 10835 Hammond, LA 70402			40740 Ranch Road Slidell, LA 70461	43498 McClain Lane Hammond, LA 70403
Title	Staff Development Manager	Department Head and Associate Professor	Case Management Manager	Former NTCC PN Instructor	Staff Nurse, NTCC Graduate Spring 2018	Staff Nurse, NTCC Graduate Spring 2018
Employer	North Oaks Medical Center	Southeastern Louisiana University School of Nursing	North Oaks Medical Center	Retired	Ochsner, Slidell	St. Tammany Parish Hospital
Name	1. Caressa Lemoine, BSN, RN	2. Kenneth Tillman	3. Vicki Sirisophon	4. Lynette Salmon	5. Billy Hale, LPN	6. Gina McLain, LPN



AGENDA

Occupational Advisory Committee (OAC) Meeting

Practical Nursing Program - Hammond Campus

Friday, December 10, 2021

Welcome and Call Meeting to Order Discussion of Minutes of Last Meeting Old Business:

(Add any items pending from last meeting)

New Business:

- 1. Business and Industry Update (OAC) or Transfer Program Update (TAC)
- 2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials (OAC only)
 - vi. Transfer Articulation Agreements (TAC only)
- 3. Program Review
 - i. Discuss Program Assessment Plan Results
 - ii. Student Evaluation
 - iii. Discuss Program Health Index Results (as applicable)
- 4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC or TAC
 - ii. Report on progress related to action items established at previous OAC or TAC meeting

(Add any discussion items as needed)

Adjourn



Occupational Advisory Committee Practical Nursing Program – Hammond Campus December 10, 2021 11:00 AM

Welcome and Call Meeting to Order:

Theresa Lott welcomed all to the meeting and called the meeting to order at 11:03am, and turned it over to Theresa Lott, who introduced the newest members to Northshore Technical Community College (NTCC): Jennifer Karasoulis, Christine Falcon, and Sandra Peake

Advisory Board Members in attendance:

Theresa Lott, RN, BSN-Lead Instructor Debbie Carambat, RN - ADON, NTCC Stacy Winters, Community LPN Sabrina Charlie-PN Instructor, NTCC Sonjia McVay-PN Instructor, NTCC Terry Lacoste-PN Instructor, NTCC Celeste Adams-PN Instructor, NTCC Corothy Rayborn-EMT Instructor, NTCC Billy Hale-NTCC PN Graduate Gina-NTCC PN Graduate Ken Tillman-Industry Partner

Christi Marceau, Assoc. Provost, NTCC
Jennifer Karasoulis, Admin. Associate., NTCC
Jenafer Sheridan–MA Instructor
Christine Falcon– PN Instructor, NTCC
Stacey Trosclair– PN Instructor, NTCC
Debbie Jenkins– PN Lead Instructor, NTCC
Joycelyn Lee– Pharmacy Tech Instructor, NTCC
Jeff Jarreau– Industry Partner
Vicki Sirisophon– Industry Partner
Mike Whittington– Industry Partner
Lynette Salmon– Retired NTCC Instructor

Discussion of Minutes of Last Meeting:

Old Business:

Ranking System and Admission Requirements

In our previous meeting we discussed rolling out the new ranking system. We now look at factors such as students Accuplacer scores, their prior experience in the medical field, their GPA, and if they successfully completed Pre-Nursing. This has proven to be successful. We have seen a correlation between those who were highest in ranking system to be those who have higher pass rates in Foundations.

Pre-Nursing

Pre-Nursing class is a great tool. It is an introduction to A&P, professionalism, Medical Math, it covers Medical Terminology. It is not currently a requirement for students to take this course prior to entry into the Practical Nursing Program; however, if they get a passing grade they get to skip Med-Term their Freshmen semester. This saves Freshmen students hours of study time. Prenursing also helps weed out students who then realize that the PN program is not the right fit for them.

New Business:

Business and Industry Update (OAC)

Open Positions for Hammond include 9-month instructor, Adjunct Instructors, and a Administrative Associate for Practical Nursing.

Curriculum Review:

Program Objective

Sonjia McVay described the Practical Nursing objective. Our goal is to provide the community with competent and confident, and skilled entry-level nurses. Our students should leave with the knowledge of illnesses, but equally important is the ability to have compassion and high level of integrity. Our goal is to have 80% pass the NCLEX when leaving us.

Review of Delivery Modes Offered and Review of Equipment and Materials

Terry Lacoste shared that we use traditional methods of delivering the content to our students through textbooks, worksheets, lectures, and videos. We utilize technology to enhance lectures-PowerPoint, and use Zoom, or Teams when necessary. These remote options are used when students are quarantined. Skills labs are used for practicing and check-offs. Simulation equipment is similar if not the same as what is used in the Clinical setting. The equipment includes nursing Ani-simulator, sims mom, birthing mom and child, male and female catheter models, iv and feeding pumps, hospital beds, iv start models, tracheostomy models, colostomy, and wound care models.

