

Fall 2021 OAC Meeting

Committee Member Roster

Program: *Electrical Technology*

Campus: *Lacombe*

Associate Provost Approval (signature): _____

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. <i>Kelly Engel</i>	<i>Dixieland Forest Corp.</i>	<i>Project Manager</i>	<i>35 West Ct. Mandeville, LA</i>	<i>(985) 892-3210 kelly@dixielandforestcorp.com</i>
2. <i>Rob Damare</i>	<i>Patriot Government</i>	<i>President</i>	<i>1338 Gause Blvd Suite 302 Slidell, LA 70458</i>	<i>(504) 250-5688 rob@patriotgovernment.com</i>
3. <i>Connor Damare</i>	<i>Patriot Government</i>	<i>PM</i>	<i>1338 Gause Blvd Suite 302 Slidell, LA 70458</i>	<i>(985) 445-5899 connordamare@brothermartin.com</i>
4. <i>William Reinecke</i>	<i>Exponential Power</i>	<i>Regional Service Manager</i>	<i>21488 Marcin Ln Mandeville, LA</i>	<i>985-590-7761</i>
5.				
6.				



AGENDA

Occupational Advisory Committee (OAC) Meeting Electrical Technology Lacombe Campus

December 13, 2021

Welcome and Call Meeting to Order

Discussion of Minutes of Last Meeting

Old Business: None

New Business:

1. Business and Industry Update
2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials (OAC only)
3. Program Review
 - i. Discuss Program Assessment Plan Results
 - ii. Student Evaluation
 - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC or TAC
 - ii. Report on progress related to action items established at previous OAC or TAC meeting

Adjourn



**Electrician Program
Occupational Advisory Committee Minutes
December 13, 2021 @ 11:00 am**

Members Present: Robert Pate, Kelly Engel (Dixieland Forest Corp. Electrical Contractor)

Guest: Mary Slazer, NTCC Director of Institutional Advancement Services

The Electrician Fall 2021 Advisory Committee meeting was held at the Lacombe Campus. Robert Pate called the meeting to order at 11:00 am.

Pate welcomed Kelly Engel to the committee and explained that the Electrician Program at the Lacombe Campus is relatively new, and its start was somewhat interrupted by the COVID pandemic in 2020 when students were required to attend virtually. The advisory committee serves to inform the program of needs and developments in the region and to forge partnerships for training. Engel stated that he's a project manager at Dixieland. They currently employ 40 electricians but need more.

Pate reviewed the minutes of the June 10, 2021, meeting. He noted the program is working with the committee on contractor-hosted training. The value of contractor-hosted training is the company's ability to observe and evaluate the trainees, increasing the ability to hire qualified employees. NTCC is available to do in-house training for local companies, for example if a training is needed for specialization such as hospital wiring.

Business and Industry Update – Engel described Dixieland's services as 50/50 commercial and residential, with some light industrial. The residential work is primarily custom homes rather than tract housing. He added that business is brisk and they currently have more work than they can do.


Curriculum Review – Pate demonstrated the NTCC website including the admissions process, Electrician program content and length of program. Pate is the advisor for students in the program at the Lacombe Campus. The program generally takes 4 semesters to complete, although some students are able to earn the Technical Diploma in 3 semesters. Pate encourages students to work in the field while attending school to gain invaluable "real world" experience. He works with employers to schedule classes for those students one day per week and their labs are completed through their work in the field. Regarding delivery mode, some classes are offered online but most need to be hands on. NCCER training is offered through Pearson and all testing is online. The lab is equipped with all of the tools and apparatus that students will encounter as top-level apprentices.

Program Review – Pate explained that each NTCC program has learning objectives and program assessment is based on those objectives. Students also do evaluations which are very useful for adjusting and improving teaching methods. The Program Health Index Results discussion was tabled until the next meeting.

Action Plans – discussion was tabled until the next meeting.

The meeting concluded with a tour of the lab.

Meeting was adjourned at 11:50 am.

A handwritten signature in blue ink that reads "Mary Slazer". The signature is fluid and cursive, with the first name "Mary" and last name "Slazer" clearly distinguishable.

Mary Slazer, Director of Institutional Advancement Services

12/15/2021

Date

Spring 2022 OAC Meeting

Committee Member Roster

Program: Electrical Technology

Campus: Lacomb-e

Associate Provost Approval (signature): _____

Name	Employer	Title	Business Address	Contact Information (phone #/email address)
1. Kelly Engel	Dixeland Forest Corp.	Estimator/PM	95 West Ct. Menloville, CA	985-892-3210 kelly@dixelandforestcorp.com
2. Butch Martini	B3 Solutions LLC	Owner	70161 LA-59 CSTE F) ABITA SPURS LA 70120	Butch Martini @ B3 Solutions 504-234-9495
3. Rob Damore	Patriot Government Service	President	28 Gause Blvd Suite 202 Slidell, LA 70458	985-445-1334
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**Occupational Advisory Committee (OAC) Meeting
Electrical Technology Lacombe Campus
May 5, 2022**

Welcome and Call Meeting to Order

Discussion of Minutes of Last Meeting

Old Business: None

New Business:

1. Business and Industry Update
2. Curriculum Review
 - i. Review of Admissions Requirements
 - ii. Review of Program Content
 - iii. Review of Program Length
 - iv. Review of Delivery Modes Offered
 - v. Review of Equipment and Materials
3. Program Review
 - i. Discuss Program Assessment Plan Results
 - ii. Student Evaluation
 - iii. Discuss Program Health Index Results (as applicable)
4. Action Items & Action Report (Industry Prompted Action Items)
 - i. Action items requested of the Program of Study from the OAC
 - ii. Report on progress related to action items established at previous OAC or TAC meeting

Adjourn

MINUTES
Electrical Technology
Occupational Advisory Committee Minutes
May 5, 2022 9:30 AM.

Members Present: Rob Damare, Kelly Engel, Butch Martin

Members Absent: William Reinecke, Robby Young

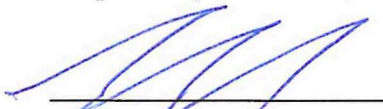
The Electrical Technology program held its Spring 2022 semi-annual Advisory Committee meeting on May 5, 2022 at 9:30 AM. Robert Pate welcomed the group and expressed his appreciation for their support and called the meeting to order

The Minutes from the last meeting were handed out and reviewed. The Minutes were accepted with no exceptions.

- In the business and industry update we discussed current labor needs and wage increases. There still is a grave need for qualified workers and finding candidates that actually want to enter the workforce. We also discussed a possible recession on the horizon although the affects have not been felt locally yet. The current rate of inflation is very problematic with material increase of sometimes double the previous cost just 1 year ago.
- The Admissions requirements, program content, program length, delivery modes offered, and equipment and material were all discussed without any objection or suggestions to add to them were brought up. Robert did ask as always if any material could be donated. Butch Martin may bring some used control boxes in for the students to learn and get familiar with.
- Assessment plan results and student evaluations were discussed with no addition comment.
- There were no action items brought up for next meeting

Meeting was adjourned at 10:30 AM

Respectfully submitted,



Robert Pate