Review of Program Content and Review of Program Length

Celeste Adams shared that the Practical Nursing program is 18 months, 4 consecutive semesters. Lecture hours are 765 hours, Clinical 810 hours.

Accelerated program is 1 year, this is in partnership with Southeastern. They get prior credit for Med Term, A&P and Nutrition

Content includes Foundations, A&P, Nutrition, Med Term. Strong focus on skills in first semester. The following semesters focus on med-surg content. Continued practice and check off on skill. The rest of our content includes mental health, Pharmacology, IV Therapy, OB, Peds, and Professionalism.

Student Evaluation

Christine Falcon discussed the ways in which students are evaluated. Syllabus is given to every student at the beginning of each class, which gives a course description and outlines how the students will be tested. They must have a 80% or better to continue on in the program. Rubrics are given in the clinical setting as well.

Admission Requirements Expanded

Dean Marceaux expanded on the success we are seeing with the new admission requirements we set forth in the past year. Our new ranking system (based upon a 2.0 GPA, Accuplacer scores, etc.) have helped us see stronger students, and this Spring we have a new minimum Arithmetic score of 270, which further expands a more prepared student for our program.

Action Items

New Programs

Dean Marceaux called to our partners to help support our plans to roll out different programs in the future. Eventually we hope to offer a RN-AVN program, application to roll that out is in March.

Working with SELU to share faculty in order to use their faculty, as we will need instructors with their Masters to teach in the RN program.

We have had success with partnering with industry partners to have custom trainings, like MA to PN.

Continuous Monitoring of COVID-19

Christi Marceaux discussed how NTCC has pivoted and evolved with the unprecedented challenge of the COVID-19 pandemic and the additional challenge Louisianans faced with Hurricane Ida this Fall.

Our students at this time are able to complete clinical hours at some of our clinical partners, but our student's vaccination status continues to be something we look at and make sure we are complying with our clinical partners' vaccination status rules individually.

MA Program

Jenafer Sheridan was invited to share the details of our MA program, and the success she is seeing there. It is a 9-month program, that starts every August and completes every following May. They focus on competencies, syllabus, tracking, and what they can improve upon.

Message to our Partners

Ms. Lott thanked our industry and clinical partners for helping us make up time from the impact of Hurricane Ida, and urged them to spread the word about our other programs, such as our Accelerated program. Dean Marceaux urged our partners to provide input on the programs we want to roll out as well.

Meeting Adjourned

The motion was made to adjourn the meeting. The motion was seconded. The meeting was adjourned at 11:27 a.m.



Advisory Committee Member Roster

Program: Northshore Technical Community College

Campus: Hammond Area Campus

Associate Provost Approval (signature):

Christi Marceaux, MSN, RN

	(
Name	Employer	Title	Business Address	Contact Information (phone #/email address)
Jeff Jarreau, SHRM-SCP, SPHR	North Oaks Health System	Chief Human Resources Officer	P.O. Box 2668 Hammond, LA 70404	985-230-6787 jarreauj@northoaks.org
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985-549-2156 Kenneth.tillman@selu.edu	SLU Box 10835 Hammond, LA 70402	Department Head and Associate Professor	Southeastern Louisiana University School of Nursing	Kenneth Tillman absent
985-230-6196 lemoinec@northoaks.org	P.O. Box 2668 Hammond, LA 70404	Staff Development Manager	North Oaks Health Systems	Caressa Lemoine, BSN, RN absent

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			Hammond, LA 70403	



AGENDA

Occupational Advisory Committee (OAC) Meeting

Practical Nursing Program - Hammond Campus

Friday, May 13, 2022

Welcome and Call Meeting to Order (T. Lott)

Introduction of new staff: (T. Lott)

Discussion of Minutes of Last Meeting (E. Williams)

Old Business: (T. Lott)

New Business: (C. Marceaux)

1. Business and Industry Update

- 2. Curriculum Review
 - i. Review of Admissions Requirements (T. Lott)
 - ii. Review of Program Content (T. Lott)
 - iii. Review of Program Length (T. Lott)
 - iv. Review of Delivery Modes Offered (S. McVay)
 - v. Review of Equipment and Materials (S. McVay)
 - vi. Review of Program Objectives (C. Borders)
- 3. Program Review
 - i. Discuss Program Assessment Plan Results (B. Traylor)
 - ii. Student Evaluation (C. Borders)
 - iii. Discuss Program Health Index Results (C. Borders)
- 4. Action Items & Action Report (Industry Prompted Action Items) (C. Marceaux)
 - i. Action items requested of the Program of Study from the OAC (C. Marceaux)
 - ii. Report on progress related to action items established at previous OAC meeting (C. Marceaux)

(Add any discussion items as needed)

Adjourn

Occupational Committee



Advisory

Practical Nursing Program – Hammond Campus Friday, May 13, 2022

Welcome and Call Meeting to Order:

Theresa Lott welcomed all to the meeting, thanked everyone for attending, and called the meeting to order at 8:30am. Theresa introduced the newest members to Northshore Technical Community College (NTCC): Jennifer Karasoulis, Christine Falcon, Sandra Peake, and Erika Williams

Committee Members in attendance:

Theresa Lott, Program Coordinator NTCC Christi Marceau, Assoc. Provost, NTCC Stacy Winters, LPN Instructor, NTCC Debbie Carambat, RN - ADON, NTCC Sonjia McVay-PN Instructor, NTCC Jenafer Sheridan-MA Instructor, NTCC Christine Falcon-PN Instructor, NTCC Dorothy Rayborn-EMT Instructor, NTCC Sandra Peake, RN PN Instructor, NTCC Debbie Jenkins-PN Instructor, NTCC Candice Borders -PN Instructor, NTCC Erika Williams, Admin. Associate NTCC Brittany Traylor PN Instructor, NTCC Sarah Mitchell, Industry Partner, NOHS Kelly Perrone, RN Industry Partner, NOHS Maria Piazza – Industry Partner, Heart Health Clinic

Julie Kupper Pharmacy Tech Instructor, NTCC Jennifer Karasoulis, Admin. Associate., NTCC Joycelyn Lee-Pharmacy Tech Instructor, NTCC Todd Acosta - Industry Partner, HOOD Mike Whittington - Industry Partner, HOOD Bronwyn Doyle, RN Industry Partner, STPH Dwaine Meche – Industry Partner, AASI Jeff Jarreau-Industry Partner, NOHS Vicki Sirisophon-Industry Partner, NOHS Nicholas Mendez, RN Industry Partner, PAM Kelly Page, RN - Industry Partner, PAM Sabrina Charlie, RN – Industry Partner, NOHS Gina Simoneaux, RN, Industry Partner, NOHS Tracie Pettigrew, RN, Industry Partner, NOHS Cindy Pisciotta, RN Industry Partner, NOHS Sharon Fox – Industry Partner, Northlake Gastroenterology Clinic

Committee Members absent:

Ken Tillman, Industry Partner SELU Eileen Creel, Industry Partner SELU Terry Lacoste PN Instructor, NTCC Celeste Adams PN Instructor, NTCC Bridgette Laborde Work Force NTCC Caressa Lemoine Industry Partner, NOHS Ashley Bordelon, Industry Partner, SELU Pam Black, Industry Partner, Lallie Kemp Susan Davis, Industry Partner, Lallie Kemp Billy Hale LPN, Graduate of NTCC Patrick Lott LPN, Graduate of NTCC Lynette Salmon, Retired Instructor, NTCC Keri Settoon, Industry Partner, PAM Angela Foley, RN, Industry Partner, STPH

Discussion of Minutes of Last Meeting:

Old Business: Minutes were read by Erika Williams and approved by the advisory board. Motion to approve the minutes was made and seconded. The introduction of the ranking system as opposed to the first-come, first-serve entry eligibility continues to prove successful. Student are ranked according to Accuplacer scores, experience, GPA, previous college, and completion of the Pre-Nursing class with at least a B. The Pre-nursing class is a great tool. It is an introduction to A&P, professionalism, Medical Math, it covers Medical Terminology. It is not currently a requirement for students to take this course prior to entry into the Practical Nursing Program; however, if they get a passing grade they get to skip Med-Term their Freshmen semester. This saves Freshmen students hours of study time.

Updates: With the support of the industry partners Northshore continues to expand the opportunities offered to the community. (MA Now, MA to PN, EMT, CNA, Dual enrollment High School programs, Accelerated programs, and Evening programs.) We continue to work closely with Medical Facilities to assess the needs of our community. Graduates of the PN program are able to finish with an Associate of Applied Science by using eligible transfer credits.

New Business: Business and Industry Update (OAC)

Open Positions for Hammond include 9-month instructors and Adjunct Instructors for Practical Nursing, Work Force Instructors for multiple classes, and Pharmacy Tech instructors.

Curriculum Review:

Admission Requirements – we currently use ACT scores and Accuplacer scores. The Math Accuplacer score has been raised to 270 to ensure success.

Program content: The PN program begins with Fundamentals, Skills, A&P, Med Term, Nutrition, and Geriatric clinical. The program requires 200 hours of skills practice before attending the first clinical. We have implemented a mandatory Skills Blitz at the beginning of each semester to ensure safety of the students in the clinical setting. Though the program is weighted heavily in Med-Surg content, it also includes Mental Health, OB, Peds, Pharmacology, IV Therapy, Law and Ethics, & Professionalism.

Program length: The traditional PN programs are 18 months in length. This is done in 4 consecutive semesters. Didactic hours – 765 and Clinical hours – 810. Our Accelerated programs are 12 months in length. These programs are 12 months long. Qualifying students that have completed the pre-requisites at SELU receive prior credit for A&P and Nutrition. Student that enroll in the MA to PN programs qualify after passing challenge exams for A&P and Nutrition. Students in both of these programs are required to complete 12-hour clinical days to meet the hours needed.

Delivery Modes: NTCC utilizes traditional methods such as text books, models, live lectures, and videos. We also have adapted to use various means of technology in the classroom. The

college has successfully transitioned to virtual learning to meet the needs of the students. The students have the ATI Complete package which has proven to help them master the content. ATI live review and a Live Hurst Review are included in the program and has proven effective in increasing student success. PN students have access to a variety of simulation models to practice skills. Additional instructors have been assigned to the freshman level skills class to ensure a strong foundation of skills learned. We are in the process of completing the Skills lab to facilitate Prometric testing as we encourage each student that completes the freshman level with at least a 70% to test for C N A certification. We place students in clinical areas that will provide experiences necessary to be successful. Attempts are made to match students to areas that they may select for employment.

Equipment and Materials: Northshore PN students are provided with a tote of supplies to practice skills in the first semester. The simulation equipment used in training the PN students is similar to if not the same as the equipment used in the occupational setting to allow students to become as proficient as possible. We are fortunate to have obtained new and up to date equipment, models, and supplies to meet the needs of the students. Some of the equipment we have access to includes: Nurse Anne Simulator, Birthing Mom, baby, and child simulators, male and female catheter models, Wound care models, ostomy models, IV start models, tracheostomy and chest tube models, IV start models, and Central line mannequins.

Program Objectives: The goal of NTCC is to provide the community with competent, confident, skill-strong, entry-level practical nurses with integrity and professionalism, and compassion. We work closely with our industry partners to assess the needs of the community and to find means to fill the needs. PN students that successfully complete the program have the knowledge, skills, and ability to provide quality care. We strive for a 100% NCLEX pass rate, which we did achieve for the last graduating class.

Program Assessment Plan Results: Brittany Traylor explained the progress in student learning outcomes and our Strategic Initiatives Plan. Brittany and Candice Borders have been selected for the Assessment Coordinator Positions. SLOs or Student learning outcomes have been developed based on each program. Data is collected over a 2-year cycle and compared to the national standard.

Student Evaluations: Each student receives a syllabus at the beginning of the semester for each class. The syllabus provides a course description and expected outcomes. It also outlines assessment measures. To continue in the PN program, students must score 80% or greater. Scores are earned for exams, quizzes, ATI assignments, and group work. Clinical evaluation tools assess appearance, attitude toward staff, fellow students, and patients. We look for initiative, integrity, and general adherence to polices and rules of NTCC and the clinical sites. Students must earn an 80% or greater to progress in the program.

Students are given the opportunity to evaluate instructors anonymously online each semester for each class in which they are enrolled.

Health Index Results: ATI is included in the platforms used in measurement. NTCC HAC has achieved 4 of 5 stars rating. Retention rates are improved and that is directly related to the introduction of the admission ranking system.

Action Items

Dean Marceaux called to our partners to help support our plans to roll out different programs in the future. Eventually we hope to offer an Associate Nursing Degree Program, we are currently awaiting approval from the LSBPNE for this. We are working with SELU to share faculty in order to use their faculty, as we will need instructors with their Masters to teach in the RN program. North Oaks is also interested in assisting with this plan.

We are also awaiting the site visit for approval of the Prometric Lab. Once approved, students will be able to take the CNA Certification exams at the Hammond Campus. We have purchased advertisement on 6 Billboards to encourage enrollment and seek new Instructors. The newest development is our plan to change the culture of the campus with tools brought home from the ATI conference in Seattle this year.

We plan to move forward with developing a Surgical Tech programs, a Medical Lab Tech program, a Behavioral Tech program, a Respiratory Therapy, and a Pharm Tech High School Dual Enrollment Program.

Adjourn

Ms. Lott motioned to adjourn the meeting. The motion was seconded and the meeting was adjourned.

MA Program:

Jenafer Sheridan was invited to share the details of our MA program, and the success she is seeing there. It is a 9-month unregulated program, that starts every August and completes every following May. They focus on competencies, syllabus, tracking, and what they can improve upon. Jennifer thanked the Industry Partners for the support of the program. We have celebrated 100% pass rates for the past 2 years. We also celebrate 100% job placement at program completion.